

Shri Sarda Education Society (Trust)'s
(A Linguistic Minority Education Institute)

SMT RADHABAI SARDA ARTS, COMMERCE AND SCIENCE COLLEGE

ANJANGAON SURJI, DIST- AMRAVATI (Maharashtra) 444705

(Affiliated to Sant Gadge Baba Amravati University, Amravati)

NAAC Accredited 'A' with CGPA 3.21

INTERNAL QUALITY ASSURANCE CELL



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Academic & Administrative Committees for the Session 2023-2024

Sr No.	Name of the committee	Convener	Members
1	Admission Committee	Dr S A Jawanjal	Dr B V Rathi Dr M K Giri Dr C B Kedar
		Dr T B Uke	Dr V V Patil
		Dr P V Raut	Shri R B Mankar Dr S G Chhaba
2	Feedback	Dr C B Kedar	Dr A B Bhuyar
		Dr T B Uke	Dr V V Patil
		Dr N G Ghodile	Shri R L Kulkarni
3	Time-table and Workload	Shri S H Kinhikar	
		Dr T B Uke	
		Shri R B Mankar	
4	Alumni Association		Dr N U Saraf
		Dr M K Giri	Dr M R Yeotkar
			Dr V V Patil
5	Students Welfare, Development & Career Counselling	Dr N U Saraf	Dr A B Bhuyar Dr T B Uke
6	Sports and Playground Maintenance	Dr S P Bijwe	Shri R L Kulkaarni
7	Healthy Practices	Shri K U Makode	Dr A B Pendokhare
8	Women Development Cell	Dr A B Pendokhare	(As per Norms)
9	College Magazine		Dr M K Giri
		Dr S B Gadpayale	Dr I G Jadhav
			Dr P P Bhatkar
10	Workshop/Seminar/Conference	IQAC	(All IQAC Members)

	Organizing		
11	Cultural Program and Youth Festival	Dr S B Gadpayale	Dr S P Bijwe
			Dr M K Giri
			P K Awandkar
			Dr M R Yeotkar
12	Academic Planning and Calendar	IQAC	(All IQAC Members)
13	Anti Ragging	Dr P P Bhatkar	Dr T B Uke Shri S H Kinhikar
14	Awards and Prize Distribution	Ms N N Malani	Dr T B Uke
			Shri C D Wadale
15	NSS	Dr N G Ghodile	Dr A R Bhuyar
		Dr M R Yeotkar	Ms N N Malani
	NCC	Shri R L Kulkarni	
16	CAS/Research Promotion	Dr B V Rathi	Dr J E Maldhure
			Dr M J Dagawal
17	Mentor-Mentee Scheme	Ms N N Malani	Dr S G Chhaba Dr V V Patil
18	Grievance and Reddressal / Internal Complaint Cell	Dr K P Hirulkar	(As per norms)
19	Earn and Learn Scheme	Dr A R Bhuyar	
20	Industry Linkage/ Collaboration, Incubation and In House Research Project	Dr S P Mardikar	Dr V V Patil
			Shri S H Kinhikar
21	Prospectus Committee	Dr N U Saraf	Dr S B Gadpayale
			Dr V V Patil Shri R B Mankar
22	Campus Beautification and Master plan	Dr J E Maldhure	Dr M K Giri Dr A R Bhuyar Shri R L Kulkarni
23	Campus and Classroom cleanliness	Dr S K Zilpe	Dr T B Uke Mrs P K Awandkar
24	Examination and Scholarship forms Counselling	Shri C D Wadale	Dr V V Patil Dr C B Kedar
25	Competitive Examination	Dr J E Maldhure	Dr M R Yeotkar

			Dr A R Bhuyar
26	Discipline	Dr V R Tirpude	Dr P P Bhatkar Dr T B Uke
27	Extension activity & Outreach activity	Shri K U Makode	Dr P K Awandkar
28	Distinctive activity	Shri R L Kulkarni	Dr S P Bijwe
29	Social Science Forum & Literary Society	Mrs P K Awandkar	All concerning Head of the department
	Science Forum	Dr S G Chhaba	All concerning Head of the department
30	Public relation officer	Dr S B Gadpayale	Dr N U Saraf
31	Environment awareness	Dr P V Raut	Shri R L Kulkarni Dr C B Kedar

Note:-

- 1) All Conveners are informed to arrange at least 3 meetings within an academic session.
- 2) In absence of convener, the next person in the committee will take charge of it.
- 3) Convener should keep the record of meeting notice, minutes, action taken, programme report, news cutting and relevant photograph..
- 4) Report should be prepared in English and printed on A4 size paper with softcopy.
- 5) The Convener should report Tri-monthly about work of respective committee to the convener IQAC.
- 6) Convener of the committee must include 2 students in the committee wherever necessary
- 7) Principal of the college will be the Chairperson of each committee.


Dr Mangesh Dagawal
 Coordinator
 IQAC
 Smt Radhabai Sarada Arts,
 Commerce & Science College
 Anjangaon Surji, Dist Amravati


 PRINCIPAL
 Smt.Radhabai Sarada Arts,
 Commerce & Science College
 Anjangaon Surji

