

Shri Sarda Education Society (Trust)'s  
(ALinguisticMinorityEducatio Institute)

**SMT RADHABAI SARDA ARTS, COMMERCE AND SCIENCE COLLEGE**  
**ANJANGAON SURJI, DIST- AMRAVATI (Maharashtra) 444705**  
**(Affiliated to Sant Gadge Baba Amravati University, Amravati)**

**Dr Bashisth Choubey**

**Principal**

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## Action Plan 2020-21

Sr No	Action Plan	Action Taken Report
1	Safety measures against covid-19 will be taken by deputing special committee comprised of teaching and non teaching staff.	Safety measures against covid-19 was taken by deputing special committee comprised of teaching and non teaching staff.
2	Responsibility of preparing sanitizers will be given to the Department of Chemistry	Responsibility of preparing sanitizers was given to the Department of Chemistry
3	Because of the changes due to Covid-19 Pandemic, as per the directives of the University, the Academic Calendar will be revised and uploaded on the Website.	Because of the changes due to Covid-19 Pandemic, as per the directives of the University, the Academic Calendar was revised and uploaded on the Website.
4	Because of the changes due to Covid-19 Pandemic, admission process, the schedule of internal examination and theory examination will be reviewed and the committees for admission process and examination work will be formed.	Because of the changes due to Covid-19 Pandemic, admission process, the schedule of internal examination and theory examination were reviewed and the committees for admission process and examination work were formed.
5	Schedule to undertake online classes (Zoom Classes), WhatsApp Group and Digital Platform will be formed to communicate and upload all the various activities related to online teaching , webinars and e- teaching learning process.	Schedule to undertake online classes (Zoom Classes), WhatsApp Group and Digital Platform were formed to communicate and upload all the various activities related to online teaching , webinars and e- teaching learning process.
6	Updation of the website will be done and e-contents and e- materials for teaching learning process will be uploaded.	Updation of the website was done and e-contents and e- materials for teaching learning process were uploaded on college website.
7	The pending works related to AQAR, IIQA and SSR preparation will be reviewed.	The pending works related to AQAR, IIQA and SSR preparation were reviewed.



*Bem*  
**Principal**  
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