

NAAC ACCREDITED 'B'



**SMT RADHABAI SARDA
ARTS, COMMERCE AND SCIENCE COLLEGE**

Anjangaon Surji, Dist. Amravati (M.S.) 444705

**The Annual Quality Assurance Report
(AQAR) of IQAC**

2014-2015

Submitted to

**National Assessment and Accreditation Council
(NAAC)**

For Information & Acknowledgement

Dr B V Rathi

Principal

FOREWORD

It's a matter of pleasure to submit to NAAC this Annual Quality Assurance Report (AQAR) of the IQAC of College. The Post-Accreditation period made us more dynamic and sensible about our duties and responsibilities. As a result, the activities during academic year **2014-15** have been more constructive, academically focused and motive based. We hope you will acknowledge and appreciate our endeavour. We assure you of a better fulfilment of our fervour and vision in future.

(Mrs K P Hirulkar)
Co-ordinator, IQAC

(Dr B V Rathi)
Chairperson, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Chairperson	Dr B V Rathi
2. Faculty Members	Dr S A Jawanjal Shri M J Dagawal Shri S U Deshmukh Shri N U Saraf Shri I G Jadhav Dr J E Maldhure
3. Administrative Officer	Shri B L Mhasal
4. Nominee from students	Mr Bhushan Khadse
5. Member from the Management	Dr Amar R Sarda
6. Nominee from Industrialist	Shri Abhay N Sarda
7. Nominee from Local Society	Shri Jagdish Sarda
8. Nominee from Stakeholders	Dr Madhusudan J Sarda
9. Nominee from Alumni	Shri Sudesh More
10. External Expert	Dr Madhukar Wakode
11. Coordinator	Mrs K P Hirulkar

Part – A

1. Details of the Institution

1.1 Name of the Institution

Smt Radhabai Sarda Arts, Commerce and Science
College

1.2 Address Line 1

Daryapur Road , Anjangaon Surji

Address Line 2

Anjangaon Surji

City/Town

Dist. Amravati

State

Maharashtra

Pin Code

444705

Institution e-mail address

smtrscollege@gmail.com

Contact Nos.

9421931840

Name of the Head of the Institution:

Dr B V Rathi

Tel. No. with STD Code:

07223-242010/242011

Mobile:

9421931840

Name of the IQAC Co-ordinator:

Mrs K P Hirulkar

Mobile:

9421678466

IQAC e-mail address:

smtrscollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 11044

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC|32|034 03 May 2004

1.5 Website address:

www.rscollege.ac.in

Web-link of the AQAR:

<http://rscollege.ac.in/AQAR2014-15.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2014-15.doc>

1.6 Accreditation Details.

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2004	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

01.03.2005

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR __2010-11----- (DD/MM/YYYY)
- ii. AQAR__2011-12----- (DD/MM/YYYY)
- iii. AQAR__ 2012-13----- (DD/MM/YYYY)
- iv. AQAR__2013-14----- (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Post Graduate Diploma in Yoga Therapy

1.12 Name of the Affiliating University (for the Colleges)

S G B Amravati University,
Amravati

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No UGC-CPE No

DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="YES"/>	Any other (<i>Specify</i>)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/ Conferences/ Workshops / Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. A Yogic Approach to Personality Development
2. One Day Workshop on 'Digital India' for teaching staff

2.14 Significant Activities and contributions made by IQAC

- 1) Prepared Annual Quality Assurance Report
- 2) Designed academic calendar and monitors for the effective implementation of it
- 3) Documented various programmes as per the committees formed by IQAC
- 4) Organised periodic meetings with teachers, administrative staff and management representatives.
- 5) Conducted Annual Academic Audit
- 6) Gave suggestions to Academic Staff for the improvement of results of different subjects.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To update Institutes Website	Website updated
To form various committees for smooth working of the college	20 different committees were formed for the smooth working of the college
To update the library with an addition of new magazines, periodicals and Journals.	New books were purchased and journals and magazines were subscribed
To organise Excursion/ Study Tour for UG students	Department of Botany arranged the Botanical Excursion on 23 rd Sept.2014 at Garajdari forest, Tissue Culture Laboratory and Fruit Ripening Center at Anjangaon Surji.

<p>To promote permanent and CHB faculty to complete their content of curriculum in stipulated period.</p>	<ul style="list-style-type: none"> • IQAC conducted Internal Academic Audit of all the departments on the basis of Academic Diary to review the teaching and learning process. • Department wise meetings were conducted by the Heads of the Departments and instructions given for completion of curriculum.
<p>To emphasize on participative and experimental learning</p>	<ul style="list-style-type: none"> • Members of Science faculty used PPT and Models for teaching. • Conducted Seminars and Group Discussions
<p>To organise conferences, workshops and seminars</p>	<p>Organised One Day Workshop on 'Digital India' for teaching, Non-teaching and stakeholders on 14/07/2014</p>
<p>To encourage students to participate in various activities and competitions conducted by different organisations and universities</p>	<ul style="list-style-type: none"> • Students participated in Youth Festival organised by the SGB Amravati University. A student got second rank in Debate Maharashtra State Inter- University Youth Festival RTM University Nagpur. • Fourth rank in Central Zone All India Inter-University Youth Festival. • Two students got colour coats in Judo and Yoga by SGB Amravati and one student got colour coat in Cultural Activity.
<p>Organised special camp of NSS in adopted village</p>	<p>Special camp arranged at adopted village Kumbhargaoon from 16/12/2014 to 24/12/2014</p>
<p>Arranged annual gathering and prize distribution ceremony for students.</p>	<ul style="list-style-type: none"> • Annual Gathering was organised from 25/01/2015 to 27/01/2015 • Prize Distribution Ceremony was organised on 26/01/2015
<p>To introduce new certificate courses for undergraduate students</p>	<p>Two Certificate Courses introduced i.e. Tally and C++ under Yuva Jagar Abhiyaan run by Maharashtra State Information and Technology</p>

To encourage faculty members to do training at various levels in their subjects	Four faculty members completed Refresher Course and Two Faculty members completed Orientation Programme.
Updation of office automation.	Installed CMS Software for admission process and office updation
To enhance a quality feedback from Students, Faculty and Alumni.	Oral Feedback was taken from students and alumni to improve the quality.
To link this college with other institute, NGO and industries.	Department of Chemistry has signed MOU with Dr R G Rathod College, Murtizapur.

*** Academic Calendar of the year as Annexure -I**

2.16 Whether the AQAR was placed in statutory body Yes No

 Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed before the Local Management Committee and after review the suggestions were incorporated.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	--	--	--
PG	03	--	03	--
UG	03	--	--	--
PG Diploma	01	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	01	01	--
Others	--	--	--	--
Total	10	01	04	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college offers academic flexibility through elective option.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	--
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Note: Feedback analysis report is attached as Annexure) Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, we follow the revision , updation of syllabus and regulations published by parent University

- Since the courses are affiliated to the university, revision/update of regulation or syllabi is regulated by respective BOS of the subject.
- Gravimetric analysis is added for B Sc (Chemistry Sem II) and six new experiments on Inorganic estimation are added in Sem IV.
- For BSc (Physics Sem V and Sem VI) five new experiments are added.
- For BSc Botany Sem. I, some portions are deleted from Units I, III, IV & V.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	22	05	-	-

2.2 No. of permanent faculty with Ph D

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
22	05	05	-	-	-	-	-	27	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	27
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	37	02
Presented papers	02	09	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Seminars, group-discussions, viva-voce, unit tests, common tests and many such programmes are taken as per prescribed syllabi of the University.
- Students are helped to acquire communicative skill through internal assessments, examinations, presentations, group-discussions, debates and seminars etc. These methods are adopted to teach the pupils innovatively and deliver the goods as and where required.
- Educational and excursion tours
- Guest lectures are organised periodically.
- Field visits

2.7 Total No. of actual teaching days during this academic year

240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

University Examination pattern is followed
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2	2	-
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2.10 Average percentage of attendance of students

76.80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA I	503	-	20.68	70.11	9.19	17.30
BA II	301	-	28.07	71.05	0.87	37.87
BA III	214	3.84	34.61	61.53	-	36.45
BCom I	127	-	61.26	58.73	-	49.60
BCom II	99	7.40	66.66	25.92	-	27.27
BCom III	69	-	71.42	23.80	4.76	35.59
BSc I (SemI)	143	4.08	46.93	48.97	-	34.27
BSc I (SemII)	141	7.40	46.91	45.67	-	57.45
BSc II (SemIII)	108	13.15	71.05	15.78	-	35.19
BSc II (SemIV)	107	25.58	65.11	9.30	-	40.19
BSc III (SemV)	94	25.00	55.00	20.00	-	42.55
BSc III (SemVI)	94	18.03	55.73	26.22	-	64.89
MA I (Marathi)	24	-	-	57.14	42.85	29.27
MA II(Marathi)	22	-	-	16.66	83.33	27.27
MA I (English)	12	-	-	-	100	8.33
MA II (English)	-	-	-	-	-	-
MA I (Home-Eco)	5	-	75.00	25.00	-	80.00
MA II (Home-Eco)	6	-	-	100	-	66.66
PGDYT I	11	25.00	75.00	-	-	72.73
PGDYT II	11	37.50	62.50	-	-	72.73

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Convener of committee takes care of the teaching learning process. IQAC takes the report on and off to know the progress.
- An academic calendar is provided by the IQAC which helps in conducting innovative programmes.
- IQAC boosts teachers to use ICT equipments in order to make teaching –learning process more simple and easy for understanding.
- Performance Based Academic System makes an assessment of the faculty leading to an academic audit.
- IQAC motivates various departments to undertake various extension activities.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the University	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	-	Nil	Nil
Technical Staff	4	4	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1) The IQAC has formed Research Committee comprising of the Principal and three heads of the departments.
- 2) The committee looks after the activities concerned with the students and the staff.
- 3) The committee took review of research proposals and projects .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	-	-	-
Outlay in Rs. Lakhs	---	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	02	00	01
Outlay in Rs. Lakhs	00	1.85	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	02	02
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	21	01

3.5 Details on Impact factor of publications:

Range Average h--index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	---	--	--
Minor Projects	24/05/2013 to 24/05/2015	UGC	0.6	0.6
	26/02/2015 Ongoing	UGC	1.25	---
Interdisciplinary Projects	---	---	00	00
Industry sponsored	---	---	00	00
Projects sponsored by the University/ College	---	---	00	00
Students research projects <i>(other than compulsory by the University)</i>	---	---	00	00
Any other(Specify)	---	---	00	00

Total(in Lakhs)	---	---	1.85	0.6
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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/funds	<input type="text" value="-"/>

3.9 For colleges

Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	-
International	Applied	Nil
	Granted	-
Commercialised	Applied	Nil
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

14

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 02 State level ---

National level --- International level ---

3.22 No. of students participated in NCC events:

University level 57 State level 01

National level --- International level ---

3.23 No. of Awards won in NSS:

University level --- State level ---

National level --- International level ---

3.24 No. of Awards won in NCC:

University level --- State level ---

National level --- International level ---

3.25 No. of Extension activities organized

University forum -- College forum --

NCC 08 NSS 19 Any other 16

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Institution has persistently undertaken various social awareness programmes and activities through NSS and NCC and cultural department.

National Service Scheme (NSS)

A Seven Days Residential Camp was organised from **16 Dec. 2014 to 23 Dec. 2014** at a village **Kumbhargaoon Tq. Anjangaon Surji Dist Amravati.**

The following activities were undertaken to guide and aware the villagers and students during the camp

- Blood Donation Camp,
- Best out of waste

National Service Scheme (NSS) organised the following Regular activities for students in the session 2014-15 :-

1. Road Repairing
2. Programmes for Eradication of Congress Grass
3. Tree Plantation
4. Sadbhawana Divas aani Samajik Aikya Pandharwada (Communal Harmony day & Social Equality Fortnight)
5. Practical & guidance on Traditional cum modified Hearth
6. De-addiction guidance
7. Personality Development Workshop
8. Balika Din and Lecture on Female Foeticide (International day of the girl child and speech on female foeticide)
9. Campus Interview
10. Aids Awareness
11. Voter Awareness and guidance
12. Street Security Campaign

Following activities and programmes organised by various Departments

- Developing Communication Skill
- Scholarship Counselling & Distribution
- Ashram school visit (Visit to residential school)
- Female Foeticide
- Jan Dhan Yojana
- Study Tour
- Kranti Din

National Cadet Corps (NCC)

To serve the society and to bring awareness among the deprived people, NCC conducted and actively participated in various activities such as Blood Donation Camp, Tree Plantation, and Communal Harmony Campaign etc.

Criterion- IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus Area	52730 sq.meter	Nil	-----	52730 sq.meter
Class Rooms	24	00	UGC and Senior College Fund	24
Laboratories	06	00	UGC and Senior College Fund	06
Seminar Halls	01	00	College (Society) Fund	01
No. of important equipments purchased ($\geq 1 - 0$ Lakhs) during the current year.	00			
Value of the equipment purchased during the year (Rs. In Lakhs)		149481/-	College Fund	
Other		1444680/-	College Fund & UGC	

4.2 Computerisation of administration and Library

* Office is fully automated with College Management System (CMS) Software of Master's Software
 * Library is also fully automated with Library Management Software (Lib-Man)
 * Office Software is updated.

4.3 Library Services:

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	29603	3262460	214	53588	29817	3316048
Reference Books	790	330458	05	2149	795	332607
e-Books	17	00	00	00	17	00
Journals	06	4220	08	46935	14	46935
e-Journals	-	-	-	-	-	-
Digital Databases	-	-	-	-	-	-
CD & Video	30	Free	00	00	30	00
Other	-	-	-	-	-	-

4.4 Technology Upgradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	43	01	43	06	01	01	06	
Added	00	00	00	00	00	00	00	
Total	43	01	43	06	01	01	06	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Faculty, administrative staff and students are promoted to take formal training of ICT. Most of the faculty members have completed the certificate course of MS-CIT.
2. The computer department of the college provides regular guidance to the faculty and administrative staff
3. Information regarding the use of OPAC and Library is provided to library users
4. Availability of computers to faculty and students for internet access and other computer related works in computer laboratory and library.

4.6 Amount spent on maintenance in lakhs:

i)	ICT	151392/-
ii)	Campus Infrastructure and facilities	906009/-
iii)	Equipments	81381/-
iv)	Other	841439/-
	Total:	3264082/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC took timely meetings and initiatives regarding various reforms and takes their follow up
- IQAC formed various coordinating committees
- It organised Parents-Teacher Meet
- Benchmarks are prepared by IQAC regarding various matters.
- Academic calendar and information published through notice board.
- CCTV surveillance facility is updated.
- Career guidance and counseling.

5.2 Efforts made by the institution for tracking the progression

- Progression is evaluated in Staff Councils' Meetings frequently presided by the Principal.
- Students are encouraged to utilise the library facilities at its optimum.
- Students are encouraged for various competitive examinations.
- Students are encouraged to take active participation in various social activities through NSS, NCC, Extension Activity Committee etc.
- The progress is tracked through various committees.

5.3 (a) Total Number of students

UG	PG	Ph D	Others
1808	75	05	

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	633	33.31		1250	66.38

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
43	264	26	1454	--	1787	162	298	23	1400	--	1883

Demand ratio 1 : 1 %

Dropout % : 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The faculty of the college and external resources guide students for competitive examinations
- College has Career Guidance and Counselling Cell.
- The students are informed about various examinations and career opportunities.

No. of students beneficiaries

413

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The faculty of the college and external resources guide students for competitive examinations.
- Organised Guest lectures on topic of Career Guidance.

No. of students benefitted

413

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			16

5.8 Details of gender sensitization programmes

- Campaign to create health awareness among girl students of the college.
- Equal opportunity to boys and girls in every activity.
- A programme was conducted in the college on Female Foeticide
- Women's sexual harassment cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	1512	28,78,256=00
Financial support from other sources	17	17000=00
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No grievance received

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION :

To provide need based quality education to the people living in the vicinity of Anjangaon Surji so as to make them responsible citizens and well equipped to face the challenges of this highly competitive and globalized world.

MISSION:

- To provide educational opportunities to all irrespective of the caste, colour, creed and sex.
- Besides making them employable in the fast changing world scenario, the college also strives to instill the spirit of national integration and patriotism in the young minds of the students through the medium of value-based education.

OBJECTIVE:

- To make teaching more effective and learner-oriented with the help of different methods and techniques.
- To exercise continuous evaluation of students to ensure quality amongst them.
- To try to develop educational values of discipline, punctuality, respect for elders & teachers.
- To foster mutual co-operation and social understanding amongst students.
- To impart special guidance to meritorious students and to provide remedial coaching classes to educationally disadvantaged students.
- To inculcate the values of national integrity, equality, humanity, scientific temper, democracy, socialism amongst students.
- To provide a platform to the student keeping in mind the requirements of the job market.
- To promote excellence in the students through active participation in seminars, workshops, conferences and debates etc.
- To provide an enriching range of co-curricular & extra-curricular activities which nurture diverse talents and give pupils experience and confidence for the future.

6.2 Does the Institution has a Management Information System

Yes, there is a Management Information System in the College.

- Administrative procedures including
 - 1) Finance
 - 2) Students' admission
 - 3) Student records
 - 4) Evaluation and examination procedures
 - 5) Research
 - 6) Administration

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being affiliated to Sant Gadge Baba Amravati University, the college has a very marginal role in developing curriculum. The college follows the directives of the various academic bodies such as BOS of the University. However some of the faculty members contribute in the curricular developments of the University as members of the Curriculum Development Committee of the University. Some of the faculty members can participate in Syllabus Revision Workshop organised by the University.

6.3.2 Teaching and Learning

Quality improvement in teaching and learning is achieved through:

- Teaching - learning and evaluation planning
- Preparing academic calendar
- Blending of conventional and ICT methods for teaching -learning
- IQAC and Departmental Meetings
- Conducting unit tests, group discussions and home assignments etc.
- Exposing students for outdoor learning through educational tours, excursions, and camps etc.
- Focus is given on student centric methods such as participative and experimental learning for e.g. group discussions, seminars, debates and viva, etc
- Special efforts are taken for slow learners and fast learners.
- Books, updated study materials and special guidance are provided to the advance learners.
- The evaluation and analysis are made regularly.
- Academic diaries of faculty members are checked weekly.

6.3.3 Examination and Evaluation

- Being an affiliated college, the institute follows the examination and evaluation patterns as per prescribed by the University. In addition, every department of the college arranges internal assessment tests, group discussions, and surprise tests in order to evaluate their preparation of the examination.
- Different departments organise seminars and presentation of the students. The theme of these activities are related with the topics taught by the concerned faculty.
- Science faculty followed continuous internal assessment system prescribed by the university.
- Regular unit tests and common tests are conducted
- More efforts are taken on Group Discussions, Classroom Seminars and Assignments.
- Time Table is prepared and incorporated in Academic Calendar.

6.3.4 Research and Development

- Faculties are encouraged to do Minor Research Project.
- Resource persons are invited to encourage and enhance research culture.
- Faculties are promoted for active participation at National, International conference and seminars.
- During this academic year faculty of our college published 08 research papers in National and International Journals. 28 research papers published in Conference Proceeding. 11 Research papers were presented in seminars and conferences 07 chapters were published in edited books by the college faculty members. Two teachers have been given recognition as a Supervisor for PhD Degree.
- The institute encourages faculty to participate in the research activities.
- This year one faculty member Shri S B Gadpayale Assistant Professor of English received grant for Minor Research Projects from WRO Pune.
- Two students from the science faculty participated in Avishkar Competition Intercollegiate Research Festival organised by the University.
- The institute encourages faculty to publish research papers in the national and international journals.
- Reference resources (books, journals and e- material) of the college library available for Research scholar.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

- Library is the soul of the institute; it is made more updated and upgraded by purchasing more reading material every year from UGC grant and College fund.
- The college library is having 29603 Text Books, 790 Reference Books, 06 Referred Journals, 17 e- Books and 30 CDs in its collection and it is enriched every year by adding number of books in it.
- The college library is fully automated with Library Management Software(Lin-Man)
- Online Public Access Catalogue (OPAC) is available to the library users.
- The books, journals are procured by the library committee as per the requirement the yearly budget

ICT Facility:

- LCD facility is made available for teaching and learning.
- Animations on various topics and CDs of various subjects are available.
- Students are given free access to internet in Library, Reading Room and Computer Lab

Physical infrastructure:

- The institution provides adequate infrastructure facilities to keep pace with the academic growth.
- There are three main buildings in the college campus.
- These buildings comprise of administrative offices, Principal's cabin, classrooms of BA, BCom, BSc, MA, PGDYT Course Hall, Home-Economics Lab, Sports, NSS, NCC departments, enriched library, spacious reading rooms, two LCD rooms, Computer Lab. Staff- room, Science Labs, and IQAC Office etc.
- Apart from this, there is a large play ground with a track of 200 meter, a Basketball Court and obstacles are built in the college

6.3.6 Human Resource Management

- Use of Human Resource as per their competency to complete a particular task (Academic and Administrative)
- Training to the Human Resource at Centre of Higher Learning and Excellence
- The college promotes its faculty for the participation in workshops and training programme in order to retrieve maximum performance.
- In the above context various committees were formed at institutional and departmental level for the smooth functioning of teaching, learning, examination, admission and co-curricular activities.

6.3.7 Faculty and Staff recruitment

- The recruitment of the faculty and non-teaching staff is done on the basis of type of post created, strictly by following the rules and regulation laid down by the state government , University and UGC.
- The temporary non-teaching staffs are recruited for one year on the institutional level.
- Faculty on CHB is/are appointed as per requirement of the department.

6.3.8 Industry Interaction / Collaboration

- Apart from curriculum, various departments have arrange industrial tour.
- The students of Life Sciences visited to Biodiversity areas with the concerning faculty.

6.3.9 Admission of Students

- Admission process is conducted through the transparent mechanism and as per the norms, rules and regulations laid down by the University.
- Admission process is coordinated by Admission Committee of the college
- Students are admitted on first come first serve basis taking into consideration the reservations meant for each category

6.4 Welfare schemes for teaching staff, non-teaching staff and students.

Teaching	<ol style="list-style-type: none"> 1. College Salary Earners Society 2. Canteen 3. GPF, GIS, Medical Reimbursement 4. Various Govt. Loan Schemes 5) Consumers' Store avails loan facility for purchasing goods
Non-Teaching	<ol style="list-style-type: none"> 1. College Salary Earners Society 2. Canteen 3. GPF, GIS, Medical Reimbursement 4. Various Govt. Loan Schemes 5) Consumers' Store avails loan facility for purchasing goods
Students	<ol style="list-style-type: none"> 1. Students' Welfare Fund 2. Computer with internet access free of cost 3. Admission fee in instalments 4. Cash Prizes are given to the meritorious students in Academic, Cultural and Sports Fields. 5. Students are permitted to open their bank account with zero amount facility.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	--	Yes	IQAC
Administrative	NO	---	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Maharashtra University Act 1994 gives liberty to acquire Autonomous status.

6.11 Activities and support from the Alumni Association

- The past students of the college working in diverse fields and having key positions in the society are the members of Alumni Association.
- Some of the alumni are serving as teaching and non-teaching staff of the college.
- The ex-students visit college and share their experiences, views and ideas with the current students.
- The Alumni Association has been collaborating and supporting the college for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

We do not have a formal Parent-Teacher Association but parents are invited with their wards on the occasion of Republic Day. Suggestions are taken from the parents regarding teaching and learning on the same day. Whenever needed parents are called for discussion about academic matters of their ward.

6.13 Development programmes for support staff

The support staff plays important role in the development of the institution. Taking into consideration of their health and recreation following activities have been introduced.

- Time bound allotted duties.
- Participation in the training programmes.
- Career Advancement and Promotion Scheme.
- Computer training is available to the support staff by Department of Computer Science of the college.
- Training of Student Administration Module Software to the administrative staff.
- Support Staff is sent for training programme organised by Government.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus beautification by designing garden in the premises.
- Implementation of Green and Clean Campus Programme.
- Rain water harvesting practice in the college premises.
- Recycling and reuse of the waste water in the campus.
- Use of plastic is restricted in the campus.
- Plantation of trees to maintain ecological balance.
- Proper destruction/disposal of the chemical and other laboratory waste.
- Minimum use of paper in administration and teaching.
- Promotion for e-administration, e- learning and ICT in teaching.
- Save Electricity Campaign by switching off the lights during interval time

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- New computer units have been purchased for the central computer lab in the college. This computer lab is used for UG students as well as teaching faculty in the college.
- New equipments and apparatus were purchased in the various laboratories in Science Departments.
- Shri Sameer Bijwe, Director of Physical Education in the college was given an additional responsibility as an In-Charge and trainer for the Police and Army Pre-Recruitment training at the college.
- Under the Maharashtra Government scheme of 'Yuvajagar Abhiyan' (Youth awareness programme) Shri Mangesh Dagwal , Assistant Professor of Botany had started a Certificate Course in the Tally for the UG students in the college. The Course was affiliated by the Sant Gadge Baba Amravati University Amravati.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Introduced certificate course in computer- Tally and C++.
- Library automation done by software.
- Enhanced research output – Increase in number of research papers published in journal, conference proceedings and papers presented in conferences.
- Extension activities and awareness programmes were conducted.
- Academic activities were undertaken as per the academic calendar.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. **Yoga and Health Awareness**
2. **Open Access for Library to Senior Citizens and Alumni**

Details in annexure – Annexure III

7.4 Contribution to environmental awareness / protection

1. Our college has a well developed NSS Department. It has a unit of 200 volunteers (100 Boys and 100 Girls). The Department undertakes weekly activities in which it look after the cleanliness of the college campus as well as various activities related to Environmental Awareness. Apart from this, a Seven Days Special Camp is organised every year at a certain adopted village. The volunteers undertake various activities related to environmental awareness for the villagers.
2. Essay Competition on ‘Global Warming: Causes, Effects and Remedies’ was conducted for UG and PG students in the college by Environment Committee.
3. Organic fertilizer is produced by the Zoology Department in the college. Vermi Composting is produced from biodegradable wastes.
4. Clay Water Pots were kept hanging in summer on various trees in college campus for the birds.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

1. A Two Days UGC sponsored National Conference on “Yogic Approach to Personality Development” was organised in July 2014.
2. One Minor Research Project entitled “Environmental Practices: A Research Study” has been sanctioned by UGC Western Regional Office,(WRO) Pune.
3. NSS Department in our college had organised Seven Days Special Camp at the adopted village, Kumbhargaon in which 100 volunteers (50 Boys and 50 Girls) had participated who undertook various activities related to Environmental Awareness, Women Empowerment and Female Foeticide.

8. Plans of institution for next year

- To update website of the college.
- To organise conference/ Seminar / Guest lecture.
- To celebrate national days.
- To link with other institute by MOU.

Name Mrs K P Hirulkar



Co-ordinator
IQAC
Smt. Radhabai Sarada Arts,
Commerce & Science College,
Anjangaon Surji, Dist. Amravati

Signature of the Coordinator, IQAC

Name Dr B V Rathi



Principal
Smt. Radhabai Sarada College of
Arts, Commerce & Science
Anjangaon Surji

Signature of the Chairperson, IQAC

Annexure I

Academic Calendar 2014 -2015

Sr. No.	Session/Vacation	From	To
1	First Session	Monday 9 June 2014	Saturday 18 October 2014
2	Winter Vacation	Monday 20 October 2014	Saturday 8 November 2014
3	Second Session	Monday 10 November 2014	Saturday 25 April 2015
4	Summer Vacation	Monday 27 April 2015	Saturday 13 June 2015

Sr. No.	Holiday	Day	Date
1	Independence day	Friday	15 August 2014
2	Ganesh Chaturthi	Friday	29 August 2014
3	Gauri Pujan	Monday	1 September 2014
4	Sarvpitri Amawasya	Tuesday	23 September 2014
5	Dushehra	Friday	3 October 2014
6	Bakar Id	Monday	6 October 2014
7	Gurunanak Jayanti	Thursday	6 November 2014
8	Chris-Mas Day	Thursday	25 December 2014
9	Republic Day	Monday	26 January 2015
10	Mahashivratri	Tuesday	17 February 2015
11	Shivaji Maharaj Jayanti	Thursday	19 February 2015
12	Holi	Friday	6 March 2015
13	Gudipadwa	Saturday	21 March 2015
14	Shri Ram Navmi	Saturday	28 March 2015
15	Mahavir Jayanti	Thursday	2 April 2015
16	Dr Babasaheb Ambedkar Jayanti	Tuesday	14 April 2015
17	Akshaya Trutiya	Tuesday	21 April 2015

Session Starts from	Monday 09 June 2014
Admission procedure	From Second Week of June 2014 to Last Week of July 2014
Common Test Examination	Arts & Commerce Faculty (Second Week of February 2015)

	Science Faculty (Third Week of October 2014 and Second week of April 2015)
National Conference	Yogic Approach to Personality Development 26 & 27 July 2014
Formation of Study Circle	Last week of August 2014
Formation and Election of Students Council	First Week of September 2014
College Gathering	Last week of January 2015
Science Study Tour	Second week of September 2014 and Second week of January 2015
Commerce Industry Linkage	Last week of December 2014
NSS Camp	Third week of November 2014
Alumni Meet	Last week of September 2014 and Last week of December 2014
Jayanti/Punyatithi	As per University Notification
Extempore Programmes	As per requirement

Month	Date	Event
June 2014	15 th June 2014	Commencement of Academic Session
	3 rd week	Management and Staff Meeting
	3 rd week	Staff Council Meeting
	3 rd week	Formation of Committees
	4 th week	Admission Committee Meeting
	4 th week	Departmental Meetings
July 2014	1 st week	Submission of teaching plan to the Principal
	4 th week	Enrolment of the NSS/NCC/Sports students
August 2014	15th August	Independence day celebration
	2 nd week	Students' orientation and allocation of assignment/ project / seminar
September 2014	5 th September	Teacher day celebration
	1 st week	Formation of Students' Council

	2 nd week	Inauguration of Various Departments Study Circle (Society)
	3 rd week	Study tour/ Seminars/Group discussion for BSc Students
	Last week	Class Test for BSc Students
	24 th September	NSS day celebration
October 2014	1 st week	Submission of assignments of BSc Students
	3 rd week	Common Test for BSc Students
	23 rd Oct. - 13 th Nov.	Winter vacations
November 2014	3 rd week	Staff Council Meeting
	Last week	NSS camp
December 2014	Last week	Commerce industry linkage
January 2015	26 th January	Republic Day Celebration
	26 th January	Prize distribution to outstanding students
	26 th January	Alumni/parents meeting
	Last week	Annual gathering
February 2015	5 th February	Marathi Adhiveshan (Convention)
	Second week	Common Test for Arts and Commerce
	4 th week	Practical, Viva-voce, Assignment submission
March 2015	1 st week	Study tour/ seminars/ Group discussion for BSc students
	2 nd week	Class tests for Science students
April 2015	1 st week	Common test for BSc Students
	4 th week	Staff Council Meeting
	Last week	Submission of Teachers' self appraisal
	Last week	Submission of various committee reports
	1 st May to 12 th June	Summer vacations

Annexure: II

Feedback Analysis Report: 2014-2015

1. Feedback from Students on Teachers' Evaluation:

Feedback, which is an essential part of education helps, learner to maximise their potential, raises their awareness of strengths and areas for improvement was taken orally by the Principal with respect to the teachers. It focused on aspects like regularity, punctuality and completion of syllabus, command over the subject and the like. As many as 90% of them provided an excellent opinion and raised their performance. At the same time they made suggestions regarding the use of ICT and a modification in the infrastructure of the laboratories.

2. Teachers' Feedback on Curriculum:

• **About Suitability of the Course:**

80% of the teachers are well-satisfied with the course prescribed by the University. With a few involved in the making process, they try to come to the expectations of all the stake-holders.

- 95% are satisfied with the study-materials available in the library, 5% suggest an upgradation.

• **About Infrastructural facilities & Conducive Atmosphere:**

A conducive atmosphere enhances learning & improves assessment. 90% teachers are happy with the atmosphere. 10% crave for ICT tools.

• **About College Administration:**

Good administration is more strongly & consistently related to achievement leading to upgrading students' confidence, self-awareness & enthusiasm for learning.

90% of the teachers are satisfied with the administration.

10% opine that the air is good enough to deliver the goods.

3. Parents' Feedback on Curriculum & Institution:

Parents' feedback provides the institution observers' insight into how their performance is progressing as well as advice to solve any problem. During the Parents-Teachers' meeting, they suggested on creating opportunities to build confidence and skills. 90% of them were happy about their wards social, personal & academic development.

4. Alumni Feedback on Institution:

An analysis was made after the alumni meet which was conducted for a feedback:

The points are:

1. Because of personalised counseling, the relationship of the teachers with the alumni was found to be excellent.
2. Interaction leads to knowing that 80% were happy with the progress of the college.
3. 65% felt that the knowledge they received as students has been useful for them.
4. Through active participation in students guidance, alumni felt that since they were natural student mentors, their association with the alma-mater must be permanent.
5. Half-yearly meetings could serve the purpose.



B. Katti
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Arts, Commerce & Science
Anjangaon Surji

Annexure: III

BEST PRACTICE- I

1. Title of the practice:

“Yoga and Health Awareness”

2. Goals:

- To create health consciousness among the people in and around the town, Anjangaon Surji.
- To inculcate precious knowledge of Yoga practices among the people in and around the town, Anjangaon Surji.
- To impart knowledge of various Ayurvedic Medicines to the people in and around the town, Anjangaon Surji.
- To impart knowledge related to nutritional diet.
- To increase more number of Yoga practioners.
- To create environment-friendly and eco-friendly feelings among the Yoga practioners.
- To give a healthy life style to the citizens in and around Anjangaon Surji.

3. The Context :

In the busy and materialistic life in 21st century, day by days man is going far away from Nature and healthy living. Because of the busy schedule of the modern man, he has fallen victim to the Fast Food and Pizza culture growing in the present time. The occurrence of harmful chemicals and toxic substances in food items in the present time has affected the health of everyone. Moreover, because of the busy lifestyle of modern man, he neither gets time to give a scientific exercise to his body nor any practice to give peace to his mind.

Yoga is a complete practice and a way of living which gives exercise not just to body and mind but also it developes spiritual powers. It is because of all these reasons to bring health awareness among the people, PGDYT (PG Diploma in Yoga Therapy) Department in our college has started this unique activity of giving Yoga and Health training to the students and senior citizens in and around the town, Anjangaon Surji.

4. The Practice :

The Yoga teacher, Shri Nandkishor Kaware conducts Yoga, Health training, Pranayama and Meditation practices to the students and senior citizens in and around Anjangaon Surji. He also gives the practice of ‘Neti’ and ‘Dhauti’ to the students. He also teaches about Massage Therapy and acupressure techniques to the practioners.

Beside this, the lectures from eminent persons in field of Yoga are arranged. They put-forth how prevention of any illness is better than cure. Many expertises in this field also impart the medicinal value of various medicinal plants, fruits, roots and herbs. The PGDYT department has also established linkage with the 'Patanjali Yoga Mandal' in the town.

5. Evidence of Success :

The practice has become very popular in Anjangaon Surji. Number of senior citizens comes everyday to college in early morning and practice Yoga. Because of regular practice of Yoga, these people could win overcome their chronic illness and live a healthy life.

The Yoga teacher, Shri Nandkishor Kaware also gives Yoga practice to UG students for Inter-College and Inter-University Yoga Competitions and to our surprise,

Miss. Shubhangi Rakshe, a UG student has won color coat in inter-university Yoga Event held in Kurukshetra, Haryana in the academic session 2014-15.

Purhaps, because of all this inspiration and motivation, college organised a *National Level Seminar on 'Yoga' in July 2014.*

6. Problems Encountered and Resources required :

The **Yoga and Health Awareness** activity is being undertaken by the PGDYT Department in the college. The PGDYT Department was funded by UGC in the first 5 years but later on, the department met its expenses through the fees charged to the students. The department had the problem of resource persons but with the co-operation of Patanjali Yogapeeth in the town, we overcame the problem.

7. Contact Details:

Name of the Principal: **Dr Beena V Rathi**

Name of the Institution: **Smt Radhabai Sarada Arts, Commerce and Science College , Anjangaon Surji**

City: **Anjangaon Surji**

Pin Code: **444705**

Accredited Status: **'B'**

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BEST PRACTICE- II:

Annexure: III

1. Title of the practice:

“Open Access for Library to Senior Citizens and Alumni”

2. Goals:

- To promote reading culture among the citizens in Anjangaon Surji.
- To make the students intellectually competent by providing them the reading friendly atmosphere and an ample amount of books.
- To provide an opportunity to the students to read the books which are useful for the preparation of competitive exams.
- To develop interest and curiosity for the literature among the people in Anjangaon Surji.
- To realise the people how reading is a great source of pleasure.

3. The Context:

Now a day, people are so busy in their worries and humdrum of daily life that they do not find leisure time in a pleasure giving and knowledge giving activity i.e. reading. The people in present are engaging their minds in rather many violent and sadist pleasures; intrigues and destructive tendency. The question is why does this happen? Perhaps, it is because of the company and atmosphere to which they belong. In other words, one's interest and thinking is depended on an atmosphere and company of people around him. We provide a refreshing, relaxing, pleasure-giving and secluded place where students thinking would bloom and positive waves would be created for some constructive activity.

4. The Practice :

There is a spacious reading room built on the upper floor of the library. It has a seating capacity of around 30 to 40 persons with 8 small separate carrels for the readers. Every day, the reading room is open for 8 hours i.e. from 9 am to 5 pm., Alumni and the senior citizens have an access for reading the various books and newspapers. Some leading newspapers are kept in the reading room. A good number of books related to various competitive exams are also kept in the reading room in a separate rack for the students. A separate self is made available with some light-hearted as well as thought provoking books for the Senior citizens and Alumni.

A water cooler is kept in reading room. A separate receptionist-cum-attendant is given in the service of Senior citizens and Alumni.

5. Evidence of Success :

The reading culture is being promoted in Anjangaon Surji. There is a considerable rise in the number of Alumni and senior citizens who come for reading. The newspapers prove very helpful to the students for getting current knowledge of global happenings. The collection of books related to competitive exams has been proved tremendously beneficial as number of students are appearing in the

competitive exams and getting commendable success. They are turned more keen and searching in their studies. The senior citizens and Alumni have got a relaxing and relieving place from the busy, crowded and noisy atmosphere in the town.

6. Problems Encountered and Resources required-

The institution does not encounter any problem for implementing this unique practice.

7. Contact Details:

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