

**NOTIFICATION**

No. : 60 /2017

Date : 22 June, 2017

**Subject : Implementation of Syllabi of Various Course / Subjects as per Semester and Credit Grade System in the Faculty of Humanities /Interdisciplinary Studies from the Session 2017-2018 and onwards.**

It is notified for general information of all concerned that the authorities of the University has accepted the Syllabus of the following various courses / subjects as per Semester and Credit Grade System as mentioned in Column No. 2 which are to be implemented from the session 2017-2018 and onwards with appendices which are attached herewith as shown in column No. 3 of the following table.

**TABLE**

Sr.No.	Course / Subjects	Appendices of the New Syllabi
1.	2.	3.
	<b>Faculty of Humanities</b>	
	<b>A) B.A. Part-I (Sem. I &amp; II)</b>	
1.	History	The Syllabi prescribed for the subject History which is appended herewith as <b>Appendix - 'A'</b>
2.	Geography	The Syllabi prescribed for the subject Geography which is appended herewith as <b>Appendix - 'B'</b>
3.	Economics	The Syllabi prescribed for the subject Economics which is appended herewith as <b>Appendix - 'C'</b>
4.	Philosophy	The Syllabi prescribed for the subject Philosophy which is appended herewith as <b>Appendix - 'D'</b>
5.	Home Economics	The Syllabi prescribed for the subject Home Economics which is appended herewith as <b>Appendix - 'E'</b>
6.	Sociology	The Syllabi prescribed for the subject Sociology which is appended herewith as <b>Appendix - 'F'</b>
7.	Psychology	The Syllabi prescribed for the subject Psychology which is appended herewith as <b>Appendix - 'G'</b>
8.	Political Science	The Syllabi prescribed for the subject Political Science which is appended herewith as <b>Appendix - 'H'</b>
9.	Statistics	The Syllabi prescribed for the subject Statistics which is appended herewith as <b>Appendix - 'I'</b>
10.	Public Administration	The Syllabi prescribed for the subject Statistics which is appended herewith as <b>Appendix - 'J'</b>
10.	Community Development and Extension	The Syllabi prescribed for the subject Community Devp. and Extn. which is appended herewith as <b>Appendix - 'K'</b>
11.	Co-operation	The Syllabi prescribed for the subject Co-operation which is appended herewith as <b>Appendix - 'L'</b>
12.	Early Childhood Care and Education	The Syllabi prescribed for the subject Early Childhood Care and Education which is appended herewith as <b>Appendix - 'M'</b>
13.	Rural Handicraft	The Syllabi prescribed for the subject Rural Handicraft which is appended herewith as <b>Appendix - 'N'</b>
14.	Rashtrasant Tukdoji Thought	The Syllabi prescribed for the subject Rashtrasant Tukdoji Thought which is appended herewith as <b>Appendix - 'O'</b>
15.	Yagashastra	The Syllabi prescribed for the subject Yogashastra which is appended herewith as <b>Appendix - 'P'</b>
16.	Library and Information Science	The Syllabi prescribed for the subject Library and Information Science which is appended herewith as <b>Appendix - 'Q'</b>

17.	Food and Technology	The Syllabi prescribed for the subject Food and Tech. which is appended herewith as <b>Appendix - 'R'</b>
18.	Apparel and Textile Designing	The Syllabi prescribed for the subject Apparel and Textile Designing which is appended herewith as <b>Appendix - 'S'</b>
19.	Human Rights	The Syllabi prescribed for the subject Human Rights which is appended herewith as <b>Appendix - 'T'</b>
1.	2.	3.
20.	Rural Development	The Syllabi prescribed for the subject Rural Development which is appended herewith as <b>Appendix - 'U'</b>
	<b>Faculty of Interdisciplinary Studies</b>	
21.	B) Bachelor of Library & Information Science (Sem. I & II)	The Syllabus prescribed for the Course Library and Information Science which is appended herewith as <b>Appendix - 'A'</b>
22.	C) B.A. (Journalism and Mass Communication) (Sem. I & II)	The Syllabus prescribed for the Course Bachelor of Arts (Journalism and Mass Communication) which is appended herewith as <b>Appendix - 'A'</b>

Sd/-  
 Registrar  
 Sant Gadge Baba Amravati University

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**Syllabi of B.A. Part-I  
(To be implemented from 2017-2018 Session)**

**Instructions for Both Semester I to IV of B.A. Part-I& Part-II**

- (1) Students will have to solve TWO (2) long Questions from any two of Five Units. Each of these long question carries SIXTEEN (16) Marks. Internal Choice is available from same unit.
- (2) Students will have to solve EIGHT (8) short questions in all choosing four questions from each of two units out of total five units. Each of these ShortQuestion carries FOUR (4) Marks. Internal choice is available from same unit.
- (3) Students will have to solve SIXTEEN (16) Multiple type Questions from all the five units. Each of these short Question carries ONE (1) Mark. No Internal Choice is available .

**Internal Marks - 20**

- (1) TEN (10) Marks to be awarded by the teacher concerned on ASSIGNMENT submitted by the student. ASSIGNMENT is based on the syllabus.
- (2) TEN (10) marks to be awarded by the teacher concerned on student's performance in VIVA-VOCE which is based on the syllabus.

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**Draft syllabi of B.A. Part-I  
Semester-I  
( History of India From Earliest Times 1205 A.D.)**

Time : 3 Hours)

Marks : 80  
Int.Ass. :20

**Unit - I**

**1. Survey of the Sources of Ancient India**

- 1.1 Archaeological sources.
- 1.2. Literary Sources and Foreign traveler's account

**2. Harappan Civilization**

- 2.1Origin, extent
- 2.2 Socio – economic, religious and cultural life
- 2.3 Town planning, architecture, script and decline

**3. Vedic Age**

- 3.1 Society, polity, economy, and religious life in pre - vedic period
- 3.2 Society, polity, economy, and religious life in post - vedic period
- 3.3 Social developments: Varna, Jati, and 16 Sanskaras

**4. Rise of Religious Movements**

- 4.1 Causes , doctrines and social dimensions of Buddhism and Jainism
- 4.2 Spread and decline of Buddhism and Jainism

**Unit - II**

**1. Rise of Territorial States**

- 1.1 Ganas and 16 Mahajanapadas,
- 1.2 Persian & Greek Invasions, it's impact

**2. Mauryan and Post Mauryan Period (322 B.C. -320 A.D.)**

- 2.1. Chandragupta Maurya & Mauryan administration , art and architecture, Arthashastra and Indica
- 2.2. Significance of Kaling War; Ashoka's Dhamma; patronage to Buddhism
- 2.3 Post Mauryan Dynasties – Sungas, Kushanas & Satavahans

**Unit - III**

**1. Gupta Dynasty :**

- 1.1 Gupta age : Society : art and Architecture , Science and Technology
- 1.2 Administration , Trade , Commerce and Agriculture
- 1.3 Concept of Golden age

**2. Vakatak Dynasty :**

- 2.1 Literature , art and architecture
- 2.2 Relation of Vakatak with Gupta
- 2.3 Society and religion

**Unit - IV**

**1. Vardhan Empire :**

- 1.1 Harshavardhan , patronage to Buddhism

**2. Major Dynasties of Deccan & South India :**

- 2.1. Chalukyas of Badami & Rashtrakutas
- 2.2. Pallavas & Cholas their contribution towards culture, literature, trade and maritime activities

**3. Arab and Turks Invasion :**

- 3.1 Arab Invasion and it's impact
- 3.2 Turks Invasion and it's impact

**Unit - V**

1. Education in ancient India
2. Position of women in ancient India
3. Judicial administration in ancient India
4. Art and architecture in ancient India

**Reference Books :**

1. Aivangar S.K. : Ancient India and South Indian History and Culture
2. Adava G.L. :- Early Indian Economics
3. Arun Bhattacharya : History of Ancient India
4. A.S. Altekar :-Rashtrakutas and their Times
5. A.S. Altekar :- Position of Women in Hindu civilization
6. A.S. Altekar :- Education in Ancient India (Tra-Marathi,Hindi)
7. Agrawal V.S. :- Gupta Art
8. Basham A.K. :- The Wonder That was India
9. Basham A.L. :- The cultural History of India
10. Bandopadhyaya N.C. :- Economic life and progress in Ancient India
11. Bhandarkar R.G. :- Ear IV History of Deccan
12. Desai Z.A. :- Indo-Islamic Architecture
13. D.N.Jha :- Ancient India (An outline)
14. Davis :- Historical Atlas of India.
15. Ghoshal U.N. :- The agrarian system in ancient India
16. Gopal L. :- The Economic life of North India
17. Harle J.C. :- Art and Architecture of the India Sub continent
18. Karashima N. :- Towards A New Formation south Indian Society under Vijaynagar Rule
19. Kieth A.B. :- The Religion and philosophy of Vedas and Upanishadas
20. Karashima N. - Towards a new Formation , South Indian Society under Vijaynagar
21. Krishna Deva :- Temples of North India
22. Majumdar R.C. :- History and culture of the Indian people vols. II,III,IV & V
23. Munshi V.K.M. and R.R. Diwakar :- Bharatava Vidya Bhavan series Indian Inheritance. 3 Vols
24. Mujumdar R.C. :- The Vakataka and Gupta Age
25. Mukerjee R.K. :- Chandragupta and his times
26. Mukerjee R.K. :- Harsha Vardhan.
27. Mukerjee R.K. :- Education in Ancient India
28. Mujumdar B.P. :- Socio-Economic History of Northern India
29. Nilkantha Sastri K.A. :- A History of South India from dri- Historic times to the fall of Vijaynagar
30. Puri B.N. :- India under the Kushanas
31. Pratapditya Pal (Ed.) Aspects of Indian Art
32. Possent G. (Ed.) Harappan Cities
33. Puri Chopra and Das :- Social and Economic History of India Vol.1
34. Rowland B. :- The Art and Achitecture of India
35. Sharma R.S. :- Light on early Indian Society and Economy
36. Sharma J.P. :- Republics in Ancient India
37. Saraswati S.K. :- A Survey of Indian Sculpture
38. Sharma R.S. :- Aspects of Political Ideas and Institution in Ancient India

39. Sastri K.A.N. :- History of South India  
 40. Thapar Romila :- A History of Ancient India.  
 41. Tripathi R.S. History of Ancient India.  
 42. Thapar Romila :- Ancient Indian Social History (Marathi)

४३. वमो ए.सी. - मध्यकालीन भारत ७५०-१५४० खंड-१  
 ४४. लुनीया बी. एन. - प्राचीन भारत सभ्यता तथा संस्कृती का विकास  
 ४५. पाण्डे राजबाली - प्राचीन भारत  
 ४६. विद्यालंकार सत्यकेतू- प्राचीन भारत का इतिहास खंड १,२  
 ४७. त्रिपाठी भिमाशंकर - प्राचीन भारत  
 ४८. अलेतकर मुजुमदार - प्राचीन भारत की शासन प्रणाली  
 ४९. पाण्डे गोविंदचंद्र - बुद्ध धर्म के विकास का इतिहास  
 ५०. शास्त्री कैलासचंद्र - जैन धर्म  
 ५१. यदुवंशी - शैवमत  
 ५२. जैस्वाल, सुवित - वैष्णव पंथ का उदय तथा विकास  
 ५३. उपाध्याय बलदेव - गुप्त साम्राज्य का इतिहास  
 ५४. चटर्जी - हर्षवर्धन  
 ५५. गायधनी, राहूरकर - प्राचीन भारताचा सांस्कृतिक इतिहास  
 ५६. कुलकर्णी अ.रा. - प्राचीन भारत  
 ५७. राव ब.दी. - प्राचीन भारताचा सांस्कृतिक इतिहास  
 ५८. देवपुजारी डॉ. मु.बा, आणि कुलकर्णी डॉ. शे. रा. - प्राचीन भारत व शेजारील राष्ट्रे  
 ५९. भागवतकर डॉ. व्ही. एन. - प्राचीन भारताची रूपरेषा  
 ६०. डॉ. श. गो. कोलारकर- प्राचीन भारताचा राजकीय, सामाजिक, सांस्कृतिक इतिहास  
 ६१. डॉ. रवींद्र वैद्य, डॉ. नामदेव ढाले, डॉ. प्रदीप येवले, डॉ. जी. बी. शहा - भारताचा इतिहास (प्रारंभापासून इ.स. १२०६ पर्यंत)  
 पब्लिकेशन्स, जळगाव  
 ६२. शर्मा पी. एल. - प्राचीन भारत  
 ६३. डॉ. मिराशी वा. वि. - वाकाटक नृपती आणि त्यांचा काळ  
 ६४. महाजन व्ही. डी. - प्राचीन भारत  
 ६५. भारत वर्ष का संपूर्ण इतिहास भाग -१ श्री नेत्र पाण्डेय  
 ६६. सातवाहन कालीन महाराष्ट्र - डॉ. रा. शी. मोरवंचीकर  
 ६७. सातवाहन भारतीय शिक्षण पध्दती - तवकर  
 ६८. प्राचीन भारत का आर्थिक इतिहास - राधाकृष्ण चौधरी व अशोक कुमार  
 ६९. प्राचीन भारत मे संघटीत जीवन - डॉ. आर. सी. मुजुमदार  
 ७०. भारताचा इतिहास (प्रारंभापासून १५२६ पर्यंत) - नि.सी. दिक्षीत  
 ७१. भारताचा इतिहास (प्रारंभापासून १५२६ पर्यंत) - डॉ. धनंजय आचार्य  
 ७२. बौद्ध धर्माचा इतिहास - डॉ. अशोक भोरजार व डॉ. प्रभाकर गद्रे, मंगेश प्रकाशन, नागपूर  
 ७३. बृहतर भारताचा इतिहास - डॉ. रवींद्र वैद्य व डॉ. प्रभाकर, गद्रे, मंगेश प्रकाशन, नागपूर  
 ७४. सातवाहन आणि पश्चिमी क्षत्रप - डॉ. वि. वा. मिराशी  
 ७५. प्राचीन महाराष्ट्राचा धार्मिक इतिहास - र. म. भुसारी  
 ७६. डॉ. दांडगे मनोरमा - भारताचा इतिहास (प्रारंभापासून १५२६ पर्यंत)

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**Semester-II (B.A.Part-I)**  
**( History of India From 1206 A.D. to 1525 A.D.)**

Time : 3 Hours)

Marks : 80

Int.Ass. : 20

**Unit - I**

**1. Qutbuddin Aibak**

- 1.1 Foundation of Delhi Sultanate  
 1.2 Administration

**2. Illutmish**

- 2.1 Early difficulties  
 2.2 Victory over his rivals, administration

**3. Razia**

- 3.1 Opposition to her rule
- 3.2 Causes of her fall

**4 Balban**

- 4.1 Consolidation of the Sultanate
- 4.2 Restoration of the crown's prestige
- 4.3 Theory of kingship
- 4.4 Destruction of the 'Forty'
- 4.5 Reorganization of army

**Unit - II**

**1. Allauddin Khilaji's Political & Administrative policy**

- 1.1 His theory of kingship
- 1.2 Deccan policy
- 1.3 Administrative reforms
- 1.4 Military reforms

**2. Allauddin Khilaji's Economical policy**

- 2.1 Market control and revenue policy
- 2.2 Estimate of his achievements

**3. Mohammad Tughluq**

- 3.1 His revenue reforms
- 3.2 Transfer of capital
- 3.3 Introduction of token currency
- 3.4 Famine relief and agricultural reforms
- 3.5 Causes of his failure
- 3.6 Estimate of his character and personality

**4. Firoz Shah Tughluq**

- 4.1 Economic reforms and impact
- 4.2 Religious policy.

**5. Invasion of Timur (1398 A.D.)**

- 5.1 Causes, its effects

**6. The Saiyyids, the Lodis and the decline of the Sultanate**

**Unit - III**

**1. The Bahamani Kingdom**

- 1.1 Rise and expansion of Bahamani Kingdom
- 1.2 society and economy
- 1.3 Achievements of Muhammad Gawan
- 1.4 Disintegration of Bahamani kingdom
- 1.5 Art and architecture

**2. The Vijaynagar Empire**

- 2.1 Rise and expansion of Vijaynagar empire
- 2.2 Society and economy
- 2.3 Achievements of Krishna Deva Raya. II
- 2.4 Disintegration of Vijaynagar kingdom
- 2.5 Art and architecture

**Unit - IV**

**1. Political Structure during Sultanate Period**

- 1.1 Political philosophy
- 1.2 Administrative system of Sultanate Period
- 1.3 Ruling classes
- 1.4 Military organization

**2. State & Society**

- 2.1 Hindu and Muslim society

**3. Social Status of Women**

- 3.1 Marriage, property rights
- 3.2 Sati, Pardah and Devdasi.

**Unit - V**

**1. Economical and Technological Developments**

- 1.1 Agriculture, Industries
- 1.2 Trade and commerce
- 1.3 Urban centers

**2. Art, & Education**

- 2.1 Art and architecture
- 2.2. Literature and education

**3 Religious Movements**

- 3.1 The Bhakti Movement :Warkari Sampraday, Mahanubhav Sampraday, Lingayat Sampraday
- 3.2 Suffi Movement

**Reference Books :**

- 1.Aivangar S.K. : Ancient India and South Indian History and Culture
2. Adava G.L. :- Early Indian Economics
3. Basham A.K. :- The Wonder That was India
4. Basham A.L. :- The cultural History of India
5. Bhandarkar R.G. :- Ear IV History of Deccan
6. Desai Z.A. :- Indo-Islamic Architecture
7. Davis :- Historical Atlas of India
8. Gopal L. :- The Economic life of North India
9. Harle J.C. :- Art and Architecture of the India Subcontinent
10. Habibulla :- Foundation of Muslim Rule in India
11. Krishna Deva :- Temples of North India
12. Majumdar R.C. :- History and culture of the Indian people vols. II,III,IV & V
13. Munshi V.K.M. and R.R.Diwakar :- Bharativa Vidya Bhavan series Indian Inheritance. 3 Vols
14. Mujumdar B.P. :- Socio-Economic History of Northern India
15. Pratapditya Pal (Ed.) Aspects of Indian Art
16. Puri Chopra and Das :- Social and Economic History of India Vol.1
17. Pandev A.B. :- Early Medieval India Ed.2
18. Rowland B. :- The Art and Achitecture of India
19. Sharma R.S. :- Light on early Indian Society and Economy
20. Saraswati S.K. :- A Survey of Indian Sculpture
21. Sastri K.A.N. :- History of South India
22. Satish Chandra :- Medieval India. From Sultanate to the Mughals
23. Stein Burton :-Peasant State and Society in Medieval South India
२४. चिटनीस कृ.ना. - मध्ययुगीन भारतीय संकल्पना व संस्था
२५. सेतू माधवराव पगडी- सुफी संप्रदाय
२६. डॉ. नलिनी टेंभेकर- प्राचीन व मध्यकालीन भारतीय राज्य
२७. के.एल. खुराना - भारत का सामाजिक एवं आर्थिक इतिहास
२८. आशीर्वादीलाल श्रीवास्तव — दिल्ली सल्तनत
२९. डॉ.विपीन बिहारी सिन्हा — दिल्ली सल्तनत
३०. विद्याधर महाजन - मध्यकालीन भारत
३१. डॉ. दांडगे मनोरमा - भारताचा इतिहास (प्रारंभापासून १५२६ पर्यंत)
३२. भारताचा इतिहास (प्रारंभापासून १५२६ पर्यंत) ना.सि. दिक्षीत
३३. भारताचा इतिहास (प्रारंभापासून १५२६ पर्यंत) डॉ. धनंजय आचार्य
३४. डॉ. रविंद्र वैद्य, डॉ. नामदेव ढाले, डॉ. प्रदिप येवले, डॉ. जी.बी. शाहा, डॉ. आर.एन. साळुंखे - भारताचा इतिहास (इ.वि.१२०६ ते १५२६ पर्यंत.) प्रशांत पब्लिकेशन, जळगाव.
३५. बृहत्तर भारताचा इतिहास — डॉ. रविंद्र वैद्य व डॉ. प्रभाकर- गद्रे, मंगेश प्रकाशन नागपूर
३६. डॉ.बिच्चेवार सचितानंदर — परिवर्तनाचा महामेरू - महात्मा बंशेश्वर, स्वाती प्रकाशन, पुर्णा.

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**Syllabi of B. A. Part-I  
Semester-I**

The Examination in Geography will comprised in three head i.e. 1) Theory Paper, 2) Internal Assessment and 3) Practical Paper. Theory Paper shall be of Three Hours duration and shall carry 50 marks. Internal Assessment shall carry 20 marks. Practical Examination shall be of Three Hours duration and shall carry 30 marks. The following syllabus is prescribed on the basis of five lectures per week and one practical of two periods for each batch of 16 students.

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**Semester-I  
GEOMORPHOLOGY  
(Elements of Geomorphology)  
(Implemented from 2017-2018 Academic Session)**

Marks : 50  
(10 Marks Per Unit)

<b>Unit-I</b>	The Nature of Geography- Meaning and Scope, Branches of Geography .
<b>Unit-II</b>	The Solar System; General Concept of Earth 's origin : Kant, Laplas, Chembarlen & Jen Jems - Herold Jefri, Latitude & Longitude.
<b>Unit-III</b>	Earth's Rotation and Revolution & It's effects; Local time & Standard time, International Day line; Lunar & Solar Eclipse.
<b>Unit-IV</b>	Interior of the Earth & Orogenic and Eporgenic Movements of the Earth.
<b>Unit-V</b>	Earthquake: Causes, Types , Effects & Distribution; Volcanoes : Causes, Types.

**Practical  
CARTOGRAPHY-I**

<b>Unit-I</b>	Study of Contour Maps of Major Land- Forms.	10 Marks
<b>Unit-II</b>	Construction of Maps and Diagrams. (a) Maps : Shading and Dot Method (b) Diagrams: Line, Bar and Divided Circle Method.	10 Marks
	<b>Practical Record</b>	5 Marks
	<b>Viva</b>	5 Marks

**Distribution of Internal Marks**

1) Home Assignment	10 Marks
2) Group Discussion / Seminar	10 Marks

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**DEPARTMENT OF GEOGRAPHY**

**CERTIFICATE**

Name of the College : \_\_\_\_\_  
This is to Certify that, this Practical Records is the Bonafide Practical Work of Shri /  
Ku. \_\_\_\_\_ during the  
Academic Year \_\_\_\_\_.

Class :

Dated :

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Signature of theTeacher  
who taught the Examinee

Head of the Department

**Note :** In absence of Certified Practical Record Book, Examinee will not be allowed to appear for the Practical Examination.



**Recommended Books :**

1. Dayal, P.A. : Text Book of Geomorphology, Shukla Book Depot, Patna, 1996.
2. Dury, G.H. : The Face of the Earth, Penguins, 1980.
3. Ernst, W.G. : Earthsystem – Process and Issues. Cambridge University Press, 2000.
4. ICSSR : A Survey of Research in Physical Geography. Concept, New Delhi, 1983.
5. Kale V. and Gupta A. : Element of Geomorphology, Oxford University Press Calcutta, 2001.
6. Monkhouse, F.J. : Principles of Physical Geography. Hodder and Stoughton, London, 1960.
7. Pitty, A. : Introduction to Geomorphology, Methuen, London, 1974.
8. Sharma, H.S. : Tropical Geomorphology, Concept, New Delhi, 1987.
9. Singh, S. : Geomorphology, Prayag Pustakalaya, Allahabad, 1998.
10. Small, R.J. : The Study of Landforms, Mc.Graw Hill, New York, 1985.
11. Sparks B.W. : Geomorphology, Longmans, London, 1960.
12. Steers, J.A. : The Unstable Earth. Some recent views in Geography, Kalyani Publishers, New Delhi, 1964.
13. Strahler, A.N. : Environmental Geo-Science, Mamilton Publishing, Santa Barbara, 1973,
14. Strahler, A.N. and Strahler, A.H. : Modern Physical Geography; John Wiley & Sons, Revised Edition 1992.
15. Summerfield, M.A. : Global Geomorphology, Longman, 1991.
16. Thornbury, W.D. : Principles of Geomorphology, Wiley Eastern, 1969.
17. Wooldridge, S.W. and Morgan, R.S. : The Physical Basis of Geography, An outline of Geomorphology . Longman Green & Co., London, 1959.
18. Wooldridge, S.W. : The Geographer as Scientist. Thomas Nelson and Sons Ltd., London, 1956.
19. Worcester P.G. Van Nostrand : A text Book of Geomorphology.
20. Lake Philip and Mac. Millan : Physical Geography.
21. Monkhouse : Maps and Diagrams.
22. Singh R.L. and Dutta : Elements of Practical Geography.
23. प्रा.सु.प्र.दाते व सौ.सं.सु.दाते : प्राकृतीक भूविज्ञान, राविल प्रकाशन, सातारा.
24. डॉ.सुभाष नारंग : प्राकृतीक भूविज्ञान, विद्या प्रकाशन, नागपूर.
25. प्रा.श्रीधर गुप्त, तावडे व डॉ.मगर : प्राकृतीक भूविज्ञान, राणे प्रकाशन, पुणे.
26. डॉ.जयकुमार मगर : भूरूपशास्त्र.
27. कोलते, पुराणिक, डॉ.भोयर व सौ.कुबडे : भूशास्त्राची मुलतत्वे, विद्या प्रकाशन, नागपूर.
28. डॉ.व्ही.टी.घारपूरे : भूरूपशास्त्र, पिंपळापूरे आणि पब्लिशर्स, नागपूर.
29. प्रा.रजनी देशमुख, प्रा.कल्पना देशमुख, प्रा.साधना भेंडकर आणि प्रा.सिमा सावरकर : प्राकृतीक भू-शास्त्र, विद्या प्रकाशन, नागपूर.
30. विश्वनाथ तिवारी : प्राकृतीक भूगोलका स्वरूप.
31. सिंग सविंदर : भूआकृति विज्ञान, तारा प्रकाशन, वाराणसी.
32. चतुर्भूज मेमोरिया : भूविज्ञान.
33. डॉ.मगर : प्रात्यक्षिक भूगोल भाग-१, २ व ३.
34. रामलोचनसिंग व दत्ता पी.के. : प्रयोगात्मक भूगोल प्रवेशिक.
35. डॉ.व्ही.टी.घारपूरे व प्रा. व्ही.के.पवार : प्रात्यक्षिक भूगोल. (नकाशाशास्त्रीय पद्धती)
36. भूगोलशास्त्र आणि भुगर्भशास्त्र लेखक डॉ. सुरेख पंडीत (बापट).

**Pedagogy :**

The Teacher may familiarise the students with Indian Examples of Landforms with Photographs and Diagrams. In case it is possible short field trips may be organized.

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**Semester-II**  
**GEOMORPHOLOGY**  
**(Elements of Geomorphology-II)**

The Examination in Geography will be comprised in three heads i.e. 1) Theory Paper, 2) Internal Assessment and 3) Practical Paper. Theory paper shall be of Three Hours duration and shall carry 50 marks. Internal Assessment shall carry 20 marks. Practical Examination shall be of Three Hours duration and shall carry 30 marks. The following syllabus is prescribed on the basis of five lectures per week and one practical of two periods for each batch of 16 students.

**Paper : GEOMORPHOLOGY**  
**(Elements of Geomorphology-II)**

Marks : 50  
(10 Marks Per Unit)

- Unit-I** Rocks : Origin, Classification and Characteristics.  
Weathering : Meaning, Causes & Types.
- Unit-II** The Work of Stream ( River), Landscape Associated with River.
- Unit-III** The Work of Glacier -  
Landscape associated with Glacier.
- Unit-IV** The work of Eolion (Winds) -  
Landscape associated with Eolion (Winds), Landscape Associated with Under Ground Water.
- Unit-V** Application of Geomorphology to Human Activities : Settlements, Transport.  
Environmental hazards: Flood, & Desertification & Assessment.

**Practical Paper**

- |                |  |          |
|----------------|--|----------|
| <b>Unit-I</b>  | Chain Survey & Abney Level                           | 10 Marks |
| <b>Unit-II</b> | Measures of Central Tendency<br>Mean, Median & Mode. | 10 Marks |
|                | Practical Record                                     | 5 Marks  |
|                | Viva   | 5 Marks  |

**Distribution of Internal Marks**

- |                               |          |
|-------------------------------|----------|
| 1) Home Assignment            | 10 Marks |
| 2) Group Discussion / Seminar | 10 Marks |

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**DEPARTMENT OF GEOGRAPHY**

**CERTIFICATE**

Name of the College : \_\_\_\_\_  
This is to Certify that, this Practical Record is the Bonafide Practical Work of Shri /  
Ku. \_\_\_\_\_ during the  
Academic Year \_\_\_\_\_.

Class :

Dated :

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Signature of the Teacher  
who taught the Examinee

Head of the Department

**Note :** In absence of Certified Practical Record Book, Examinee will not be allowed to appear for the Practical Examination.

**Recommended Books :**

1. Dayal, P.A. : Text Book of Geomorphology, Shukla Book Depot, Patna, 1996.
2. Dury, G.H. : The Face of the Earth, Penguins, 1980.
3. Ernst, W.G. : Earthsystem – Process and Issues. Cambridge University Press, 2000.
4. ICSSR : A Survey of Research in Physical Geography. Concept, New Delhi, 1983.
5. Kale V. and Gupta A. : Element of Geomorphology, Oxford University Press Calcutta, 2001.
6. Monkhouse, F.J. : Principles of Physical Geography. Hodder and Stoughton, London, 1960.
7. Pitty, A. : Introduction to Geomorphology, Methuen, London, 1974.
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9. Singh, S. : Geomorphology, Prayag Pustakalaya, Allahabad, 1998.
10. Small, R.J. : The Study of Landforms, Mc.Graw Hill, New York, 1985.
11. Sparks B.W. : Geomorphology, Longmans, London, 1960.
12. Steers, J.A. : The Unstable Earth. Some recent views in Geography, Kalyani Publishers, New Delhi, 1964.
13. Strahler, A.N. : Environmental Geo-Science, Mamilton Publishing, Santa Barbara, 1973,
14. Strahler, A.N. and Strahler, A.H. : Modern Physical Geography; John Wiley & Sons, Revised Edition 1992.
15. Summerfield, M.A. : Global Geomorphology, Longman, 1991.
16. Thornbury, W.D. : Principles of Geomorphology, Wiley Eastern, 1969.
17. Wooldridge, S.W. and Morgan, R.S. : The Physical Basis of Geography, An outline of Geomorphology . Longman Green & Co., London, 1959.
18. Wooldridge, S.W. : The Geographer as Scientist. Thomas Nelson and Sons Ltd., London, 1956.
19. Worcester P.G. Van Nostrand : A text Book of Geomorphology.
20. Lake Philip and Mac. Millan : Physical Geography.
21. Monkhouse : Maps and Diagrams.
22. Singh R.L. and Dutta : Elements of Practical Geography.
23. प्रा.सु.प्र.दाते व सौ.सं.सु.दाते : प्राकृतीक भूविज्ञान, राविल प्रकाशन, सातारा.
24. डॉ.सुभाष नारंग : प्राकृतीक भूविज्ञान, विद्या प्रकाशन, नागपूर.
25. प्रा.श्रीधर गुप्त, तावडे व डॉ.मगर : प्राकृतीक भूविज्ञान, राणे प्रकाशन, पुणे.
26. डॉ.जयकुमार मगर : भूरूपशास्त्र.
27. कोलते, पुराणिक, डॉ.भोयर व सौ.कुबडे : भूशास्त्राची मुलतत्त्वे, विद्या प्रकाशन, नागपूर.
28. डॉ.व्ही.टी.घारपूरे : भूरूपशास्त्र, पिंपळापूरे आणि पब्लीशर्स, नागपूर.
29. प्रा.रजनी देशमुख, प्रा.कल्पना देशमुख, प्रा.साधना भेंडकर आणि प्रा.सिमा सावरकर : प्राकृतीक भू-शास्त्र, विद्या प्रकाशन, नागपूर.
30. विश्वनाथ तिवारी : प्राकृतीक भूगोलका स्वरूप.
31. सिंग सविंदर : भूआकृति विज्ञान, तारा प्रकाशन, वाराणसी.
32. चतुर्भूज मेमोरिया : भूविज्ञान.
33. डॉ.मगर : प्रात्यक्षिक भूगोल भाग-१, २ व ३.
34. रामलोचनसिंग व दत्ता पी.के. : प्रयोगात्मक भूगोल प्रवेशिष.
35. डॉ.व्ही.टी.घारपूरे व प्रा. व्ही.के.पवार : प्रात्यक्षिक भूगोल. (नकाशाशास्त्रीय पद्धती)
36. भूगोलशास्त्र आणि भुगर्भशास्त्र लेखक डॉ. सुरेख पंडीत (बापट).

**Pedagogy :**

The Teacher may familiarise the students with Indian Examples of Landforms with Photographs and Diagrams. In case it is possible short field trips may be organized.

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**Appendix-C**

**Syllabus B.A. (Economics)  
Paper Pattern for all Six Semester (Sem.I to Sem II)**

Theory : 80 Marks

Int.Ass. : 20 Marks

**Instructions :**

- i. All questions are compulsory
- ii. All question carry Equal Marks (Each question SIXTEEN Marks)

1. Student will have to solve TWO long question from any two of the five units. Each of these broad question carry SIXTEEN Marks. (Internal Choice is available)  $2 \times 16 = 32$

2. Student will have to solve EIGHT Short Question in all choosing four question from each of the two units out of the total five. Each short question carries Four Marks (Internal Choice is available)  $8 \times 4 = 32$

3. Student will have to solve EIGHT Multiple Choice Type Question from any one of the five units. Each of these questions carries Two Marks.  $8 \times 2 = 16$

Total = 80

**Internal Examination : 20 Marks**

1. Viva- Voce - 10 Marks
2. Assignments - 10 Marks

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**Syllabi Prescribed for B.A. Part-I (Economics)  
Semester-I**

**MICRO ECONOMICS**

Credit : 04

Marks : 80  
Int.Ass. : 20

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**Unit-I Introduction to Economics :**

- 1.1 Definition of Economics : Adam Smith, Marshall and Robins.
- 1.2 Economic Laws : Definition, Types, Characteristics & Comparison between Economic Laws and Physical Laws.
- 1.3 Micro & Macro Economics : Meaning, Importance & Comparison

**Unit-II Demand and Supply :**

- 2.1 Demand : Definition and Law of Demand.
- 2.2 Supply : Definition and Law of Supply.
- 2.3 Elasticity of Demand : Definition and Types of Price Elasticity.
- 2.4 The Law of Diminishing Marginal Utility.

**Unit-III Cost and Revenue Analysis :**

- 3.1 Cost of Production : Meaning and kinds of Cost of Production - Monetary Cost, Total Cost, Average Cost, Marginal Cost.
- 3.2 Revenue : Meaning and kinds of Revenue – Total, Average and Marginal Revenue. Relation between Average Revenue and Marginal Revenue.
- 3.3 Internal and External Economies & Dis-economies.

**Unit-IV Market Structure :**

- 4.1 Perfect Competition Market : Definition and Characteristics.
- 4.2 Monopoly Market : Definition, Characteristics and Types, Price Discrimination under Monopoly and its Types.
- 4.3 Monopolistic Competition Market : Definition and Characteristics.
- 4.4 Oligopoly : Definition and Characteristics.

**Unit-V Production Factors :**

- 5.1 Definition and Characteristics of Production Factors : Land, Labour, Capital and Entrepreneur
- 5.2 Concept of Rent and The Ricardian Theory of Rent.
- 5.3 Concept of Wages, Interest and Profit. (Theories not applicable)

**Books Recommended :**

1. A.L. Meyers : Elements of Modern Economics
2. A.W. Stonier and D.C. Hugue : A Textbook of Economic Theory.
3. Awn and Das : Outline of Price Theory.
4. Alexander Cairncross : Introduction to Economics, 6<sup>th</sup> Edition.
5. G.L. Jain : Advance Micro Economic Theory, Mangal Deep Publications, Jaipur.
6. F. Ben ham : Economics
7. K.K. Dwett : Modern Economic Theory.
8. M. Maria John Kennbedy : Advance Micro Economic Theory, Himalaya Publishing House, Delhi.
9. एम.एल.झिगन - व्यक्ति अर्थशास्त्र, वृंदा पब्लिकेशन, प्रा.लि. दिल्ली.
10. एल.एम.राज : अर्थशास्त्रके सिद्धांत, ज्ञानदा प्रकाशन, पटना.
11. एम.एल.सेठ माईक्रो अर्थशास्त्र, लक्ष्मी नारायण अग्रवाल एज्युकेशनल पब्लिकेशन्स, आग्रा.
12. प्रा. जिभकाटे बी.एल. : अर्थशास्त्राचे सिद्धांत, विश्व पब्लिशर्स अँड डिस्ट्रीब्युटर्स, नागपूर.
13. डॉ.जहागिरदार मुक्ता : आर्थिक सिद्धांत, विद्या प्रकाशन, नागपूर.
14. डॉ. माहोरे आर.वाय. : अर्थशास्त्राचे सिद्धांत, अंशुल पब्लिकेशन, नागपूर
15. डॉ.राजपूत करमसिंग आर. व डॉ. भांडवलकर आर.बी. : सूक्ष्म अर्थशास्त्र, अंशुल पब्लिकेशन, नागपूर
16. डॉ.तिवारी एच.आर. : सूक्ष्म अर्थशास्त्र, अद्वैत प्रकाशन, अकोला.
17. डॉ.तायडे पुष्पा : सूक्ष्म अर्थशास्त्र, मंगेश प्रकाशन, नागपूर.
18. डॉ.झामरे जी.एन.: सूक्ष्म अर्थशास्त्र, पिंपळापूरे अँड पब्लिशर्स, नागपूर.
19. डॉ.काकडे जे.एम. व डॉ.गव्हाळे आर.आर. - सूक्ष्म अर्थशास्त्र, श्री साईनाथ प्रकाशन, नागपूर.
20. डॉ.राजपूत करमसिंग - सूक्ष्म अर्थशास्त्र, श्री साईज्योती प्रकाशन, नागपूर.

**B.A. Part-I**

**Semester-II**

**ECONOMY OF MAHARASHTRA**

Credit : 04

Marks : 80  
Int.Ass. : 20

**Unit-I – Geographical and Economical Features of Maharashtra :**

- 1.1 Historical Background of Maharashtra State.
- 1.2 Geographical Features of Maharashtra State.
- 1.3 Features of Economy of Maharashtra State.

**Unit-II - Demographic Features of Maharashtra:**

- 2.1 Population - Size and Growth Rates, Sex Ratio, Density of Population, Literacy..
- 2.2 Migration of Rural Population.
- 2.3 Urbanization in Maharashtra State.

**Unit-III - Agriculture in Maharashtra:**

- 3.1 Land Utilization and Cropping Pattern.
- 3.2 Productivity of Agriculture – Causes of Low Productivity.
- 3.3 Land Reforms, Green Revolution, Irrigation in Maharashtra.

**Unit-IV - Industry and Infrastructure in Maharashtra:**

- 4.1 Main Features of Industrial Development
- 4.2 Small Scale Industries and Agro-based Industries in Maharashtra.
- 4.3 Development of Railways, Roads, Water, Air Transport in Maharashtra.

**Unit-V- Economy of Vidarbha Region:**

- 5.1 Historical Background of Vidarbha Region.
- 5.2 Special Issues in Vidarbha Region –
  - Farmers' Suicides,
  - Irrigation Backlog of Vidarbha,
  - Tourism in Vidarbha.
- 5.3 Resources of Vidarbha Region-
  - Minerals
  - Energy
  - Forest

**Books Recommended :**

१. डॉ.र.पु.कुरुलकर - महाराष्ट्राची अर्थव्यवस्था, विद्या प्रकाशन, नागपूर, २००६
२. डॉ.आर.एस.सोळुंके - महाराष्ट्राची अर्थव्यवस्था, कैलास पब्लीकेशन, औरंगाबाद, १९९९.
३. डॉ. बी.डी.इंगळे - महाराष्ट्राची अर्थव्यवस्था, अरुणा प्रकाशन, लातूर, २००९.
४. डॉ.मंगला जंगले - महाराष्ट्राची अर्थव्यवस्था, प्रशांत पब्लीशर्स, जळगांव, २०१६.
५. डॉ.माधव बिरादार - महाराष्ट्राची अर्थव्यवस्था, विद्या बुक्स पब्लीशर्स, औरंगाबाद, २०१२.
६. नरेंद्र लांजेवार - शेतकऱ्यांच्या आत्महत्या, चिंतन आणि उपाय, सुमेरू प्रकाशन, डोंबिवली पूर्व, २००७.
७. महाराष्ट्राची आर्थिक पाहणी, २०१६-१७ - अर्थ व सांख्यिकी संचालनालय, नियोजन विभाग, महाराष्ट्र शासन, मुंबई.
८. डॉ.वैद्य बी.एन. - विदर्भाची अर्थव्यवस्था, मंगेश प्रकाशन, नागपूर.
९. डॉ.सौ.मृणालिनी फडणवीस- विदर्भ पर्यटन - सुवर्ण आशा, श्री रेणुका प्रकाशन, नागपूर, २०१४.
१०. डॉ.श्रीकांत तिडके व शिवाजी नागरे - विदर्भ : विविध दिशा आणि दर्शन, अथर्व प्रकाशन, धुळे, २०१३.
११. नरेंद्र लांजेवार (संपादक)- श्रीनिवास खांदेवाले – विदर्भ राज्य संकल्पना.
१२. तुकाराम जाधव - वार्षिक २०१७ महाराष्ट्र, युनिक अॅकॅडेमी, २०१६.
१३. डॉ.दि.व्यं. जहागिरदार - महाराष्ट्र : ५० वर्षातील आर्थिक विकासाचा घोटाळा, प्रकाशक-कौटिल्य ज्ञान प्रबोधिनी, सेंटर फॉर एकाॅनॉमिक्स अॅन्ड सोशल स्टडीज, अमरावती प्रकाशन वर्ष-२००९.
१४. डॉ.राजपूत करमसिंग - महाराष्ट्राची अर्थव्यवस्था, साईज्योती प्रकाशन, नागपूर.
१५. डॉ.संतोष तु. कुटे - पश्चिम विदर्भ- आर्थिक दृष्टिक्षेप, लक्ष्मी पब्लीकेशन, सोलापूर-२०१७.
१६. डॉ.संतोष तु. कुटे - कृषी व्युहरचना - संदर्भ अकोला जिल्हा, लक्ष्मी पब्लीकेशन, सोलापूर-२०१७.
१७. डॉ.विनोद म. गावंडे, डॉ.संतोष तु. कुटे - विदर्भाची अर्थव्यवस्था, लक्ष्मी पब्लीकेशन, सोलापूर-२०१७.
१८. डॉ.महादेव आ.रिठे, डॉ.संतोष तु. कुटे - महाराष्ट्राची अर्थव्यवस्था, प्रशांत पब्लीकेशन, जळगांव, २०१७.
19. Maharashtra Human Development Report 2012.
20. Population Census of Maharashtra-2011.

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**Syllabi for B.A. Part-I  
Semester-I & II**

**Instructions :** Each Paper will carry 100 Marks but 80 Marks for Theory Paper having 3 hrs. duration and 20 Marks for Internal Assessment. Minimum 32 Marks in Theory Paper and 8 Marks in Internal Assessment for Passing. There shall be separate passing in Theory Paper and Internal Assessment. There shall be long answer type questions on any Two Units, Short answer type questions on any Two Units and Multiple Choice Question on any one unit out of Five Units. Internal Assessment Marks shall be allotted on the basis of Home Assignment, Classroom Works, Participation in Seminar, Group Discussion, Paper Writing, Poster Presentation, Participation in Activities and Observation of Subject Teacher.

**Semester-I  
Moral Philosophy  
(Implemented From 2017-2018 Session)**

Time : Three Hours)

(Theory : 80

(In.Ass. : 20

- Unit-I** i) Definition of Philosophy.  
ii) Branches of Philosophy.  
iii) Definition of Moral Philosophy OR Ethics.

**Unit-II Nature of Ethics :**

- i) Ethics is a Science Or Not.  
ii) Positive Science and Normative Science.  
iii) Ethics is a Normative Science Or Not.

**Unit-III Psychological Analysis of Conduct :**

- i) Want., ii) Appetite, iii) Desire, iv) Wish, v) Will, vi) Motive & vii) Intention.

**Unit-IV - Greek Hedonism :** Cyrenicism,  
- Epicurism. Bentham's Hedonism,  
- Mill's Hedonism.

**Unit-V - Immanuel Kant :** Concept of Goodwill, Categorical Imperatives, Duty for its own Sake.

**Reference Books :**

- |  |   |
|--|---|
| 1. Introduction of Ethics                          | - Allied Pub. Mumbai, William Lillie.               |
| 2. Manual of Ethics                                | - Univesity Tutorial Press, London, J.S. Mackenzie. |
| 3. A Manual of Ethics                              | - New Central Book Agency, Jadunath Sinha.          |
| ४. नीतिशास्त्र की रुपरेखा,                         | - केदारनाथ रामनाथ, ले. डॉ.रामनाथ शर्मा.             |
| ५. नीतिशास्त्र                                     | - मैत्री प्रकाशन, लातूर, डॉ. सुनील साळुंके          |
| ६. नीतिमिमांसा                                     | - विद्या प्रकाशन, नागपूर, पी.डी. चौधरी              |
| ७. आदर्शी नीतिशास्त्र                              | - विद्या प्रकाशन, नागपूर, डॉ. सु.वा. बखले           |
| ८. चार्वाकाचा देहात्मवाद                           | - कुंभ प्रकाशन, अमरावती, डॉ.बी.एम.ठाकरे             |
| ९. पाश्चात्य तत्वज्ञानाचा इतिहास,<br>खंड १, २ व ३. | - कॉन्टीनेन्टल प्रकाशन, पुणे डॉ. ग.ना.जोशी.         |
| १०. भारतीय तत्वज्ञान                               | - फडके प्रकाशन, कोल्हापूर, श्री.ह.दिक्षीत.          |

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**Semester-II (B.A.-I)**  
**Indian & Western Ethics**  
**(Implemented From 2017-2018 Session)**

Time : Three Hours)

(Theory : 80  
(In.Ass. : 20

- Unit-I** i) Concept of Purushartha : Dharm, Arth, Kama, Moksha.  
ii) Sant Gadge Baba's Concept of Humanism.

- Unit-II** i) Ethics of Geeta : Concept of Varna, Concept of Ashrama.  
ii) Ethics of Veda : Concept of Rta, Concept of Rna.

- Unit-III** i) Buddhist Ethics : Astang Marg, Nirvan.  
ii) Jaina's Ethics – Mahavrate, Triratne.

- Unit-IV** i) Hedonism : Charvaka's Hedonism, Psychological Hedonism, Paradox of Hedonism, Egoistic Hedonism.  
ii) Objects of Moral Judgement : Motivism and Intentionism.

- Unit-V** i) Justification for Punishment.  
ii) Theories of Punishment : a) Deterrent Theory, b) Retributive Theory, c) Reformative Theory.  
iii) Concept of 'Good'.

**Reference Books :**

- |  |  |
|--|--|
| 1. Outlines of Indian Philosophy                 | - Motilal Banarasidas, M. Hiriyanna.         |
| 2. A Manual of Ethics                            | - New Central Book Agency, Jadunath Sinha.   |
| ३. नीतिशास्त्र की रूपरेखा,                       | - केदारनाथ रामनाथ, ले. डॉ.रामनाथ शर्मा.      |
| ४. भारतीय तत्वज्ञान                              | - फडके प्रकाशन, कोल्हापूर, श्री.ह.दिक्षीत.   |
| ५. भारतीय तत्वज्ञानाचा इतिहास                    | - मंगेश प्रकाशन, नागपूर, पी.डी.चौधरी         |
| ६. भारतीय दर्शन                                  | - कला प्रकाशन, वाराणसी, डॉ.ममता मिश्रा       |
| ७. भारतीय दर्शन                                  | - मोतीलाल बनारसीदास, चंद्रधर शर्मा.          |
| ८. नीतिमिमांसा                                   | - विद्या प्रकाशन, नागपूर, पी.डी. चौधरी       |
| ९. चार्वाकाचा देहात्मवाद                         | - कुंभ प्रकाशन, अमरावती, डॉ.बी.एम.ठाकरे      |
| १०. लोकशिक्षक गाडगेबाबा                          | - पद्मगंधा प्रकाशन, पुणे, डॉ.रामचंद्र देखने. |
| ११. संत गाडगे बाबा                               | - समता प्रकाशन, प्रबोधनकार ठाकरे             |
| १२. गीतारहस्य                                    | - लोकमान्य बाळ गंगाधर टिळक.                  |
| १३. पाश्चात्य तत्वज्ञानाचा इतिहास, खंड १, २ व ३. | - कॉन्टीनेन्टल प्रकाशन, पुणे डॉ. ग.ना.जोशी.  |

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**Semester System Syllabus  
For  
B.A. (Home Economics)  
Semester wise Distribution of Marks**

Sr.No.	Class	Semester	Theory	Internal Assessment	Practical	Total
01	B.A.Part I	I Semester	50	20	30	100
02	B.A.Part I	II Semester	50	20	30	100
03	B.A.Part II	III Semester	50	20	30	100
04	B.A.Part II	IV Semester	50	20	30	100
05	B.A.Part III	V Semester	50	20	30	100
06	B.A.Part III	VI Semester	50	20	30	100
			300	120	180	600

**Pattern of Examination**

**Theory:** Examination of one theory paper of 50 Marks each and of Three Hours duration will be conducted at the end of each semester.

**Practical :** i) One Practical Examination of 30 marks of Three Hours duration in each semester will be conducted at the end of the same semester.  
ii) Practical examination in all six semesters will be conducted by internal and external examiners appointed by the University.

**Internal Assessment :**

Internal assessment of 20 Marks will be done in following manner. Head of the department will carryout internal assessment of the students on the basis of evaluation report from the concerned teacher and will be done at the end of each semester.

**Pattern of Question Paper**

**Examination: B.A.Part I Home Economics**

Time- 3 Hours

Full Marks -50

Instructions: i) All questions are compulsory  
ii) All questions carry equal marks.

Question No. 1: Long answer question with internal choice from any unit of 10 Marks.

Question No. 2: Long answer question with internal choice from any unit of 10 Marks.

Question No. 3: Four Short Answer questions with internal choice from any unit of 2½ Marks each (2½ x 4= 10 Marks)

Question No. 4: Four Short Answer questions with internal choice from any unit of 2½ Marks each (2½ x 4= 10 Marks)

Question No. 5: Ten objective questions without internal choice. (1 x 10 = 10 Marks)

Note: i) *Two long answer questions from any two unit.*  
ii) *Two short answer question from any two of the remaining units.*  
iii) *Objective question should be based on remaining unit.*

**Rules and Regulations**

- 1- There will be **five periods per week** for theory paper.
- 2- **For one practical** there will be **two periods per week per batch.**
- 3- The batch for practical will comprise of **Sixteen students.**
- 4- Next (second) batch will be started when the number of students exceed 19. (i.e. when the number of students exceed 20% of the approved batch of 16 Students.)
- 5- The minimum passing marks of theory paper will be 20 (i.e.40%).
- 6- The minimum passing marks for practical will be 12 (i.e.40%)
- 7- The minimum passing marks for internal assessment will be 8 (i.e.40%)
- 8- Separate passing in theory, practical and internal assessment is necessary.
- 9- Marks will not be allotted to students if she is found absent for Practical and sessional.

**Private candidate**

- 1- With regard to the practical work the private candidate should be instructed to complete the practical prescribed in the college where she desires to appear for annual practical. The record book should be duly signed by the concerned head of the department.
- 2- Private candidate should write to the Principal concerned at the beginning of the session for permission to appear for the practical examination from the college.

**B.A. Part-I (Home Economics)**  
**Semester -I**  
**Paper- Family Resource Management and Interior Decoration**

Time- 3 Hours for Theory	Total :	100 Marks
3 Hours for Practical	Theory :	50 Marks
Periods Per Week- Theory - 5	Internal assessment :	20 Marks
Practical - 2 (per practical)	Practical :	30 Marks

**Objectives:**

- 1) To introduce the student to the field of Home Economics.
- 2) To create an awareness among the students about resources and their management in the family.
- 3) To make aware about decision making and to enhance the decision making capability of the women .
- 4) To provide knowledge and develop skills regarding principles and methods of interior decoration.
- 5) To develop skill regarding preparing the Bouquets and Flower Arrangements for decoration and enhance the chances of employment.

**Unit I : Introduction to Home Economics.**

- 1.1 Introduction to Home Economics
- 1.2 Meaning, Definition, Need and Importance of Home Economics.
- 1.3 Branches of Home Economics and their utility in the daily life.
  - i) Food and Nutrition.
  - ii) Textile and Clothing
  - iii) Human Development
  - iv) Family Resources Management
  - v) Extension Education and Communication
  - vi) Consumer Economics
  - vii) Human Relationship
- 1.4 Home Economics as Education for Life
- 1.5 Contribution of Home Economics Education in National Development

**Unit II : Home Management and Family Resources**

- 2.1 Meaning, Definition and Importance of Home Management
- 2.2 Process of Home Management
  - i) Planning
  - ii) Controlling
  - iii) Evaluation
- 2.3 Definition, Types and Classification of Family Resources
- 2.4 Characteristics of Family Resources
- 2.5 Factors affecting resource management

**Unit III : Decision Making**

- 3.1 Meaning and Definition of Decision Making
- 3.2 Process of Decision Making
- 3.3 Types of Decision Making
- 3.4 Role of Decision Making in Home Management.
- 3.5 Decision Tree and Factors affecting Decision Making Process

#### Unit IV : Elements and Principles of Art. Colour Scheme

- 4.1 Definition and Introduction of following Elements of Art
- |          |              |           |              |
|----------|--------------|-----------|--------------|
| i) Line  | iii) Texture | v) Light  | vii) Pattern |
| ii) Form | iv) Colour   | vi) Space | viii) Idea   |
- 4.2 Definition and Importance and Application in Interior Decoration of following Principles of Art
- |                          |              |             |
|--------------------------|--------------|-------------|
| i) Harmony               | iii) Balance | v) Emphasis |
| ii) Scale and Proportion | iv) Rhythm   |             |
- 4.3 Source of Colour, Classification of Colours
- |   |
|---|
| i) Primary Colours                      |
| ii) Secondary Colours                   |
| iii) Intermediate Colours               |
| iv) Tertiary Colours                    |
| v) Quarternery Colours and Colour Wheel |
- 4.4 Effect of Colours and Colour Scheme
- |                               |
|-------------------------------|
| i) Relative Colour Scheme     |
| ii) Contrasting Colour Scheme |
- 4.5 Factors affecting the choice of Colours. Colour Scheme for Different Rooms.

#### Unit V : Flower Arrangement

- 5.1 History, Objectives and Definition of Flower Arrangement.
- 5.2 Importance of Flowers, Flower Arrangement and Bouquets in Human Life.
- 5.3 Material Required for Flower Arrangement.
- 5.4 Factors to be considered while arranging flowers.
- 5.5 Types of Flower Arrangements.
- |                       |
|-----------------------|
| i) Traditional        |
| ii) Japanese          |
| iii) Modern           |
| iv) Miniature         |
| v) Dry Arrangement    |
| vi) Line Arrangement  |
| vii) Mass Arrangement |

**Internal Assessment : (20 Marks)**

#### Distribution of Marks

1. Organizing Demonstration or Guest Lecture on Flower Arrangement and Bouquet  
**OR** Colour Scheme through Greeting Cards / Rangoli Report Writing and Submission  
on Guest Lecture or Demonstration **10 Marks**
2. Attending, Submission and Presentation of seminar based on syllabus

**Total** 10 Marks  
**20 Marks**

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**Practical :**

**(Time 3 Hours)**

**1. Class work**

- a) Practical record book. -
  - i) Selection of Design Pattern, Thread, Needle and Colour Scheme for Embroidery
  - ii) Methods of Embroidering following Stitches
 

1- Stem Stitch	2- Chain Stitch	3- Lazy Dazy
4- Button Hole	5- Feather Stitch	6- Satin Stitch
- b) Embroidering all above stitches on a single scarf or separate handkerchiefs and submission thereof.
- c) Different Classes of Colour and Colour Scheme in designs through preparation of Greeting Cards and Envelopes.

**Practical Examination : (30 Marks)**

**Time: 3 Hours.**

**Distribution of Marks**

- 1 Class work
  - a) Practical Record Book - - - - - **5 Marks**
  - b) Embroidering Stitches on scarf or handkerchiefs - - - - - **5 Marks**
  - c) Colour Scheme on Greeting Cards and Envelopes - - - - - **5 Marks**
- 2 Examination
  - a) Embroidery Sample (Any Two Stitches) - - - - - **8 Marks**
  - b) Colour Scheme on Greeting Card - - - - - **4 Marks**
  - c) Viva - - - - - **3 Marks**

**Total 30 Marks**

**Note-** One Record Book shall be maintained by each student. Record Book shall contain the following :

- a) Methods of Embroidering the stitches with the help of diagrams and designs
- b) Small samples of Stitches.
- c) Illustration of Colour and Colour Scheme through different Designs / Pattern

**Note:** *The Record Book should be duly certified by the Head of the Department and should be signed and certified by the teacher after every practical.*

**Reference Books:**

1. Gross & Grandall, " Management for Modern Families", Appleton century crafts, New York.
2. P. Nickell & Dorsey. J.M., "Management in Family Living", Wiley Eastern Ltd. New Delhi.
3. Bhargara Bela, " Family Resource Management & Interior Decoration," University Book House Private Ltd., Jaipur.
4. Rutt, Anna Hong, "Home Furnishing", Wiley Eastern Private Ltd. New Delhi.
5. Goldsmith " Art in everyday Life" Mc. Millan, New York.
6. Deshpande R.S.-"Modern Ideal Houses for Indian," United Book Corporation, Pune.
- 7) मुन्शी आणि जठार – गृहअर्थशास्त्र भाग – १, पिंपळापूरे एन्ड कंपनी पब्लिशर्स, नागपूर.
- 8) लिमये क्षमा – गृहअर्थशास्त्र आणि गृहकला, विद्या प्रकाशन, नागपूर
- 9) वसू आणि महाजन - आधुनिक गृहअर्थशास्त्र, मंगेश प्रकाशन, नागपूर.
- 10) पुरब प्रभावती - भरत कला, मॅजेस्टीक बुक डेपो, मुंबई.
- 11) कोकड अ.वि. - अभिनव भरतकला.
- 12) शेरी जे.पी.-गृहकला एवं गृहप्रबंध
- 13) कांडलकर लिना – गृहअर्थशास्त्राची मुलतत्त्वे. विद्या प्रकाशन, रुईकर पथ, नागपूर.
- 14) फरकाडे त्रिवेणी, गोंगे सुलभा – गृहविज्ञान विस्तार
- 15) स्वर्णजयंती ग्राम स्वयंरोजगार योजना - मार्गदर्शक तत्त्वे महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, मुंबई.
- 16) फरकाडे त्रिवेणी, गोंगे सुलभा, कौटुंबिक संसाधनांचे व्यवस्थापन आणि गृहसजावट.

**B.A. Part-I (Home Economics)**

**Semester -II**

**Paper- Family Resource Management and Interior Decoration**

Time- 3 Hours for Theory  
3 Hours for Practical  
Periods Per Week- Theory - 5  
Practical - 2 (per practical)

Total : 100 Marks  
Theory : 50 Marks  
Internal assessment : 20 Marks  
Practical : 30 Marks

**Objectives:**

1. To acquire basic knowledge of principles involved in planning of residential house.
2. To learn and apply various methods and techniques of Work Simplification.
3. To develop employability skills and the skill of "earning while learning."
4. To bring awareness about waste management and water conservation for environment protection.
5. To train the students from self employment point of view.

**Unit 1 : Family Housing**

1.1 Family's housing needs

- |                |                       |               |
|----------------|-----------------------|---------------|
| a) Protective, | d) Social             | g) Style      |
| b) Economic,   | e) Standard of Living | h) Function   |
| c) Affectional | f) Housing Goals      | i) Occupation |

1.2 Factors Affecting Selection of Site for House Building

- |                 |                      |                   |                |
|-----------------|----------------------|-------------------|----------------|
| a) Legal Aspect | c) Physical Features | e) Soil Condition | g) Cost factor |
| b) Location     | d) Health aspect     | f) Services       |                |

1.3 Principles of House Planning

- |                      |                |                 |                |
|----------------------|----------------|-----------------|----------------|
| a) Orientation       | d) Circulation | g) Spaciousness | j) Light       |
| b) Grouping of Rooms | e) Flexibility | h) Aesthetics   | k) Ventilation |
| c) Roominess         | f) Privacy     | i) Economy      |                |

1.4 Types of Kitchen (Shapes)

- |                        |                    |                           |
|------------------------|--------------------|---------------------------|
| a) One wall kitchen    | c) L Shape Kitchen | e) Broken U Shape Kitchen |
| b) Double wall Kitchen | d) U Shape Kitchen |                           |

1.5 Recent Trends in Kitchen

**Unit 2: Work Simplification.**

- 2.1 Meaning, Importance and Definition of Work Simplification.
- 2.2 Principles of Work Simplification.
- 2.3 Mundel's Law (Classes) of changes.
- 2.4 Techniques of Work Simplification.
- 2.5 Improving methods of Work Simplification.

**Unit 3: Furniture Arrangement**

- 3.1 Styles of Furniture  
a) Traditional b) Contemporary c) Modern
- 3.2 Types of Furniture
- 3.3 Factors involved in selection of Furniture.
- 3.4 Arrangement of Furniture in different rooms.
- 3.5 Care of different types furniture.

**Unit 4 : Water Conservation, Drainage and Waste Disposal.**

- 4.1 Need, importance and methods of water conservation.
- 4.2 Need and Importance of house drainage.
- 4.3 Methods of House Drainage.  
i) Dilution ii) Purification iii) Soak pits.
- 4.4 Types of waste and need of waste disposal.
- 4.5 Methods of waste disposal.  
a) Composting. c) Conservancy System. e) Incineration.  
b) Vermicomposting. d) Dumping.

**Unit 5: Job Opportunities, Self Employment and Abilities.**

- 5.1 Definition of Employment and Self Employment. Need of Self Employment in Home Economics.
- 5.2 Opportunities of Job and Self Employment in Home Economics.
- 5.3 Guiding Principles of Self Employment.
- i) Registration
  - ii) Training
  - iii) Knowledge of Equipments, their care and Material Required.
  - iv) Loan Facility
  - v) Preparation of Project Report.
  - vi) Account Keeping
  - vii) Costing
  - viii) Labeling
  - ix) Packaging
  - x) Marketing.
- 5.4 Concept and Benefits of Self Help Groups and the role of Self Help Groups in women empowerment.
- 5.5 Ways of success of Self Help Groups and Role of MAVM (Mahila Arthik Vikas Mandal) in Self Help Groups

**Internal Assessment : (20 Marks)**

**Distribution of Marks:**

1. Visit / Exhibition of articles made by students.  
Visit to any one of the following
    - i) Cottage Industry
    - ii) Self help Group
    - iii) Women Entrepreneurship Establishment
    - iv) Exhibition cum sell
 Report writing and submission of the above activity **10 Marks**
  3. Attending, Submission and Presentation of seminar based on syllabus **10 Marks**
- Total 20 Marks**

**Practical :**

1. Class work
  - a) Practical record book. -
    - i) Methods of Embroidering the stitches with the help of diagrams and designs.
    - ii) Embroidering following Stitches
 

1- Bullion (knot) Stitch	2- Bead Work	3- Glass Work
4- Herringbone	5- Kantha Work	6- Jardozi ork
  - b) Embroidering two or three of the above stitches on the Apron.
  - c) Preparing any one article based on "Best out of Waste."  
(Preparing Bags/ Envelopes from waste papers or Block Printing on Envelopes or Cards )

**Practical Examination : (30 Marks)**

**(Time 3 Hours)**

**Distribution of Marks**

- 1 **Class work**
    - a) Practical Record Book **5 Marks**
    - b) Embroidering Stitches on Apron. **5 Marks**
    - c) Any one article based on "Best out of Waste." **5 Marks**
  - 2 **Examination**
    - a) Embroidery Sample (Any Two Stitches) **8 Marks**
    - b) Preparing Bags/ Envelopes from waste papers or any article based on "Best out of Waste" or Block Printing on Envelopes or Cards **4 Marks**
    - c) Viva **3 Marks**
- Total 30 Marks**

**Note-** One Record Book shall be maintained by each student. Record Book shall contain the following :

- a) Methods of Embroidering the stitches with the help of diagrams, designs and small samples of stitches..
- b) Preparing Bags/ Envelopes from waste papers or any article based on "Best out of Waste" or Block Printing on Envelopes or Cards

Note: *The Record Book should be duly certified by the Head of the Department and should be signed and certified by the teacher after every practical.*

**Reference Books:**

1. Gross & Grandall, " Management for Modern Families", Appleton century crafts, New York.
2. P. Nickell & Dorsey. J.M., "Management in Family Living", Wiley Eastern Ltd. New Delhi.
3. Bhargara Bela, " Family Resource Management & Interior Decoration," University Book House Private Ltd., Jaipur.
4. Rutt, Anna Hong, "Home Furnishing", Wiley Eastern Private Ltd. New Delhi.
5. Goldsmith " Art in everyday Life" Mc. Millan, New York.
6. Deshpande R.S.-"Modern Ideal Houses for Indian," United Book Corporation, Pune.
- 7) मुन्शी आणि जटार – गृहअर्थशास्त्र भाग – १, पिंपळापूर एन्ड कंपनी पब्लिशर्स, नागपूर.
- 8) लिमये क्षमा – गृहअर्थशास्त्र आणि गृहकला, विद्या प्रकाशन, नागपूर
- 9) वसू आणि महाजन - आधुनिक गृहअर्थशास्त्र, मंगेश प्रकाशन, नागपूर.
- 10) पुरब प्रभावती - भरत कला, मॅजेस्टीक बुक डेपो, मुंबई.
- 11) कोकड अ.वि. - अभिनव भरतकला.
- 12) शेरी जे.पी.-गृहकला एवं गृहप्रबंध
- 13) कांडलकर लीना – गृहअर्थशास्त्राची मुलतत्त्वे. विद्या प्रकाशन, रूईकर पथ, नागपूर.
- 14) फरकाडे त्रिवेणी, गोंगे सुलभा – गृहविज्ञान विस्तार
- 15) स्वर्णजयंती ग्राम स्वयंरोजगार योजना - मार्गदर्शक तत्त्वे महाराष्ट्र शासन ग्रामविकास व जलसंधारण विभाग, मुंबई.
- 16) फरकाडे त्रिवेणी, गोंगे सुलभा, कौटुंबिक संसाधनांचे व्यवस्थापन आणि गृहसजावट.

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**Appendix-F**

**Syllabi of B.A. Part-I**

**Semester-I**

**Introduction of Sociology**

**(Implemented from 2017-18)**

- Unit-I** A) **Sociology** : Its meaning, Nature & Scope of Sociology  
B) Subject Matter of Sociology, Relationship of Sociology with other Social Science  
Anthropology History, Political Science & Economic
- Unit-II** A) Sociological Perspective :  
1) Structural Functional 2) Dialectic  
B) Sociology as a Applied Science :  
1) Sociology & Social Problems  
2) Sociology & Social Policy  
3) Sociology & Development  
4) Sociology & Professions.
- Unit-III** **Basic Concept :**  
A) Society Meaning & Characteristics  
B) Community : Meaning & Characteristics  
C) Social Groups: Meaning of Types of Groups  
D) Social Structure : Meaning & Elements
- Unit-IV** A) Status & Role  
B) Social Institution : Meaning & Characteristics  
C) Social Norms Meaning & Characteristics Importance of Norms  
D) Value : Meaning & Importance

- Unit-V **Social Control :**  
A) Meaning of Social Control  
B) Type of Social Control

**Social Conformity & Deviation**

- A) Meaning & Causes of Conformity  
B) Meaning & Causes of Deviation

**Reference Books :**

- 1) Harlampos M. - Sociology : Themes & Perspective, New Delhi, Oxford University Press. 1998
- 2) Johnson Harry M. - 1995 Sociology : a Systematic Introduction, New Dehli Aiiled Publisher.
- 3) Vidyabhushan & D.R. Sachadeo - Introduction to Sociology
- 4) Kingsley Davis : Human Society
- ५) समाजशास्त्र परिचय : रा.ज. लोटे, ए.डी. चौहाण, पिंपळापुरे अॅण्ड पब्लिशर्स, नागपूर
- ६) समाजशास्त्राची मुलतत्त्वे : प्रा.भाऊ दायदार, अंशुल प्रकाशन, नागपूर
- ७) समाजशास्त्र : डॉ.प्रदिप आगलावे, साईनाथ प्रकाशन, नागपूर
- ८) समाजशास्त्र परिचय : डॉ.डि.एस. मनवर, अरुणा प्रकाशन, लातूर
- ९) भारतीय सामाजिक संस्था : डॉ.जिताग्द
- १०) समाजशास्त्र : विलास संगवे

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**Semester-II**

**Introduction of Sociology**

- Unit-I **Individual & Society :**  
(A) Culture : Meaning and Characteristics, Elements of Culture, Ethnocentrism  
(B) Socialization: Meaning and Stages, Agencies of Socialization.

Unit-II **Social Institutions:**

- A) Family : Meaning, Characteristics & Functions of Family  
B) Marriage : Meaning and Characteristics, Origin of Marriage, Changing Nature of Marriage.

- Unit-III A) Religion: Meaning & Functions of Religion, Origin of Religion  
B) Political System : Meaning of Political System, Concept of Domination and Type of Authority.

- Unit-IV **Social Movement :**  
(A) Meaning & Characteristics of Social Movement  
(B) Type of Social Movement.  
(C) Origin & Causes of Social Movement

- Unit-V **Social Stratification & Social Change :**  
(A) Meaning of Social Stratification, Function & Significance  
(B) Meaning of Social Change, Factors of Social Change  
(C) Type of Social Change.

**Reference Books :**

- 1) Harlampos M. : Sociology : Themes & Perspective, New Delhi, Oxford University Press. 1998
- 2) Johnson Harry M. : 1995 Sociology : a Systematic Introduction, New Dehli Aiiled Publisher.
- 3) Vidyabhushan & D.R. Sachadeo : Introduction to Sociology
- 4) Kingsley Davis : Human Society
- ५) समाजशास्त्र परिचय : रा.ज. लोटे, ए.डी. चौहाण, पिंपळापुरे अॅण्ड पब्लिशर्स, नागपूर
- ६) समाजशास्त्राची मुलतत्त्वे : प्रा.भाऊ दायदार, अंशुल प्रकाशन, नागपूर
- ७) समाजशास्त्र : डॉ.प्रदिप आगलावे, साईनाथ प्रकाशन, नागपूर
- ८) समाजशास्त्र परिचय : डॉ.डि.एस. मनवर, अरुणा प्रकाशन, लातूर
- ९) भारतीय सामाजिक संस्था : डॉ.जिताग्द
- १०) समाजशास्त्र : विलास संगवे

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**Appendix-G**

**General Instructions**

The examination in Psychology will comprise of one Theory Paper and one Practical. The Maximum Marks for theory will be 50, for Practical 30 and Internal Assessment will comprise of 10 marks for Theory and Practical each.

Independent Passing in Theory and Practical is Mandatory. Minimum Passing Marks for Theory will be 20. Minimum Passing Marks for Practical will be 12 and for Internal Assessment, Minimum Marks will be 8.

There will be Five Theory Periods and Three Practical Periods in a week, per batch of 16 students.

Students will not be allowed to appear in the Practical examination without completed Practical Record book duly signed by the teacher and Head of the Department.

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**CERTIFICATE**

DEPARTMENT OF PSYCHOLOGY

Name of the College -----

This is to Certify that this Practical Record is Original Work done by Mr./Ms./Smt. -----

----- Class ----- Semester-----during the Academic Year-----.

He/She has submitted/not submitted the Home Assignment/Unit Test/Group Discussion Report/Seminar as prescribed by Sant Gadge Baba Amravati University, Amravati.

Signature of the Teacher

Signature of the Head of the Department

Signature of the External Examiner

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**Pattern of Question Paper**

**Examination U.G. Level**

**Psychology**

**Semester I, II, III, IV, V and VI**

**Time :** Two Hours

Total Marks : 50

**Instructions :** A) All Questions are Compulsory  
B) All Questions carry Equal Marks

**Notes:**

- 1) Number of questions to be set in each paper will be FIVE
- 2) One Multiple Choice Question with ten sub questions will be set from all units.
- 3) Two long answer questions and two short answer questions to be set on four units.
- 4) For every question, long answer type or short answer type, there will be an alternate choice. However, there shall be no internal choice in the question.
- 5) In each short answer type question there will be three to five sub questions with no internal choice.
- 6) There will not be a question like 'write short notes on'.

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**Pattern of Examination**

**Theory :** One Theory Paper in each Semester will of 50 Marks and Two Hours Duration.

**Practicals :** 1) One Practical Examination in each Semester of 30 Marks and three Hours Duration  
Practical examination in each semester will be conducted by Internal and External Examiners appointed by the University.

2) Distribution of Marks for Practical Examination

1) Record Book	----	05
2) Conduct of experiment	----	07
3) Report of experiment	----	08
4) Viva voce	----	10

<b>Total Marks</b>	-----	<b>30</b>
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**Internal Assessment :**

1) Head of the Department will monitor Internal Assessment of the students on the basis of evaluation report from the concerned teacher/teachers, under the supervision of the Principal of the College and will be done at the end of each semester.

2) Distribution of 10 Marks of Internal Assessment for Theory and Practical is as under.

i)	Class Attendance	...	03 Marks
ii)	Home assignment/Unit Test/ Practical Performance	...	05 marks
iii)	Group Discussion/Seminar	...	02 Marks

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**Draft Syllabus for B.A. Part-I**  
**Semester-I (Psychology)**  
**Paper-I**  
**Fundamentals of Psychology**

**Objective :** To Provide understanding of basic Psychological Processes and its Application in Everyday Life.

**Unit-I Introduction and Methods of Psychology :**

A) Definition and goals of Psychology. Schools of Psychology: Psychoanalysis, Behaviorism, Humanistic, Cognitive. History of Psychology.  
Methods of Psychology-Experimental, Observation, Survey, Correlational and Clinical Method.

**B) Biological bases of Behavior :**

Function and structure of Neuron, Spinal Cord and Brain.  
Autonomic Nervous System.

**Unit-II Cognitive Processes :**

- A) Attention: Definition, Types, Determinants of Attention, Span of Attention, Fluctuation of attention, Division of attention and distraction of attention.  
B) Perception: Definitions, laws of perceptual organization, determinants of perception, figure and ground, Illusion.

**Unit-III Learning :**

- A) Learning: Definition, types of learning, methods of learning: imitation, classical and instrumental conditioning, trial and error method, laws of learning, insight learning, latent learning and avoidance learning. Transfer of learning.  
B) Problem solving: Nature, characteristics, problem solving strategies, impediments to problem solving.

**Unit-IV Memory and Forgetting :**

- A) Memory- Definition, stages of memory: sensory memory, short term and long term memory. Methods to measure retention, techniques to improve memory.  
B) Forgetting- Definition, forgetting curve, theories of forgetting: interference, decay, reconstruction and amnesia.

**Practicals (Any Five)**

- 1) Substitution Learning
- 2) Habit Interference
- 3) Muller-Lyer Illusion
- 4) Span of Attention
- 5) Division of Attention
- 6) Memory Span
- 7) Mental Set

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**Semester-II (B.A.Part-I)**  
**Paper- II**  
**Fundamentals of Psychology**

**Objective :** To provide understanding of basic Psychological Processes and its Application in Everyday Life.

**Unit-I Motivation :**

- A) Motivation: Definition, motivational cycle, types of motives: physiological, psychological and social motives. Hierarchy of motives,  
B) Conflict of motives: nature and types of conflict, direct and indirect ways of resolving conflict.

**Unit-II Emotion :**

- A) Emotion: Definition, difference between feeling and emotions, physiological changes in emotion, facial feedback hypothesis, role of limbic system.  
B) Theories of emotion: James-Lange, Cannon-Bard, Schacter-Singer theory.

**Unit-III Intelligence :**

- A) Intelligence: Definition, types, the concept and classification of IQ, measurement and types of intelligence tests. Creativity: nature, characteristics and uses. Creativity and intelligence.  
B) Theories of intelligence: Binet, Spearman, Thurston, Gardner, Guilford and Sternberg.

**Unit-IV Personality :**

- A) Personality: Nature, definition, personality measurement theories of personality, determinants of personality: heredity and environment.
- B) Theories of personality: Freud, Erikson, Eysenck, and Rogers.

**Practicals : (Any Five)**

- 1) Span of apprehension
- 2) Retroactive Inhibition
- 3) Problem solving
- 4) Rational learning
- 5) Recall and Recognition
- 6) Pass Along Test
- 7) Personality Test

**Books Recommended :**

- 1) Myers, D. G. (2013): Psychology, McMillan, New Delhi.
- 2) Ciccarelli, S. and Mayer (2008): Psychology, Pearson-Longman South Asia Edition.
- 3) Baron and Misra (2016): Psychology (5<sup>th</sup> ed.) Pearson, New Delhi.
- 4) Passer, M. W. and Smith, R. E. (2007): Psychology: The Science of Mind and Behavior; Tata McGrawHill, New Delhi.
- 5) Thompson Wadsworth. Introduction to Psychology, Gateways to Mind and Behavior. Singapore
- ६) सिसरेली आणि मेयर(२००८) : अमृता ओक, शोभना अभ्यंकर आणि शिला गोळविलकर) मानसशास्त्र : पियरसन दक्षिण आशिया आवृत्ती.
- 7) निशा मुंघडा आणि शशिकांत खलाने (२०१३) मानसशास्त्राची मुलतत्वे : अथर्व प्रकाशन,
- 8) हिरवे आणि तडसरे (२००६) : सामान्य मानसशास्त्र, फडके प्रकाशन, कोल्हापूर.
- 9) ईनामदार, गाडेकर आणि पाटील (२००६) :आधुनिक सामान्य मानसशास्त्र, डायमंड प्रकाशन, पुणे.
- 10) पंडित, कुळकर्णी आणि गोरे (१९९९) : सामान्य मानसशास्त्र, पिंपराळे प्रकाशन, नागपूर.
- 11) बडगुजर, बच्छाव आणि शिंदे (२००६) : सामान्य मानसशास्त्र, विद्या प्रकाशन, औरंगाबाद.
- 12) पाध्ये व्ही.एस.(२०१५) : आधुनिक सामान्य मानसशास्त्र, विद्या प्रकाशन, औरंगाबाद.
- 13) बोरुडे आर.आर. (२००२) बोधनिक मानसशास्त्र, छाया प्रकाशन, औरंगाबाद.
- 14) निंबाळकर, के.पी.. (२०१६) : मानसशास्त्रीय प्रयोग आणि परिक्षण, सायको स्कॅन, वर्धा.
- 15) देशमुख, एन.एच. (२००७) : अभ्यास कौशल्य, वेदमुद्रा प्रकाशन, अमरावती.

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**Syllabi for B.A. Part-I**  
**Semester-I**  
**Subject : Political Science**  
**(Implemented From 2017-2018 Session)**  
**Indian Constitutional Provisions and Local Self Government**

Marks : Theory – 80  
In.Ass – 20

**Unit-I**

- i) Salient features of the Indian Constitution.
- ii) Preamble – Nature and Importance.
- iii) Fundamental Rights – Types and Importance.

**Unit-II**

- i) Directive Principles of State Policy – Nature and Importance
- ii) Fundamental Duties.
- iii) Methods to acquire Citizenship.

**Unit-III**

- i) President of India : Election Process, Powers and Function.
- ii) Vice President : Role and Function.
- iii) Prime Minister – Appointment, Role and Function.

**Unit-IV**

- i) Parliament : Lok Sabha and Rajya Sabha – Structure and Powers
- ii) Speaker of Lok Sabha - Powers & Function.

**Unit-V**

- i) Structure of Indian Judiciary. Types of Court, Characteristics of Indian Judiciary
- ii) Supreme Court of India – Structure, Powers and Function
- iii) High Court - Structure, Powers and Function.

**Distribution of Internal Marks**

- |                                    |     |          |
|------------------------------------|-----|----------|
| i) Seminar                         | ... | 10 Marks |
| ii) News Papers Cutting Collection | ... | 10 Marks |

**Reference Books :**

1. D.D. Basu : “An introduction to the Constitution of India : New Delhi Prentice Hall, 1994
2. Joshi, G.N. : The Constitution of India
3. PyLee, M.V. : Indian Constitution
4. D.C. Gupta : Indian Government and Politics : Vikas Publication, Bombay.
5. प्रा.बी.टी. देशमुख : भारतीय संविधान
6. डॉ.प.ल. जोशी : भारतीय संविधान
7. प्रा.भ.श्रृंगारपुरे : भारतीय संविधान
8. प्रा.भ.ग.घांगरेकर : भारतीय राज्यघटना, स्वरूप आणि राजकारण
9. डॉ.भा.ल. भोळे : भारतीय राज्यव्यवस्था.
10. प्रा.राम मुठाळ : भारतीय राजकीय व्यवस्था, अंशुल प्रकाशन, नागपूर.
11. प्रा.रा.ज. लोटे : भारतीय शासन आणि राजकारण, पिंपळापूरे अँड कं. पब्लीशर्स.
12. प्रा. बी.टी. देशमुख : भारतीय संविधान व स्वातंत्र्य आंदोलन.
13. भारताचे शासन आणि राजकारण : प्रा.शे.हाशम, डॉ. जोगेंद्र गवई.
14. भारतीय शासन आणि राजकारण : प्रा.डॉ. अल्का देशमुख
15. भारतीय राजकारणांची संवैधानिक मिमांसा : ले. डॉ. वामन गवई.
16. भारतीय संविधान व शासन व्यवस्था : लेखक - डॉ. शांताराम चव्हाण
17. भारतीय संविधानात्मक तरतुदी आणि वास्तव : लेखक - डॉ. सुभाष गवई
18. भारतीय राज्यव्यवस्था : ले. डॉ. शांताराम चव्हाण व डॉ. सुभाष गवई, वेदमुद्रा प्रकाशन, अमरावती
19. महाराष्ट्रातील पंचायत राजची वाटचाल : ले. डॉ.सुभाष गवई, प्रशांत विघे व प्रा. सुनिल चकवे, वेदमुद्रा प्रकाशन, अमरावती.
20. भारतीय संवैधानिक तरतुदी आणि : डॉ.शांताराम चव्हाण, वेदमुद्रा प्रकाशन, अमरावती स्थानिक स्वशासन

**Semester-II (B.A.-I)**

**Indian Constitutional Provisions and Local Self Government**

Theory : 80  
Int.Ass.: 20

- Unit-I** i) Election Commission of India : Structure, Function and Powers.  
ii) Electoral Reform, Recognition of Political Parties.  
iii) Eligibility of Voter – Lok Sabha, Vidhan Sabha and Vidhan Parishad.

**Unit-II State Executive**

- i) Governor : Appointment, Powers and Role.  
ii) Chief Minister : Appointment, Role and Function  
iii) Council of Ministers : Formation, Role and Function

**Unit-III State Legislature of Maharashtra :**

- i) Legislative Assembly (Vidhan Sabha) – Structure, Powers and Function.  
Speaker of Vidhan Sabha – Powers and Function  
ii) Legislative Council (Vidhan Parishad) – Structure, Powers and Function

**Unit-IV Local Self Government of Maharashtra :**

- i) Types of Local Self Government (Urban and Rural)  
ii) Municipal Corporation - Structure and Power  
iii) Gram Panchayat – Structure and Function.  
iv) Gram Sabha - Structure and Function.

**Unit-V**

- i) Women's Participations in Panchayati Raj of Maharashtra.  
ii) Nagpur Pact for Sanyukta Maharashtra and its recommendations.  
iii) Right to Information and its Importance

**Distribution of Internal Marks**

- i) Seminar ... 10 Marks  
ii) News Papers Cutting Collection ... 10 Marks

**Reference Books :**

1. D.D. Basu : "An introduction to the Constitution of India : New Delhi Prentice Hall, 1994
2. Joshi, G.N. : The Constitution of India
3. PyLee, M.V. : Indian Constitution
4. D.C. Gupta : Indian Government and Politics : Vikas Publication, Bombay.
5. प्रा.बी.टी. देशमुख : भारतीय संविधान
6. डॉ.प.ल. जोशी : भारतीय संविधान
7. प्रा.भ.श्रृंगारपुरे : भारतीय संविधान
8. प्रा.भ.ग.घांगरेकर : भारतीय राज्यघटना, स्वरूप आणि राजकारण
9. डॉ.भा.ल. भोळे : भारतीय राज्यव्यवस्था.
10. प्रा.राम मुठाळ : भारतीय राजकीय व्यवस्था, अंशुल प्रकाशन, नागपूर.
11. प्रा.रा.ज. लोटे : भारतीय शासन आणि राजकारण, पिंपळापूरे अँड कं. पब्लीशर्स.
12. प्रा. बी.टी. देशमुख : भारतीय संविधान व स्वातंत्र्य आंदोलन.
13. भारताचे शासन आणि राजकारण : प्रा.शे.हाशम, डॉ. जोगेंद्र गवई.
14. भारतीय शासन आणि राजकारण : प्रा.डॉ. अल्का देशमुख
15. भारतीय राजकारणांची संवैधानिक मिमांसा : ले. डॉ. वामन गवई.
16. भारतीय संविधान व शासन व्यवस्था : ले. डॉ. शांताराम चव्हाण
17. भारतीय संविधानात्मक तरतुदी आणि वास्तव : ले. डॉ. सुभाष गवई
18. भारतीय राज्यव्यवस्था : ले. डॉ. शांताराम चव्हाण व डॉ. सुभाष गवई, वेदमुद्रा प्रकाशन, अमरावती
19. महाराष्ट्रातील पंचायत राजची वाटचाल : लेखक डॉ.सुभाष गवई, प्रशांत विघे व प्रा. सुनिल चकवे, वेदमुद्रा प्रकाशन, अमरावती.
20. भारतीय संविधानिक तरतुदी आणि स्थानिक स्वशासन : डॉ.शांताराम चव्हाण, वेदमुद्रा प्रकाशन, अमरावती

**SYLLABUS  
SUBJECT STATISTICS**

The examination in Statistics of First and Second Semester will comprise of one Theory Paper each, Internal Assessment and Practical Examination. Theory Paper will be of three hours duration and carry 50 Marks. The Internal Assessment will carry 20 Marks. The Practical Examination will be of 3 hours duration and carry 50 Marks.

The Distribution of Marks for Practical will be as follows :

Practical Record	-	05 Marks
Viva Voce	-	05 Marks
Practical Problems	-	20 Marks
Total	-	30 Marks

The following syllabus is prescribed on the basis of five theory periods per week and four practical periods ( 2 Practicals of 2 Periods each) per batch per week.

**B.A. PART-I  
SEMESTER-I  
STATISTICS S-1**

**Unit-I : Introduction to Statistics**

- 1.1 Meaning, Origin and Definition of Statistics
- 1.2 Importance and Scope of Statistics in Planning, Economics, Agriculture, Medical Science and Education. Limitations of Statistics
- 1.3 Types of data: Quantitative, Qualitative, Nominal Ordinal, Discrete, Continuous, time Series, Frequency and non Frequency data. Population and Sample.
- 1.4 Primary and Secondary Data and its Major Sources.

**Unit II : Presentation of Data and Central Tendency**

- 2.1 : Classification : Definition, Rules, Types and Importance.
- 2.2 : Tabulation : Definition, Types, parts and Advantages.
- 2.3 : Graphical representation : Histogram, Frequency Polygon, Frequency Curve.
- 2.4 : Diagrammatic Representation : Line diagram, Bar Diagram, Pie Diagram, Pictograms and Cartograms.
- 2.5 : Rules, Advantages and Disadvantages of Diagrammatic Representation.

**Unit III : Frequency Distribution and Central Tendency**

- 3.1 : Discrete and Continuous Frequency Distribution.
- 3.2 : Class, Class Limits, Class Interval, Types of Classes.
- 3.3 : Central Tendency : Concept, Definition and Measures.
- 3.4 : Characteristics of Ideal Measure, Merits, Demerits and uses of Arithmetic Mean, Median and Mode, Relation between them.
- 3.5 : Partition Value : Quartiles, Deciles and Percentiles

**Unit IV : Indian Applied Statistical System**

- 4.1 : Statistical Organizations in India and their Functions: CSO, NSSO, ISI and IIPS
- 4.2 : Methods of Collection of Official Statistics
- 4.3 : De-Jure and De-Facto methods of Census, its Merits and Demerits.
- 4.4 : Population Statistics, Agriculture Statistics and their Publications.
- 4.5 : Principle Publications of Industrial, Transportation and Educational Statistics.

**Unit V: Vital Statistics**

- 5.1 : Definition and uses of Vital Statistics.
- 5.2 : Sources of Vital Statistics.
- 5.3 : Measurement of mortality: Crude Death Rate (CDR) with Merits and Demerits, Specific Death Rate(SDR),Age SDR with Merits and Demerits.
- 5.4 : Infant Mortality Rate.
- 5.5 :Standardised Death Rate: Direct and Indirect Methods

**List of Practicals : S1**

- 1) Presentation of data by frequency table.
- 2) Graphical representation of numerical data.
- 3) Diagrammatic representation of numerical data.
- 4) Calculations of arithmetic mean for grouped and ungrouped frequency distribution
- 5) Calculations of median for grouped and ungrouped frequency distribution
- 6) Calculations of mode for grouped and ungrouped frequency distribution
- 7) Calculations of partition values as deciles, quartiles and percentiles
- 8) Computation of crude death rates.
- 9) Computation of age specific death rates.
- 10) Computation of standardized death rate by direct and indirect method

**List of Equipments and Instruments Required**

- 1) Twelve digit desk model electronic calculators
- 2) Biometrika tables volume I and II
- 3) Logarithmic tables
- 4) Random number tables
- 5) Statistical posters and charts
- 6) Personal computer with printer

**References :**

- 1) Bhat B. R. Srivenkataraman T and Rao Madhava K.S. (1996) : Statistics: A Beginner's text Vol.1 New Age International (P) Ltd.
- 2) Goon A.M., Gupta M.K., Dasgupta B. (1999) Fundamentals of statistics Vol 1 .1., World press Calcutta.
- 3) Croxton F.E. Cowden D.J. and Kelin S. (1973): Applied General Statistics Prencie Hall of India.
- 4) Gupta S.C. Kapoor V.K.: Fundamentals of Mathematical Statistics.
- 5) D.N. Elhance : Fundamentals of Mathematical Statistics.
- 6) Spiegel, M.R.(1976) Theorey and Problems of Statistics, Schum's Publicating series.

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**B.A. PART-I  
SEMESTER-II  
STATISTICS S-2**

**UNIT-I DISPERSION AND MOMENTS :**

- 1.1 Meaning, definition, Measures, characteristics of ideal measure of dispersion.
- 1.2 Range, quartile deviation, mean deviation, standard deviation and variance.
- 1.3 Coefficient of dispersion. Coefficient of variation and its use.
- 1.4 Moments: definition of raw and central Moments relation between them.

**UNIT-II SKEWNESS AND KURTOSIS :**

- 2.1 Skewness – Meaning and Types Positive and Negative Skewness - With Diagram.
- 2.2 Measures of Skewness – absolute and relative Measures, Coefficient of Skewness – Karl Pearson's, Bowley's and based on Moments.
- 2.3 Kurtosis – Meaning and Types with Diagram.
- 2.4 Measure of Kurtosis.

**UNIT-III THEORY OF PROBABILITY :**

- 3.1 Basic Terminology – random experiment, outcome, trial event, exhaustive Favorable, mutually exclusive, equally likely, independent events, Sample space and sample point
- 3.2 Probability – concept, mathematical probability and its limitations, Statistical probability and its limitations
- 3.3 Axioms of probability, addition theorem of probability (only statement)
- 3.4 Simple problems on probability.

**UNIT-IV FERTILITY AND LIFE TABLES :**

- 4.1 Fertility – meaning and measures of fertility, crude birth rate with their Merits and Demerits
- 4.2 Population growth – its measurement, crude's birth rate of natural Increase and Pearl's merits and demerits.
- 4.3 Life tables – meaning and various components of life table, simple Theorems.
- 4.4 Expectation of life curate and complete stationary and stable population.
- 4.5 Assumptions, description and construction of life table, uses of life table.

**UNIT-V TIME SERIES AND ANALYSIS :**

- 5.1 Meaning, definition with examples of time series, time series as Mathematical function of various factors with examples.
- 5.2 Components of time series – Trend (linear and non linear) periodic changes (seasonal and cyclic), irregular component.
- 5.3 Analysis of time series – mathematical model and limitations, uses of time series.
- 5.4 Measurement of Trend – Graphical method, Method of Semi averages, method of moving averages, method of least squares.

**LIST OF PRACTICALS :**

1. Calculation of Measures of Dispersion range, Quartile Deviation, Mean Deviation and Standard Deviation.
2. Calculation of Coefficient of variation.
3. Problems on Skewness and Kurtosis
4. Evaluation of probabilities – simple problems.
5. Evaluation of probabilities using addition and multiplication theorem.
6. Calculation of crude birth rate
7. Calculation of general fertility rate
8. Calculation of total fertility rate
9. Construction of life tables
10. Measurements of linear trend in time series by
  - 1 Graphical method
  - 2 Methods of semi averages
  - 3 Methods of moving averages.

**List of Equipments and Instruments Required**

- 1) Twelve Digit Desk Model Electronic Calculators
- 2) Biometrica tables volume I and II
- 3) Logarithmic tables
- 4) Random number tables
- 5) Statistical posters and charts
- 6) Personal computer with printer

**References :**

- 1) Bhat B. R. Srivenkataraman T and Rao Madhava K.S. (1996) : Statistics: A Beginner's text Vol.1 New Age International (P) Ltd.
- 2) Goon A.M., Gupta M.K., Dasgupta B. (1999) Fundamentals of statistics Vol 2., World press Calcutta.
- 3) Croxton F.E. Cowden D.J. and Kelin S. (1973): Applied General Statistics Prencie Hall of India.
- 4) Gupta S.C. Kapoor V.K.: Fundamentals of Applied Statistics.
- 5) D.N. Elhance : Fundamentals of Mathematical Statistics.
- 6) Spiegel, M.R.(1976) Theorey and Problems of Statistics, Schum's Publicating Series.



Appendix-J

**Syllabi of B.A.Part-I  
Semester-I  
Public Administration  
Paper-Maharashtra Administration**

Credit : 04

Marks Theory : 80  
Int.Ass.: 20

UNIT-I

16 Marks

- a) Formation of Maharashtra State  
b) State Legislature : Legislative Assembly, Legislative Council: Composition and function

Unit-II

16 Marks

State Executive: Governor, Chief Minister - Power, Functions & Role, Council of Ministers  
- Composition and functions

UNIT-III

16 Marks

State secretariat-Structure and function, Chief Secretary , Directorate, Departments – Home, General Development Administration, Finance, Social welfare Department

UNIT-IV

16 Marks

State Judiciary: Composition and Functions  
i) High court ii) District & Session Courts iii) Lok Nyayalaya  
iv) Mahatma Gandhi Tanta Mukti Yojana.

**UNIT-V District Administration:**

16 Marks

- i) History of District Administration  
ii) Meaning and Importance of District Administration.  
iii) District collector-Power, functions & Changing role.

**PRACTICALS (20 MARKS)**

Assignment/Project--Visit any one of the following

10 Marks

Legislative Assembly, Legislative Council , District & Session Courts, Lok Nyayalaya, District Collector Office,

**VIVA VOCE-**

10 Marks

Group discussion/Seminar, Viva

**Recommended Books :**

- 1.S.S.Gadkari, Organisation of the Government in Maharashtra-Himalaya Publishing House, Bombay-1990
2. Usha Thakkar and Mangesh Kulkarni, Politics in Maharashtra, Himalaya Publishing House, Bombay 1995
3. V.M.Sirsikar, The Politics of Modern Maharashtra, Orient Longman, New Delhi, 1995
४. प्रा. के.आर. बंग, महाराष्ट्र प्रशासन विद्या बुक्स पब्लिशर्स, औरंगपूर, औरंगाबाद, २००५.
५. डॉ. प्रिती पोहेकर, प्रा. दत्तात्रय खरटमोल, प्रा. गंगा भुलडा - महाराष्ट्र प्रशासनाची रूपरेषा, अरुणा प्रकाशन, लातूर- २००९.
६. प्रा. चि.ग. घांग्रेकर, महाराष्ट्राचे प्रशासन, विद्या प्रकाशन, नागपूर, २००२.
७. प्रा.डॉ.टी.एन. गायकवाड - महाराष्ट्र व जिल्हा प्रशासन, कैलास पब्लिकेशन, औरंगाबाद, १९९८.
८. प्रा. सतिष ठोंबरे - महाराष्ट्र प्रशासन, विद्या पब्लिकेशन लातूर - २००४.

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**Draft Syllabi of B.A.Part-I  
Semester-II  
Public Administration  
Paper-Maharashtra Administration**

Credit : 04

Marks Theory : 80  
Int.Ass.: 20

**Unit-I**

16 Marks

- a) Maharashtra Police Administration: Structure and Function  
b) District Police Administration : Structure and Functions  
c) District Superintendent of Police-Power & Functions.

- Unit-II** Constitutional & Statutory Bodies in Maharashtra : 16 Marks  
Maharashtra Public Service Commission , State Planning Commission , State Finance Commission, State Election Commission, Lok Ayukta, Advocate General, Vaidhanik Vikas Mandal, YASHDA (Yashwantrao Chavan Academy of Development Administration),
- Unit-III** Panchayat Raj System: 16 Marks  
Zilla Parishad, Panchayat Samiti , Gram Panchayat & Gramsabha – Composition, Functions and Finance
- Unit-IV** Urban Local Self Government : Composition & functions 16 Marks  
a) Municipal Corporation b) Municipal Council c) Nagar Panchayat  
d) Cantonment Boards.
- Unit-V** Major issues in Maharashtra : 16 Marks  
Regional imbalance and development, Farmer suicides in Vidharbha, Co – operative Movements, Administrative reforms ,Naxalism, Corruption, Urbanization, Cleanness

**PRACTICALS (20 MARKS)**

- Assignment/Project--Visit any one of the following 10 Marks  
District Superintendent of Police Office, Zilla Parishad, Panchayat Samiti , Gram Panchayat , Gramsabha, Municipal Corporation ,Municipal Council , Nagar Panchayat, Cantonment Boards
- VIVA-VOCE** 10 Marks  
Group discussion/Seminar, Viva

**Recommended Books :-**

1. S.R. Nigam - Local Government
2. B.S. Bhargava - Panchayat Raj System & Political Parties
3. Bhatnagar - Rural Local Government in India.
4. Ram Reddy - Patterns Local Government in India
5. M.P.Sharma - Local Self Government in India
6. Avasthi - Municipal Administration in India
8. Ashok Mukhopadhyay - Municipal Govt. & Urban Development.
९. शिरसाठ, बैनाडे - भारतातील स्थानिक स्वराज्य संस्था, विद्या बुक्स औरंगाबाद - २००६
- १०.शि.प्रा.गोविंद यमलवाड -स्थानिक स्वराज्य संस्था, विद्या कल्पना प्रकाशन, नांदेड - १९९८
११. प्रा. सतिष ठोंबरे - महाराष्ट्र प्रशासन, विद्या पब्लिकेशन लातूर - २००४.
१२. प्रा.सी.एम. कहाळेकर, प्रा.अशोक सोनकांबळे, महाराष्ट्रातील ग्रामीण आणि शहरी स्थानिक स्वशासन, अरुणा प्रकाशन, लातूर-२०१३.
१३. प्रा. कल्पना घारगे, जिल्हा प्रकाशन,
१४. प्रा. के.आर. बंग, महाराष्ट्र प्रशासन विद्या बुक्स पब्लिशर्स, औरंगपूरा, औरंगाबाद, २००५.
१५. डॉ. प्रिती पोहेकर, प्रा. दत्तात्रय खरटमोल, प्रा. गंगा भुतडा - महाराष्ट्र प्रशासनाची रूपरेषा, अरुणा प्रकाशन, लातूर-२००९.
१६. प्रा.डॉ.टी.एन. गायकवाड - महाराष्ट्र व जिल्हा प्रशासन, कैलास पब्लिकेशन, औरंगाबाद, १९९८.

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**Syllabi for B.A. Part-I  
Semester-I**

**Community Development & Extension  
(Implemented From 2017-2018 Session)**

Time : Three Hours)

(Theory : 80  
(In.Ass. : 20

**Note :** The Examination in Community Development and Extension will comprise One Theory Paper. Theory Paper shall be Three Hours duration and shall carry 80 Marks and 20 Marks for Internal Assessment to be given by the subject Teacher. The Following syllabus is prescribed on the basis of Five Lectures per week.

**Unit-I**            **1. Community Development :** Meaning, Objects, Scope and Philosophy.  
**2. Process of Community Development :**  
a) Community Organization : Meaning, Steps.  
b) Social Education.

**Unit-II**            **Community Development Project Work with special reference to :**  
i) Sevagram  
ii) Ralegan Siddhi Project  
iii) Hiware Bazar Project  
iv) Hemalkasa Project  
v) Mendhalekha Projects

**Unit-III Three Tier System :**  
i) Zilla Parishad  
ii) Panchayat Samiti  
iii) Grampanchayat and Gramsabha

**Unit-IV** 1) Concepts, Objectives and Principles of Extension Education.  
2) Meaning of Formal and Informal Education, Differences between Formal and Informal Education.

**Unit-V**            1) **Programme Planning :** Meaning, Objectives, Steps.  
2) Programme Evaluation, Need, Importance and Types of Evaluation.

Total Intenal Marks	-	20
Viva-Voce	-	10
Assignment	-	10

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**Reference Books :**

- 1) ग्रामिण समुदाय विकास - डॉ.नंदा पांगुळ-बारहाते, आशु प्रिंटर्स, हनुमान नगर, नागपूर.
- 2) भारतातील समाजकल्याण प्रशासन - डॉ.लक्ष्मण कोत्तापल्ले, विद्या बुक्स पब्लिशर्स, औरंगाबाद
- 3) भारत-२०१६ (Make in India) - एल.आर.विश्वनाथ, सिम्मीकुमार शिवानंद पांडे, **New Media Wing**, सूचना भवन, C.G.O. Complex, Lodhi Road, New Delhi, 110 003.
- 4) समुदाय संघटन - डॉ.नंदा पांगुळ-बारहाते, आशु प्रिंटर्स, हनुमान नगर, नागपूर.
- 5) ग्रामिण समुदाय - डॉ.प्रगती नरखेडकर, डॉ.सुनिल साकुरे सर साहित्य केंद्र, गणराज अपार्टमेंट, राजापेठ बस स्टॉप, हुडकेश्वर, नागपूर-३४.
- 6) समुदाय संघटन - डॉ.प्रगती दिनेश नरखेडकर, जी.सी. पब्लिशर्स, नागपूर. ि
- 7) सामाजिक समस्या आणि समाज सुधार - डॉ.संजय साळीवकर, मंगेश प्रकाशन, नागपूर.
- 8) समाजकार्य पध्दती क्षेत्र, विचारधारा व समाज सुधार - डॉ.संजय साळीवकर, मंगेश प्रकाशन, नागपूर.
- 9) Village Community Projects in India - Dr. V.P. Pande.
- 10) A Guide of Community Development - Doughlas Insminger
- 11) Extension & Rural Welfare - O.P. Dahama
- 12) Community Development and Panchayati Raj in India - Sujan Chand Jain.
- 13) समाज विकासकार्य व पध्दती - डग्लस् इन्समींगर.
- १४) सामुदायिक विकास व विस्तार शिक्षण - प्रा.बाबा तिजारे
- १५) राळेगण सिध्दी - एक कायाकल्प - अण्णा हजारे
- १६) ग्रामीण पुनर्रचना व शिक्षण - कर्णिक व गोखले
- १७) सामुदायिक विकास प्रकल्प व विस्तार शिक्षण - डॉ.रुपेश कावळे.

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**Semester-II**  
**Community Development & Extension**

Time : Three Hours)

(Theory : 80  
(In.Ass. : 20

- Unit-I** 1. *Important Schemes* for Rural Community in Education, Health, Agriculture and Social Welfare.  
2. Mahatma Gandhi Rural Employment Guarantee Schemes. (M.R.E.G.S.)
- Unit-II** **Concepts :**  
1) Social Development, Social Change, Social Reformers.  
2) Sustainable Development.
- Unit-III** 1) Methods of Extension Education, Classification.  
2) Process of Communication, Adoption of Innovation and Categories of Adopters
- Unit-IV** 1) Participatory Rural Appraisal Technique – Needs, Important Sources, Project Circle  
2) Role of Extension Worker in Rural Development.
- Unit-V** 1) Role of NGO in Extensional Services.  
2) Role of Small Saving Groups in Women Empowerment.  
3) People Participation in Rural Development.

Total Internal Marks	-	20
Viva-Voce	-	10
Assignment	-	10

**Reference Books :**

- 1) ग्रामिण समुदाय विकास - डॉ.नंदा पांगुळ-बारहाते, आशु प्रिंटर्स, हनुमान नगर, नागपूर.
- 2) भारतातील समाजकल्याण प्रशासन - डॉ.लक्ष्मण कोत्तापल्ले, विद्या बुक्स पब्लीशर्स, औरंगाबाद
- 3) भारत-२०१६ (Make in India) - एल.आर.विश्वनाथ, सिम्मीकुमार शिवानंद पांडे, New Media Wing, सूचना भवन, C.G.O. Complex, Lodhi Road, New Delhi, 110 003.
- 4) समुदाय संघटन - डॉ.नंदा पांगुळ-बारहाते, आशु प्रिंटर्स, हनुमान नगर, नागपूर.
- 5) ग्रामिण समुदाय - डॉ.प्रगती नरखेडकर, डॉ.सुनिल साकुरे सर साहित्य केंद्र, गणराज अपार्टमेंट, राजापेठ बस स्टॉप, हुडकेश्वर, नागपूर-३४.
- 6) समुदाय संघटन - डॉ.प्रगती दिनेश नरखेडकर, जी.सी. पब्लीशर्स, नागपूर.
- 7) सामाजिक समस्या आणि समाज सुधार - डॉ.संजय साळीवकर, मंगेश प्रकाशन, नागपूर.
- 8) समाजकार्य पध्दती क्षेत्र, विचारधारा व समाज सुधार - डॉ.संजय साळीवकर, मंगेश प्रकाशन, नागपूर.
- 9) Village Community Projects in India - Dr. V.P. Pande.
- 10) A Guide of Community Development - Douglas Insminger
- 11) Extension & Rural Welfare - O.P. Dahama
- 12) Community Development and Panchayati Raj in India - Sujan Chand Jain.
- 13) समाज विकासकार्य व पध्दती - डग्लस् इन्समींगर.
- १४) सामुदायिक विकास व विस्तार शिक्षण - प्रा.बाबा तिजारे
- १५) राळेगण सिध्दी – एक कायाकल्प - अण्णा हजारे
- १६) ग्रामीण पुनर्रचना व शिक्षण - कर्णिक व गोखले
- १७) सामुदायिक विकास प्रकल्प व विस्तार शिक्षण – डॉ.रुपेश कावळे.

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**Syllabi for B.A. Part-I**  
**Semester-I**  
**Co-operation**  
**(Implemented From 2017-2018 Session)**

Time : Three Hours)

(Theory : 80

(In.Ass. : 20

**Note :** The Examination in Rural Development will comprise One Theory Paper. Theory Paper shall be Three Hours duration and shall carry 80 Marks and 20 Marks for Internal Assessment to be given by the subject Teacher. The Following syllabus is prescribed on the basis of Five Lectures per week.

**Unit-I** i) Meaning & Definition of Co-operation.  
ii).Characteristics of Co-operation  
iii) Importance of Co-operation.  
iv) Need of Co-operation.

**Unit-II** i) Meaning & Definition of Co-operative Principles.  
ii) Basic Principles of Co-operation  
iii) General Principles of Co-operation.  
iv) Values of Co-operation.

**Unit-III** i) Various forms of Business Organisation, Such as : Sole Trade, Partnership Firm, Joint Stock Company and Co-operative Society.  
ii) Difference between Private Firms and Co-operative Societies.

**Unit-IV** **A brief History of Co-operative Movement in India :**

i) Progress of Co-operative Movement.  
ii) Advantages of Co-operative Movement.  
iii) Difficulties in the Development of Co-operative Movement.  
iv) Measures to Overcome the difficulties of the Co-operative Movement.

**Unit-V** **A brief History of Co-operative Movement in Maharashtra :**

i) Progress of Co-operative Movement in Maharashtra  
ii) Problems of Co-operative Movement in Maharashtra  
iii) Measures to Overcome the difficulties of the Co-operative Movement in Maharashtra  
iv) Role of Co-operative Movement in Rural Development.

**Distribution of Internal Marks**

1) Viva-Voce	-	10
2) Assignment	-	10

**Books Recommended :**

- 1) सहकार : तत्त्वे आणि व्यवहार - प्रा.ए.आर. रायखेलकर व प्रा.अशोक डांगे
- 2) आधुनिक व्यापार संघटन - डॉ. कापर्डेकर आणि शर्लेकर
- 3) सहकार - डॉ.बिरादार
- 4) भारतातील सहकारी चळवळ - तत्त्वे व व्यवहार - प्रा. जगदीश किल्लोळ, प्रा.अरविंद बोदरे, प्रा. अनिल भावसार.
- 5) सहकार - प्रा. मोहन सराफ
- 6) Co-operation in India - Memoria C.B.

**Semester-II**  
**Co-operation**

Time : Three Hours)

(Theory : 80  
(In.Ass. : 20

- Unit-I** **England** – Industrial Revolution and its effects, Robert Owen and Communistics Colonies, Dr. Willam King, Rochdale Equitable Pioneers Society, Consumer’s Retail Stores, Co-operative Farming.
- Unit-II** **Germany** – Development of Co-operative Credit Raiffeisen and Schulzze Delitizch Model, Comparative Study of Raiffeisen and Schulzze Societies, Urban and Rural Societies, Housing Co-operative Societies, Consumer’s Co-operative Societies.
- Unit-III** I) **Russia** – Collective Farming, Labour Artels, Consumer Co-perative Stores, Centrosoyus.  
II) **Japan** i) Industrial Co-operative Societies  
ii) Multipurpose Co-operative Societies  
iii) Central Co-operative Bank  
iv) Consumer Co-operative Movement.
- Unit-IV** i) **Denmark** – Development of Co-operative Movement relating to Production of Co-operative Dairy, Poultry, Cattle Breeding Societies, Co-operative Bacon Society.  
ii) **China** - Industrial Co-operative Societies, Agricultural Co-operative Societies and its Types of Organisation.
- Unit-V** i) **Israel** - Co-operative Farming – Kibbutz, Moshav Ovidam, Moshav Olim and Moshav Shitufi, Causes of Success.  
ii) **Italy** - Credit Co-operative Societies, Luzati and Popular Banks, Agricultural and Labour Co-operative Societies.

**Distribution of Internal Marks**

1) Viva-Voce	-	10
2) Assignment	-	10

**Books Recommended :**

- 1) सहकार तत्वे आणि व्यवहार - प्रा.ए.आर. रायखेलकर व प्रा.अशोक डांगे
- 2) सहकार तत्वे आणि व्यवहार - प्रा.मधुकर गावंडे, प्रा.प्रकाश जैन व डॉ. विजयकुमार एस.भांगडिया.
- 3) सहकार, सहकाराची मुलतत्त्वे, भारतातील सहकार सहकार आणि ग्रामिण विकास, सहकार सिध्दांत आणि व्यवहार - डॉ. गंगाधर कायंदे-पाटील
- 4) सहकार- तत्व, व्यवहार आणि व्यवस्थापन - डॉ. गो.स. कामत.
- 5) सहकाराची मुलतत्त्वे - भाग-१ - प्रा. व्ही.टी.चौगुले व प्रा. के.जी.पठान
- 6) Co-operation in India - Memoria C.B.

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**EARLY CHILDHOOD CARE AND EDUCATION  
(Semester I) (2017-2018)**

Time: 3 hrs for Theory paper  
3 hrs for Practical

Total Marks : 100  
Theory : 50  
Practical : 30  
Assignment : 20

**Objectives:**

1. To orient the students towards the field of child development, its nature and scope.
2. To help students to develop the knowledge base and understanding of
  - a) Principles of growth and development and its determinants.
  - b) Basic concepts in Child Development viz. growth, development, maturation, learning, heredity, environment, developmental task.
3. To recognize the significance of the early years and implications for optimizing the human potential and be sensitive to developmental delays and early intervention.
4. To understand the relationship between physical growth, motor development, socio-emotional development.
5. To understand nutritional needs of children (prenatal to 6 years) and methods of meeting nutritional needs.

**Unit I : Understanding aspects of Child Development**

- i) General principles of growth and development.
- ii) Differences between growth and development.
- iii) Understanding the concept of heredity, environment, maturation, learning, endocrine glands, nutrition, illness, accidents, and prematurity as factors determining development.

**Unit II : Prenatal development and the neonate (new born)**

- i) Conception and fetal development.
- ii) Prenatal care and factors affecting prenatal care.
- iii) Types of birth-Cesarean, Normal, Premature.
- iv) Neonatal care and development in first two weeks.

**Unit III : Physical and motor development during first six years.**

- i) A brief overview of the physical and the physiological changes- height, weight and brain growth etc.
- ii) Factors affecting physical growth.
- iii) Motor development, milestones, developing competencies and role of adults in promoting gross and fine motor skills

**Unit IV : Language development and acquiring listening capacity**

- i) Definition and stages of language development- Preverbal, verbal and nonverbal
- ii) Relationship between language and thought.
- iii) Guiding children's with language skills with special reference to bilingual and multilingual children.
- iv) Productive and receptive language skills.
- v) Speech defects- Nature, Causes and Treatment.

**Unit V : Nutrition and health care during early six years.**

- i) Nutritional needs of infants, weaning toddlers and preschoolers.
- ii) Understanding the significance of safety and cleanliness during feeding practices/breast feeding, appropriate care and preventive health such as immunization and hygiene
- iii) Diet planning for home and institution.
- iv) Common childhood illness- PEM, acute diarrhea, anemia, Juvenile diabetes, viral infection.

**Practical :**

**I. Experience in small groups**

- Demonstration and measurement of growth. Assessing normality and identification of deviance.
  1. -Weight
  2. -Height
  3. -Mid arm circumference.
- Preparation of growth charts to understand both normal and problematic growth patterns in young children and submit a brief report.

**II. Experience for individual student**

- Cooking – Preparing weaning foods, Nutritious snacks for preschool children (Fruits, vegetables, pulses, grain and diary)
- Diet plan for the children aged 1-3 years and 3-6 years.

**Assignments:**

**I. Visit to any one center and report writing**

- Visit to health care Centre
- Visit to ICDS Centre (rural/urban)

**II. Seminar**

**III. Preparation of motor/speech/listening development worksheet or tools for preschool children.**

**Distribution of Marks:**

**Practical- (Marks 30)**

1. Record Book	: 05
2. Class Work	: 05
3. Cooking (two recipes)	: 10
4. Diet Plan	: 05
5. Viva-voce	: 05

**Assignment- (Marks 20)**

1. Visit and report writing	: 05
2. Seminar	: 05
3. Preparation of worksheet/tools	: 10

**Books Recommended:**

1. Berk, L. (2006). Child development. New York: Allyn & Bacon
2. Bowman, B.T., Donovan, S. and Burns, S, M. (Ed.). (2001). Eager to learn: educating our preschoolers. United States: National Academies Press.
3. Hardamn, M.I., Drew, C.J., and Egan, M.W. (2005). Human Exceptionality: society, school and family. Boston: Allyn and Bacon
4. Swaminathan, M. (1998). The first five years: a critical perspective on early childhood care and education in India. New York: Sage
5. Santrock. (2006). Child Development. New York: McGraw- Hill.

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**EARLY CHILDHOOD CARE AND EDUCATION  
(Semester II)**

Time: 3 hrs for Theory paper  
3 hrs for Practical

Total Marks : 100  
Theory : 50  
Practical : 30  
Assignment : 20

**Objectives:**

1. To understand the relationship between growth, nutrition and health with emphasis on Indian context.
2. To introduce students to the main methods of studying children.
3. To provide knowledge of programs and strategies to support child survival and health promotion.
4. To be familiar with different theoretical viewpoints of growth and development.
5. To comprehend early childhood as critical for the evolving capacities of children.
6. To be aware of variation in contexts of development and the socio-cultural, emotional and cognitive influences in the lives of children.
7. Plan and implement such tasks as shall meet children's need for health, protection, nutrition, education and development.

**Unit I : Growth Assessment, Behavioral Study and Nutritional Rehabilitation.**

- i) Growth – Measurement and Assessment.
- ii) Methods of studying children- Diary, Observation, Interview, Questionnaire methods.
- iii) Importance of Program for growth promotion.
- iv) Nutritional Rehabilitation Program, Supplementary Nutrition Program, Midday meals, ICDS.

**Unit II : Theoretical viewpoints of growth and development.**

- i) Freud's psychoanalytic view point.
- ii) Erikson's psychosocial stages.
- iii) Piaget theory of intellectual development.
- iv) Albert Bandura's social learning theory.

**Unit III : Social Development during first six years.**

- i) Socialization (Formal and Informal)
- ii) Features of socialization
- iii) Agents of Socialization – Family, Sibling, Peer group, School, culture etc.
- iv) Importance of socialization.

**Unit IV : Emotional Development during first six years.**

- i) Nature and types of emotions
- ii) Factors affecting emotional development.
- iii) Helping children to acquire emotional maturity.
- iv) Role of genetic and environmental factor in shaping personality characteristics.

**Unit V : Cognitive Development and concept development.**

- i) Meaning and definition of cognition
- ii) Components of cognitive development
- iii) Stages of cognitive development.
- iv) Concept development and stages of concept development-  
1. Generalization 2. Discrimination 3. Abstraction.

**Practical :**

**I. Experience in small groups**

- To write a brief case profile of a child covering all the domains of development using observation method or diary method.
- Conduct visits to ICDS/ Pre-primary School and evaluate the supplementary nutrition program/rehabilitation program using questionnaire or interview schedule.

## **II. Preparing Supplementary Diet**

- Two supplementary snacks in each category for preschooler using grains, cereal and pulses, fruits, vegetables and dairy products.
  - i) Protein supplementation
  - ii) Vitamins and mineral supplementation
  - iii) Supplementation to counter PEM (Protein Energy Malnutrition)
  - iv) Supplementation to counter Anemia

### **Assignments :**

#### **I. Seminar**

#### **II. Preparation of cognitive/social development worksheet or tools for preschool children.**

### **Distribution of Marks:**

#### Practical- (Marks 30)

- |                         |      |
|-------------------------|------|
| 1. Record Book          | : 05 |
| 2. Class Work           | : 10 |
| 3. Cooking (one recipe) | : 10 |
| 5. Viva-voce            | : 05 |

#### Assignment- (Marks 20)

- |                                   |      |
|-----------------------------------|------|
| 2. Seminar                        | : 10 |
| 3. Preparation of worksheet/tools | : 10 |

### **BOOKS RECOMMENDED:**

1. B. Kuppaswamy. Child Behaviour and Development.
2. Banarjee B.A(1987). Child Development and Socialization. New Delhi DEEP
3. ICDS, Department of Women and Child Development. "Feeding Children below two years."
4. Ministry of women and Child Development, GOI. ( 2007). Report of working group on Development of Children- For the eleventh five year plan.
5. Old and Pappaliya . "Human Development"

**Syllabi for B.A. Part-I  
Semester-I  
Rural Handicraft  
(Implemented From 2017-2018 Session)**

Time : Three Hours)

Credit : 2

(Theory : 50

(In.Ass. : 20

(Practi. : 30

**Objectives :**

- 1) To Enable Students to understand the History of Indian Rural Handicraft.
- 2) To Introduce students to the Traditional Handicrafts of different parts of India.
- 3) To promote the Indian Rural Handicrafts.
- 4) To enable students to understand the Role of Handicraft Industry in Skill India Programme initiated by Indian National Government.
- 5) To enable students to achieve self Employment through Handicrafts.

**Theory Part : Total 50 Marks**

**Unit-I**

**1.1 History of Indian Rural Handicrafts :**

- a) Maharashtra : Handloom Work, Leather Work.
- b) Orissa : Applique Work, Metal Work.
- c) Madhya Pradesh : Pottery Work.

**1.2 Advantages of Handicrafts :**

- a) Promotion of Creativity.
- b) Use of Raw Material.
- c) Promotion of Self Employment
- d) Strengthen the Economic Growth
- e) Minimum Investment.
- f) Eco-Friendly.
- g) Uniqueness and Quality.

**Unit-II**

**2.1 Methods, Material and Equipments Required for following Crafts.**

- a) Handloom Sarees of Maharashtra (Paithani, Irkal, Narayanpeth).
- b) Kolhapuri Chappals of Maharashtra.
- c) Banjara Embroidery.
- d) Ajanta and Warli Painting.

**Unit-III**

**3.1 Methods, Material and Equipments Required for following Crafts.**

- a) Applique Work of Orissa.
- b) Metal Work of Orissa.
- 3.2 a) Role of CAD (Computer Aided Designing) in Applique Work and Metal Of Orissa.
- b) Impact of E-Marketing on Handicraft Industry.

**Unit-IV**

- 4.1 **Types of Puppet – with respect to Material used and Regions of India.**
- 4.2 Clay Modeling – Method, Materials and Equipments to be used (Pottery)
- 4.3 Terra Cotta Work – Pots, Colours, Flower Pots.

**Unit-V**

**5.1 Wood Work – Toys, Furniture Making.**

- a) Types of Wood Used for.
- b) Cost and Marketing.

**5.2 Wood Carving.**

- a) Saharanpur Furniture.
- b) Walnut Furniture.

**Internal Assessment : Total 20 Marks**

To prepare Ten Articles from any Three Crafts.

**Practical Part : Total 30 Marks**

1. Clay Modeling.
2. Wood Carving
3. Ceramic Work
4. Applique Work
5. Tie-dye of Gujrat
6. Banjara Embroidery
7. Crochet Work.

**Distribution of Practical Marks : 30**

Preparation of Two Handicraft Articles	- 20 Marks
Viva-Voce	- 05 Marks
Practical Record Book	- 05 Marks

**Reference Books :**

1. Introduction to Crochet - Marshall Cavendis, Marshal Press London.
2. Bharat Kala - Prabhavati Puram, Utkarsha Prakashan.
3. Vastrashastra - Vimal Adhao, Maharashtra Granth Prakashan.
4. Paramparik Gor Banjara - Dr. Pawar
5. Bhartiya Kalecha Itihas - S.H. Shahane
6. Flower Making - Indrayani Patil
7. Kalachhanda - Pratibha Kale
8. Indian Embroidery - Savitri Pandit
9. Kagad aani Kalakusar - A.D. Kokad
10. Bhartiya Sanskruti Kosh
11. Marathi Vishvakosh.

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**Semester-II (B.A.-I)  
Rural Handicraft**

Time : Three Hours)

Credit : 2

(Theory : 50

(In.Ass. : 20

(Practi. : 30

**Theory Part : Total 50 Marks**

**Unit-I**

**1.1 History of Indian Rural Handicrafts :**

- a) South Indian Crafts : Coconut Crafts, Sandalwood Crafts, Masque Making, Silk Weaving.
- b) Gujrat Handicrafts : Textile Handicrafts, Embroidered Handicrafts and Tie & dye Crafts.

**1.2 Problem faced by Handicraft Industry :**

- a) Unorganized Marketing and Inadequacy of Knowledge regarding Market.
- b) Changing Taste of Customers.
- c) Inadequacy of Raw Material etc.

**Unit-II**

**2.1 Methods, Material and Equipments required for following Crafts :**

- a) Rajasthani Jewellery – Silver, Kundan and Meenakari
- b) Rajasthani Painting
- c) Marble Handicraft
- d) Lakh Work
- e) Brass Work.

**Unit-III**

**3.1 History and Method of Preparation of Paper Mache Articles.**

**3.2 Preparation and Different uses of Hand Made Paper**

**3.3 Various Types of Papers used for different Articles (Envelopes, Caps, Diwali Lamps, Files, Decoration and Packing Materials.)**

- Unit-IV**
- 4.1 Cane, Bamboo, Grass and Leaves Handicrafts of Manipur, Kerala and Himachal Pradesh.
  - 4.2 Ivory Carving of Karnataka.
  - 4.3 a) Skill India Programme in 12<sup>th</sup> Five Year Plan.  
b) Importance of Skill Development  
c) The Key Training Schemes undertaken at the National Level.

- Unit-V**
- 5.1 Skill India Programme initiated by Indian National Government.
  - 5.2 a) Role of Handicrafts in Indian Economy.  
b) Indian Handicrafts and World Market.
  - 5.3 DDU-GKY - Din Dayal Upadhyay Gramin Kaushal Yojana.  
a) Implementations Model  
b) 'Himayat' AND 'Roshni' under DDU-GKY  
c) KKV Project of Gujrat.  
d) KASE of Kerala.

**Internal Assessment : Total 20 Marks**

To prepare Ten Articles from any Three Crafts.

**Practical Part : Total 30 Marks**

1. Bamboo Work.
2. Paper Work
3. Painting
4. Block Printing
5. Articles from Tie-dye.
6. Banjara Embroidery
7. Macrum and Hemp (Sutali) Crafts.

**Distribution of Practical Marks : 30**

Preparation of Two Handicraft Articles	- 20 Marks
Viva-Voce	- 05 Marks
Practical Record Book	- 05 Marks

**Refefence Books :**

- |                             |  |
|-----------------------------|--|
| 1. Introduction to Crochet  | - Marshall Cavendis, Marshal Press London.   |
| 2. Bharat Kala              | - Prabhavati Puram, Utkarsha Prakashan.      |
| 3. Vastrashastra            | - Vimal Adhao, Maharashtra Granth Prakashan. |
| 4. Paramparik Gor Banjara   | - Dr. Pawar                                  |
| 5. Bhartiya Kalecha Itihas  | - S.H. Shahane                               |
| 6. Flower Making            | - Indrayani Patil                            |
| 7. Kalachhanda              | - Pratibha Kale                              |
| 8. Indian Embroidery        | - Savitri Pandit                             |
| 9. Kagad aani Kalakusar     | - A.D. Kokad                                 |
| 10. Bhartiya Sanskruti Kosh |  |
| 11. Marathi Vishvakosh.     |  |

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Appendix-O

राष्ट्रसंत तुकडोजी विचारधारा

(ऐच्छिक विषय)

सेमिस्टर परीक्षा : बी.ए. (सेमिस्टर 1 ते 6)

- सूचना - प्रश्नपत्रिका 1 ते 6 : क्रेडिट बेस ग्रेडिंग पध्दतीनुसार प्रत्येक सेमिस्टर परीक्षेची प्रस्तुत प्रश्नपत्रिका 5 प्रश्नांची, 3 तासांची व 80 गुणांची राहिल.
- \* प्रस्तुत प्रत्येक प्रश्नपत्रिकेत समान गुणांचे 5 प्रश्न असून त्यांपैकी दोन प्रश्न दीर्घोत्तरी (कोणत्याही दोन एककांवर) तसेच दोन प्रश्न लघु उत्तरी (उर्वरित कोणत्याही दोन एककांवर: चार उपप्रश्नांसह) आणि उर्वरित एक प्रश्न बहुपर्यायी वस्तुनिष्ठ (दहा उपप्रश्नांसह) असेल.
- \* दीर्घोत्तरी व लघु-उत्तरी प्रश्नांना पर्यायी असे प्रश्न असतील. मात्र बहुपर्यायी वस्तुनिष्ठ प्रश्नाला पर्यायी प्रश्न असणार नाही.
- \* प्रश्नांचे गुणविभाजन समसमान असेल.
- \* अंतर्गत मूल्यमापन एकंदर 20 गुणांचे असेल, त्यात गृहपाठ (Assignment) व मुलाखत यांमध्ये गुणांची समसमान वाटणी असेल.

## राष्ट्रसंत तुकडोजी विचारधारा

(ऐच्छिक विषय)

प्रश्नपत्रिका-1

सेमिस्टर-1

एकूण गुण 80 +

अंतर्गत मूल्यमापन 20

### राष्ट्रसंतांचे जीवन व कार्य

(अभ्यासक्रम)

#### एकक- 1. राष्ट्रसंत तुकडोजी : चरित्रपट

जन्म व बालपण. भक्ति प्ररणेतून काव्यसिध्दी. प्राथमिक शिक्षण. वरखेड येथे आजोळी. गुरु सहवास. गुरुवियोग. गृहत्याग. तपःसाधना. झाडीमंडळात संचार. जनजीवनात नवचेतना. सालबडी यज्ञ सांगता. म. गांधीजीच्या आश्रमात. आरती मंडळे. सप्ते-चातुर्मास्य-शिबिरांमध्ये तरुणाईला प्रोत्साहन. बेचाळीसची क्रांती.

श्रीगुरुदेव सेवाश्रम स्थापना. श्रीगुरुदेव मासिक प्रकाशन. विपुल गद्य-पद्य वाङ्मयनिर्मिती. देशव्यापी भजनदौरे. जनजागृती. राष्ट्रसंत म्हणून राजमान्यता व लोकमान्यता. भूदान यज्ञात कार्य. ग्रामगीता निर्मिती. जागतिक धर्म व शांती परिषदांमध्ये सन्मान व गुरुपद. गांधी-स्मृतिनिमित्ते आदर्श ग्रामांची निर्मिती. देशभर सेवामंडळ शाखा. मेघवृष्टीने तुफानी जनजागृती.

#### एकक- 2. राष्ट्रसंत तुकडोजी : राष्ट्रकारण

स्वातंत्र्यपूर्व विदर्भात अन्याय-निवारणार्थ सज्जनांच्या संघटनेची उभारणी : चिमूरचा बाल समाज, आष्टीचे आरती मंडळ, 1930 नंतर कायदेभंग चळवळीला प्रोत्साहन. 42 च्या क्रांतियुद्धाचे नेतृत्व व तुरुंगवास.

स्वराज्यप्राप्तीनंतर गांधी स्मृति संमेलने. हैदराबाद, कोल्हापूर, गोवा संस्थानांच्या विलीनीकरणात सहयोग. भूदान चळवळीत प्रचंड भूमिअर्जन. भारत सेवक समाज, भारत साधु समाज, विश्व हिंदू परिषद यांना पथदर्शन. जपानच्या विश्वधर्म व विश्वशांति परिषदेत भारतीय पंचशील भूमिकेचा गौरव. चातुर्मास्य, सप्ते व शिबिरांत सैनिकी शिक्षणास प्रोत्साहन, राष्ट्र-उभारणीकरिता ग्रामनिर्माण : शेकडो आदर्श ग्रामांची उभारणी. राष्ट्र-पुरुषांशी संवाद व समयोचित मार्गदर्शन. लालबहादुर शास्त्री, जयप्रकाश नारायण, डॉ. राधाकृष्णन् व इंदिरा गांधी यांच्या संपर्कात.

#### एकक- 3. राष्ट्रसंत तुकडोजी : समाजकारण

रामटेक वनात योग-सिद्धी. नेरी, चिमूर, गोंदोडा झाडीपरिसरात विचरण. ताडोबा-रामदिघी जंगलात संचार. परिसरातील जनजीवनात नवचेतना. आदिवासी-शेतकरी-शेतमजुरांत जाणीव-जागृती. अस्पृश्यता, अंधश्रद्धा व बळीप्रथा उच्चाटन. कुंभमेळ्यांमध्ये साधु-महंतांची मनःशुद्धी व मतपरिवर्तन. हरिजनांसाठी मंदिरे व विहिरी मुक्त. पंढरपुरात अस्पृश्यांना मंदिर प्रवेश मिळावा यासाठी साने गुरुजींच्या समर्थनात लक्षावधींच्या सहा्यांचे यशस्वी अभियान. अस्पृश्य भक्तांसह मंदिर-प्रवेश. अमरावतीच्या संयुक्त गणेशोत्सवात मुस्लिम नेते पठाण

गुरुजींच्या हस्ते गणेशमूर्तीची स्थापना. शिवाजीराव पटवर्धन यांच्या तपोवन कुष्टधामाचे भूमिपूजन.

विविध जातिधर्मपंथ समन्वयासाठी सर्जनशील उपक्रमांची योजना व प्रत्यक्ष कार्यान्वयन. विधवा व विजातीय तरुण-तरुणींचे परस्पर संमतीने विवाह-गठबंधन.

#### एकक- 4. राष्ट्रसंत तुकडोजी : युवक व महिला सक्षमीकरण

राष्ट्रीय साधन-संपत्तीत सक्षम मानव-संसाधनासाठी औपचारिक शिक्षणासोबत कृतिपर व्यावसायिक शिक्षण तथा उद्योग-प्रशिक्षणाचे आयोजन. सप्ते, शिबिरे व चातुर्मास्यांमधून शारीरिक व सैनिकी शिक्षणाचे आयोजन. विधायक सार्वजनिक कार्यात युवक-युवतींचा सक्रिय सहभाग. विविध जनकल्याणकारी उपक्रमांमधून जीवनमूल्यांचे संवर्धन. शिक्षण क्षेत्रातील काही विचारवंत : महात्मा फुले, स्वामी विवेकानंद, महात्मा गांधी, डॉ. बाबासाहेब आंबेडकर आणि डॉ. सर्वेपल्ली राधाकृष्णन्.

महिला सक्षमीकरणासाठी सेवामंडळाच्या स्वतंत्र महिला संघटनेची स्थापना. भजन गायन, वक्तृत्व व कलाकौशल्य-संवर्धक स्पर्धाबरोबरच महिलांचे क्रिडा व व्यायाम शिक्षणाचे वर्ग कार्यान्वित. प्रशासन-व्यवस्थापन यांसाठी कुशल व विद्वान महिला कार्यकर्त्यांची योजना. स्त्रीमुक्ती व महिलोन्नती. महिला-मुक्ती क्षेत्रातील काही विचारवंत-कार्यकर्ते : सावित्रीबाई फुले, ताराबाई शिंदे, पंडिता रमाबाई, विभावरी शिरूरकर, गोपाळराव आगरकर.

#### एकक- 5. राष्ट्रसंत तुकडोजी : कृषिकेन्द्रित ग्राम-संस्कृती संवर्धन

गावकऱ्यांच्या श्रमदानातून ग्रामस्वच्छता. कृषिकार्यांचे सहकाराद्वारे नियोजन. क्रिडा तथा विविध व्यायाम-प्रकारांच्या स्पर्धा, शंकरपट, आखाडे, सामुदायिक प्रार्थना-ध्यान-भजन-आरती यांद्वारा सामूहिक भावना, समूह-संघटन व परस्पर-सहकार्यास चालना. सण-उत्सव यांचे डोळस आयोजन. कीर्तन-प्रवचनांसोबत कृषी साधने व लोककलांचे प्रदर्शन. डॉ. पंजाबराव देशमुख व कर्मयोगी संत श्रीगाडगेबाबा यांचे प्रेरणादायक कार्य.

पोवाडे, कवाली, लावण्या, लोकनृत्ये, लोकनाट्ये आदि लोकसंस्कृतीच्या विविध अंगांचे जतन. ग्रामसंस्कृतीच्या विधायक व काळसुसंगत घटकांचे संरक्षण व संवर्धन. अण्णा भाऊ साठे व अन्य कलापथके.

#### संदर्भ ग्रंथ-

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## राष्ट्रसंत तुकडोजी विचारधारा

(ऐच्छिक विषय)

प्रश्नपत्रिका-2

सेमिस्टर-II

एकूण गुण 80 +

अंतर्गत मूल्यमापन 20

## देवभक्तीकडून विश्वकल्याणाकडे

(अभ्यासक्रम)

### एकक- 1. भावभक्ती ते साधुत्वशक्ती

कुलवृत्तान्त. उपजत भक्तिप्रवृत्ती. शालेय शिक्षणापेक्षा शिवपिंड व बोहलीपूजेला महत्त्व. गुरु आडकोर्जीच्या सहवासात. मायबापाच्या सेवेद्वारा श्रम व कष्टांची रुजवणूक. पुराणातील ध्रुव-प्रल्हादांच्या आदर्शातून गृहत्याग. वनगमन. हठयोग सिद्धी. एकान्तात व लोकसंपर्कात राजयोग ते सहजयोग-आध्यात्मिक साधना. वनप्रदेशात आदिवासी तथा मागास समाजघटकांच्या संपर्कात.

सालबर्डी महारुद्रयागाच्या यशस्वी सांगतेनंतर परिसरातील लोकोत्तर साधु-महात्म्यांशी गाठीभेटी. तीर्थाटन. वरखेड येथे गुरुसमाधीवर मंदिर उभारणी. मातृस्मृती प्रीत्यर्थ महिला मंडळाचे गठन व संघटित स्त्रीशक्तीला प्रोत्साहन. पंढरपूर तथा देशभरातील तीर्थस्थळे व कुंभमेळे आदि महायात्रास्थळांच्या सतत संपर्कात. साधुसंघटना उभारण्याचा प्रयत्न.

### एकक- 2. भक्त संघटनेतून देशीय मूल्यसंवर्धन

पारतंत्र्यात भारताला आत्मवान बनविण्यासाठी भक्तांची संघटना. श्रीगुरुदेव सेवा मंडळ व 'श्रीगुरुदेव' मासिक यांची स्थापना. सप्ते-चातुर्मास्य-शिबिरे यांमधून आत्मशुद्धी-आत्मविकासाच्या मार्गाने चारित्र्य, नीतिमत्ता व सृजनशीलतेची सामूहिक आराधना.

शारीरिक-मानसिक व आत्मिक बलसंवर्धन. ध्यान-प्रार्थना-भजन-प्रवचन व आध्यात्मिक शंका-समाधान यांच्याद्वारे आत्मोद्धाराचा सामुदायिक मार्ग प्रशस्त. श्रमदान, समयदान, उद्योग व सहकार यांची दैनंदिन गतिविधींमध्ये कौशल्यपूर्ण गुंफण. देशीय जीवनमूल्यांचे संवर्धन.

### एकक- 3. देशीयतेकडून वैश्विकतेकडे

स्वतंत्र भारताचा नागरिक कार्यक्षम बनावा म्हणून व्यक्ती-कुटुंब-गाव -राष्ट्र-विश्व या पायऱ्यांनी मानवकल्याणाची तळमळ. आत्मोद्धाराच्या मार्गावर चालणाऱ्यांना विश्वकल्याणाची जबाबदारी टाळता येणार नाही- ही भूमिका ठाम. अहिंसेच्या अतिरेकाला नकार. चीन आक्रमण काळात गांधीभक्तांचा विरोध पत्करून पं. नेहरूंच्या भूमिकेला सक्रिय समर्थन.

महात्मा बुद्धाची अडीच हजारावी जयंती प्रचंड उत्साहात साजरी. समयदान यज्ञाद्वारे परस्पर संपर्कातून ज्ञानाचे वितरण. युनेस्को आदि आंतरराष्ट्रीय विचारपीठांवर सशक्त विचार प्रकटन. राष्ट्राराष्ट्रांनी परस्परांविषयीचे भय सोडून द्यावे, तरच विश्वशांती होईल- ही आग्रही भूमिका. जपानच्या विश्व-धर्म व विश्वशांति परिषदांत आध्यात्मिक प्रभावबळाने 18 देशांच्या धर्मनेत्यांचे जगद्गुरू म्हणून मान्यता.

**एकक- 4. विश्व मानवधर्माचा प्रचार**

श्रीगुरुदेव सेवामंडळाद्वारे प्रसारित व्यापक मानवधर्माचा प्रभावी प्रचार. प्रचार-प्रशिक्षण वर्गाच्या आयोजनातून शेकडो जीवनप्रचारकांचे प्रशिक्षण. त्याकरिता सहाय्यकारी विचार व आचारधर्म स्पष्ट करणाऱ्या साहित्याची निर्मिती. दैनंदिन गतिविधींमध्ये धर्म-पंथ-पक्ष-लिंग या भेदांपलीकडच्या निखळ माणुसधर्माच्या मूलतत्त्वांची प्रभावी गुंफण : श्रीगुरुदेव सेवामंडळ प्रचार पुस्तिका, सुविचार-स्मरणी, लहर की बरखा, आदेश रचना, श्रीगुरुदेव विवाह पद्धती, सामुदायिक ध्यान व प्रार्थना पाठ तथा उपासनापद्धती विशद करणाऱ्या 'सक्रिय पाठ' पुस्तिका.

सोळा संस्कार, पंच महोत्सव, पंच महावृक्ष आदि जनसंस्कृतीने जोपासलेल्या विधायक श्रद्धांचे व्यवस्थापन व सुलभीकरण. विविध शिबिरे, एक्के, सप्ते व चातुर्मास्य आदिमध्ये बौद्धीके, प्रवचने, भजने व शंका-समाधान या कार्यक्रमांची प्रत्यक्ष जीवन-व्यवहारातील गतिविधींशी उपयुक्त सांगड.

**एकक- 5. राष्ट्रसंत तुकडोजींचे कार्य : लोकसंस्कृतीतून जनसंस्कृतीकडे**

धर्म-पंथ-पक्ष-वर्ग-लिंग आदि भेदांपलीकडील सामुदायिक उपासनापद्धतीत सर्वसंमत असे 'श्रीगुरुदेव' अधिष्ठान हे एकमेव उपास्य. प्रज्ञाचक्षू गुलाबराव महाराज, लोकसंत गाडगेबाबा व गणपती महाराज यांच्या लोकसेवा कार्याला भक्ती-शांती-अहिंसा-श्रमनिष्ठा व सत्याग्रह यांची जोड देत जनजाणिवांमध्ये क्रांती घडवून आणण्याचा प्रयत्न. त्याकरिता मानवी जीवनमूल्यांचा संस्कार दृढ करणारे उपक्रम.

विविध संमेलने तथा दैनंदिन उपक्रम यांमधून कृतिशील सामाजिक जाणिवेचे दृढीकरण. जनभाषा मराठी-हिंदीतून रचलेली जीवनपोषक सूक्ते, आरत्या, भजने, भाषणे, प्रवचने आदिंमधून रंजन व उद्बोधन साधून लोकशिक्षण-प्रबोधनातून जनसंस्कृतीकडे वाटचाल.

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- श्रीगुरुदेव विवाह पद्धती (संकलन)- प्रका. श्रीगुरुदेव सेवामंडळ, गुरुकुंज आश्रम.
- सुविचार स्मरणी-ले. राष्ट्रसंत, संपा. सुदाम सावरकर, प्रका. श्रीगुरुदेव सेवामंडळ, गुरुकुंज आश्रम.
- लहर की बरखा- ले. राष्ट्रसंत, संपा. सुदाम सावरकर, प्रका. श्रीगुरुदेव सेवामंडळ, गुरुकुंज आश्रम.
- आदेश रचना- ले. राष्ट्रसंत, संपा. सुदाम सावरकर, प्रका. श्रीगुरुदेव सेवामंडळ, गुरुकुंज आश्रम.
- मेरी जापान यात्रा- ले. राष्ट्रसंत, संपा. सुदाम सावरकर, प्रका. श्रीगुरुदेव सेवामंडळ, गुरुकुंज आश्रम.

**Pattern of Question Paper Examination  
B.A.Part I Yogashastra**

Time- 3 Hours

Full Marks -50

- Instructions:** i) All Questions are compulsory  
ii) All Questions Carry Equal Marks.

- Question No. 1 : Long Answer Question with Internal Choice from any unit of 10 Marks.  
Question No. 2 : Long Answer Question with Internal Choice from any unit of 10 Marks.  
Question No. 3 : Four Short Answer Questions with Internal Choice from any unit of 2.5 Marks each (2.5 x 4 = 10 Marks)  
Question No. 4 : Four Short Answer questions with Internal Choice from any unit of 2.5 Marks each (2.5 x 4 = 10 Marks)  
Question No. 5 : Ten Objective Questions without Internal Choice. (1 x 10 = 10 Marks)

- Notes :** i) Two Long Answer Questions from any Two Unit.  
ii) Two Short Answer Question from any Two of the Remaining Units.  
iii) Objective Question should be based on Remaining Unit.

**Rules and Regulations**

1. There will be Five Periods per week for Theory Paper.
2. For one Practical there shall be Two Periods per week per batch.
3. The batch for Practical shall comprise of Twenty Students.
4. Next (Second) batch shall be started when the Number of Students Exceed 24. (i.e. when the Number of Students Exceed 20% of the approved batch of 20 Students.)
5. The Minimum Passing Marks of Theory Paper shall be 20 (40% i.e. out of 50)
6. The Minimum Passing Marks for Practical shall be 12 (40% i.e. out of 30)
7. The Minimum Passing Marks for Internal Assessment shall be 8 (40% i.e. out of 20)
8. Separate Passing in Theory, Practical and Internal Assessment is necessary.

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**Draft Syllabi for B.A. Part-I  
Semester-I  
Basic Principles of Yoga  
(Implemented From 2017-2018 Session)**

Marks : Theory – 50

In.Ass – 20

- Unit-I** a) Meaning and definition of Yoga, Aims, Objectives and Misconceptions of Yoga.  
b) Historical background of Yoga.

**Unit-II Introduction to Ashtang Yoga :**

- a) Yama-Niyama,  
b) Asana, Pranayama and Pratyahar.

**Unit-III Introduction to Hatha-Yoga :**

- a) Asana and Kumbhaka (Pranayama)  
b) Introduction to Dhauti, Kapalbhathi and Neti.

- Unit-IV** a) Comparision between Yogic Asanas and exercise  
b) Comparision between Pranayama and Normal Breathing

- Unit-V** a) Role of Yoga in Education.  
b) Recent Trends in Yoga

**Internal Marks** ... **20 Marks**

- 1) Practical Note book Viva-Voce ... 10 Marks  
2) Assignments ... 05 Marks  
3) Unit Test ... 05 Marks

Total ... 20 Marks

**Reference Books :**

- १) शरीर विज्ञान आणि योगाभ्यास - डॉ.मकरंद मोरे, कॉन्टीनेंटल प्रकाशन, २१५९/२ विजया नगर, एस.पी. कॉलेजच्या मागे, पुणे – ४११ ०३०  
Email-[continentalprakashan@gmail.com](mailto:continentalprakashan@gmail.com)
- २) योगाभ्यास सुखी जीवन - प्रा.श्रीपाद जर्दे चंद्रमा प्रकाशन, २४६ अ/ई, गायत्री नागाळा पार्क, कोल्हापूर-३.
- ३) योग स्वास्थ्य कुंजी - डॉ.अरुण खोडस्कर, श्री ह.व्या.प्र.मंडळ, अमरावती
- ४) आसन, प्राणायाम, बंध, मुद्रा - स्वामी सत्यानंद, बिहार योग स्कुल, मुधेर.

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**Semester-II**  
**Basic Principles of Yoga**

Marks : Theory – 50

- Unit-I** a) Definitions Health including W.H.O. and importance of Health.  
b) Supporting and Affecting Factors of Health.
- Unit-II** a) Introduction of Hath-Yoga (Hathapradipika and Gherand Samhita)  
b) Asanas and Pranayama described in Hathapradipika.
- Unit-III** a) Types of Shatkarma (Trataka, Nauli and Basti)  
b) Bandha and Mudras of Hathapradipika.
- Unit-IV** a) Principles of Yogic Practices (Asanas, Pranayama & Shatkarma)  
b) Principles of Bandha and Mudras.
- Unit-V** a) Concept of Chitta-Vritti.  
b) Concept of Dharana, Dhyana and Samadhi

Internal Marks	...	20 Marks
1) Unit Test	...	10 Marks
2) Assignments	...	05 Marks
3) Attendance	...	05 Marks
		-----
Total	...	20 Marks

**Reference Books :**

- १) शरीर विज्ञान आणि योगाभ्यास - डॉ.मकरंद मोरे, कॉन्टीनेंटल प्रकाशन, २१५९/२ विजया नगर, एस.पी. कॉलेजच्या मागे, पुणे – ४११ ०३०  
Email-[continentalprakashan@gmail.com](mailto:continentalprakashan@gmail.com)
- २) योगाभ्यास सुखी जीवन - प्रा.श्रीपाद जर्दे चंद्रमा प्रकाशन, २४६ अ/ई, गायत्री नागाळा पार्क, कोल्हापूर-३.
- ३) योग स्वास्थ्य कुंजी - डॉ.अरुण खोडस्कर, श्री ह.व्या.प्र.मंडळ, अमरावती
- ४) आसन, प्राणायाम, बंध, मुद्रा - स्वामी सत्यानंद, बिहार योग स्कुल, मुधेर.
- ५) योग, आसन, प्राणायाम, मुद्राय क्रियाए - विवेकानंद क्रेड प्रकाशन.
- ६) योग, प्रवेश व परिचय - विश्वास मंडलिक, योग विद्याघात, नासिक
- ७) योग के सिध्दांत एवं अभ्यास - डॉ.कालीदास जोशी, सागर विद्यापीठ, सागर
- ८) योगाभ्यास - डॉ.एम.एल. घारोटे, कैवल्यधाम, लोणावळा.
- ९) सुक्ष्म व्यायाम - धिरेन्द्र ब्रम्हचारी.
- १०) पातांजली योगसुत्र - डॉ.एन.व्ही. करबेलकर, श्री ह.व्या.प्र.मंडळ, अमरावती.
- ११) योगिक क्रिया आरोग्याचा पाया - एस.पी. निंबाळकर, मुंबई.
- 12) Patanjali Yoga Sutra - Dr. P.V.Karambelkar
- 13) Yoga Dipika - B.K.S. Ayanagar
- 14) Hathapradipika - Dr. M.L. Gharote

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**Semester-I  
Practical**

Total Marks : 30

SYLLABUS WITH EXAMINATION SYSTEM

- A) **Sukshma Vyayam** (1 to 12) ... 05 Marks  
 Examiner Choice - 2  
 Candidate Choice - 3
- B) **Surya Namaskar** (10 Cont.) ... 05 Marks
- C) **Asanas** - ... 10 Marks  
 1) Meditative Poses :  
 i) Ardha Padmasana, ii) Padmasana iii) Vajrasana  
 2) Cultural Asanas –  
 i) Pawan Mukhtasan, ii) Ardha halasan, iii) Viparitkarni, iv) Bhujangasan  
 v) Ardha Sulabhasan, vi) Vakrasan, vii) Paschimottanasana, viii) Yog Mudra  
 (Vajrasana), ix) Akarna Dhanurasan. x) Tadasan, xi) Standing Chakrasan.  
 3) Relaxtative Asanas –  
 i) Shankasan, ii) Makarasan.  
 i) Two Asanas by Examiner Choice ... 05 Marks  
 ii) Two Asanas by Candidate Choice ... 05 Marks
- D) **Pranayam** ... 05 Marks  
 Anulom – Vilom, Surya Bhedan, Ujjai, Sitali, Sitkari.  
 i) One type of Pranayama by Examiner Choice ... 03 Marks  
 ii) One type of Pranayama by Candidate Choice ... 02 Marsk
- E) **Practical Note Book** ... 05 Marks

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**Semester-II  
Practical**

Total Marks : 30

- Sukshma Vyayam, Surya Namaskar, Asana, Shatkarma
- A) **Sukshma Vyayam** (13 to 24) ... **05 Marks**  
 Examiner Choice - 2  
 Candidate Choice - 3
- B) **Shatkarma** - ... **10 Marls**  
 i) **Insturmental Kriya** – Jalneti, Sutraneti, Vamandhouti, Kunjal.  
 1) One Kriyas by Examiner Choice - 3 Marks  
 2) One Kriyas by Examiner Choice - 3 Marks 06 Marks  
 ii) **Non Instrumental Kriyas** – Kapalbhathi, Uddiyana, Agnisara, Tratak.  
 1) One Kriyas by Examiner Choice - 2 Marks  
 2) One Kriyas by Examiner Choice - 2 Marks 04 Marks
- C) **Bandhas & Mudras** ... **05 Marks**  
 Jalandhar Bandha, Uddiyana Bandha, Tadagi Mudras, Kaki Mudra, Bramha Mudra, Shimbha Mudra.  
 1) One Type by Examiner Choice - 2.5 Marks  
 2) One Type by Candidate Choice - 2.5 Marks
- Asanas** - ... **05 Marks**  
 Meditative Poses :  
 i) Ardha Padmasana, ii) Padmasana, iii) Vajrasana iv) Swastikasana and v)  
 Siddhasana.  
 2) **Cultural Asanas** –  
 i) Pawan Mukhtasan, ii) Ardha halasan, iii) Viparitkarni, iv) Bhujangasan  
 v) Ardha Shalbhasan, vi) Vakrasan, vii) Pashchimottanasana, viii) Yog Mudra  
 (Vajrasana), ix) Akarna Dhanurasan. x) Tadasan, xi) Standing Chakrasan,  
 xii) Janushirsana, xiii) Yogmudra in Padmasana, xiv) Sarvangasana, xv) Halasana, xvi)  
 Vrikshasana, xvii) Trikonasana, xviii) Dhanurasana, xix) Shalabhasana, xx) Ardha  
 Macchindrasana & xxi) Supta Vajrasana.  
 1) One Type by Examiner Choice - 2.5 Marks  
 2) One Type by Candidate Choice - 2.5 Marks
- D) **Practical Note Book** ... **05 Marks**

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**Appendix-Q**

**Sant Gadge Baba Amravati University, Amravati**  
Syllabus for B.A. (Library & Information Science )  
Paper Patterns for all Six Semesters (Sem I to Sem VI)

Theory : 80 Marks  
Int. Ass: 20 Marks

**Instructions:**

- i. All questions are Compulsory
  - ii. All questions carry equal marks (Each question SIXTEEN Marks)
1. Students will have to solve TWO long questions from any two of the five units. Each of these long questions carry SIXTEEN Marks. (Internal Choice is available) 2X16=32
  
  2. Students will have to solve EIGHT Short Questions in all choosing four question from each of the two units out of the total five. Each short question carries four Marks. 8X4=32
  
  3. Student will have to solve EIGHT Multiple Choice Type questions from any one of the five units. Each of these questions carries Two Marks. 8X2=16

**Internal Examination: 20 marks**

1. Viva Voce : 10 marks
2. Assignments : 10 Marks

**Total=80**

**Structure of Course:**

**Semester – I**

Semester	Paper No./Code	Title of the Paper	Marks		Total Marks
			External	Internal	
<b>I</b>	<b>BA-I-101</b>	Foundation of Library and Information Science	80	20	100
<b>II</b>	<b>BA-I-201</b>	Librarianship Profession, Legislation and Role of Government	80	20	100
<b>III</b>	<b>BA-II-301</b>	Library Organization	80	20	100
<b>IV</b>	<b>BA-II-401</b>	Management of Library Operations	80	20	100
<b>V</b>	<b>BA-III -501</b>	Reference service	80	20	100
<b>VI</b>	<b>BA-III -601</b>	Information Sources and Services	80	20	100
<b>Total Marks</b>					<b>600</b>

**SCHEME OF TEACHING AND EXAMINATION FOR SEMESTER AND CREDIT PATTERN FOR LIBRARY AND INFORMATION SCIENCE IN BACHELOR OF ARTS**

SEMESTER-I										
Paper No. /Code	Title of the Paper	Teaching Scheme			Examination Scheme					Total Marks
		Theory	Pract. / Internal	Total Credits	Theory			Pract. / Internal		
		Credits	Credits		Dur.	Max. Mar.	Min. Passing Marks	Max. Mar.	Min. Passing Marks	
BA-I-101	Foundation of Library and Information Science	3	1	4	3 Hr.	80	32	20	08	100
BA-I-201	Librarianship Profession, Legislation and Role of Government	3	1	4	3 Hr.	80	32	20	08	100
BA-II-301	Library Organization	3	1	4	3 Hr.	80	32	20	08	100
BA-II-401	Management of Library Operations	3	1	4	3 Hr.	80	32	20	08	100
BA-III -501	Reference service	3	1	4	3 Hr.	80	32	20	08	100
BA-III -601	Information Sources and Services	3	1	4	3 Hr.	80	32	20	08	100
<b>Total</b>		<b>18</b>	<b>6</b>	<b>24</b>		<b>480</b>	<b>192</b>	<b>120</b>	<b>48</b>	<b>600</b>

**BA I SEMESTER-I  
BAI -101 FOUNDATION OF LIBRARY AND INFORMATION SCIENCE**

Unit	Total Number of Credits = 3
Unit – 1	<b>Library as a Social Institution</b> <ul style="list-style-type: none"> <li>Library: Concept, purpose, functions, need and importance</li> <li>Brief History and Development of libraries in India</li> <li>Librarianship as a profession</li> <li>Five laws of Library Science</li> </ul>
Unit – 2	<b>Types of Libraries and Sections of libraries</b> <ul style="list-style-type: none"> <li>Types of Libraries: Academic, Public, Special and National: Functions, need, services</li> </ul>
Unit – 3	<b>Physical Structure of Library</b> <ul style="list-style-type: none"> <li>Building</li> <li>Equipment</li> <li>Furniture</li> </ul>
Unit – 4	<b>Library Collection</b> <ul style="list-style-type: none"> <li>Documents: Concepts &amp; Definitions</li> <li>Types of Documents: Primary, Secondary, Tertiary</li> </ul>
Unit – 5	<b>Public Relation and Extension Activities</b> <ul style="list-style-type: none"> <li>Definition</li> <li>Facets and Programmes</li> <li>Role of Library in formal and informal education</li> <li>Publicity and Extension Activities</li> </ul>

**BA I SEMESTER-II  
BA-I-201 LIBRARIANSHIP PROFESSION, LEGISLATION AND ROLE OF GOVERNMENT**

Unit	Total Number of Credits = 3
Unit – 1	<b>Library and Information Profession</b> <ul style="list-style-type: none"> <li>Attributes of Profession</li> <li>Librarianship as profession</li> <li>Professional ethics</li> </ul>
Unit – 2	<b>Professional Associations</b> <ul style="list-style-type: none"> <li>National LIS Associations</li> <li>IASLIC, IATLIS</li> <li>Role of professional Associations in the growth of LIS profession.</li> </ul>
Unit – 3	<b>Library Legislation</b> <ul style="list-style-type: none"> <li>Library Legislation: need, purpose and objectives</li> <li>Library legislation in India</li> <li>Maharashtra Public Libraries Act 1967</li> <li>Copyright Act</li> </ul>
Unit – 4	<b>Role of Government and its Agencies</b> <ul style="list-style-type: none"> <li>Role of union and State Government</li> <li>Sinha Committee Report</li> <li>UGC</li> <li>RRRLF</li> </ul>
Unit – 5	<b>International level promoters of Library and Information services</b> <ul style="list-style-type: none"> <li>IFLA</li> <li>UNESCO</li> <li>OCLC World Bank</li> </ul>

**Semester I**  
**Paper - Food Technology**  
**(B.A. Part-I)**  
**Implemented From 2017-2018 Session**

3 Hours For Theory

Theory Marks 50

3 Hours For Practical

Practical Marks 50

- Objectives**
- A) To Understand the Basic Concept of Food Technology.
  - B) Gain Knowledge on Basic Bakery Technology.
  - C) Gain Knowledge on Basic Confectionary Technology

**Unit I** Introduction to Food Science and Technology

- 1.1 Meaning and Definition of Food Science
- 1.2 Function of Food
- 1.3 Proteins, Carbohydrates and Fats  
Function, Sources, Requirements, Deficiency and Symptoms
- 1.4 vitamins, Minerals and Water  
Function, Sources, Requirement, Deficiency and Symptoms

**Unit II** Food Sources

- 2.1 Plant Food –Cereals, Pulses and Oil Seeds, Nutritional Importance and Sources
- 2.2 Structure of Wheat Germs
- 2.3 Fruits and Dry Fruits, Nutritional Importance and Sources
- 2.4 Animal Food –Meat, Fish, Egg, Milk And Milk, Product Nutritional Importance and Sources

**Unit III** Food Preservation

- 3.1 Introduction Meaning and Definition of Food Preservation
- 3.2 Importance of Food Preservation
- 3.3 Traditional Methods of Food Preservation
- 3.4 Methods of Food Preservation Used In Bakery Industries (Canning, Freezing and Drying)

**Unit IV** Basic Bakery Technology

- 4.1 Introduction to Utensils and Small Equipment Used in Bakery Unit and Their uses.
- 4.2 Introduction to big Equipment used in Bakery Unit and their uses
- 4.3 Raw Materials Required for Bread Making and Functional Properties
  - A) Essential Ingredients: Flour, Yeast, Water, Salt
  - B) Optional Ingredient: Sugar, Color, Flavor, Fat, Milk, Milk Powder
- 4.4 Stages in Processing of Bread

**Unit V** Bread Making Methods

- 5.1 Straight Dough Method Advantages and Disadvantages
- 5.2 Salt Delayed Method: Advantages and Disadvantages
- 5.3 Sponge and Dough Method: Advantages and Disadvantages:
- 5.4 Ferment Sponge and Dough Method: Advantages and Disadvantages
- 5.5 No Time Dough Method: Advantages and Disadvantages

**Practical**

Distribution Of Marks

- 1) Weight and Measures for Bread
- 2) Study of Ingredients for Bread (Major and Minor)
- 3) Manufacture of Bread--- 10
- 4) Market Survey -----To Know the Various Raw Materials 10
- 7) Record Book 05
- 8) Viva 05



**Internal ass.**

5) Visit To Small Scale Bakery Unit	10
6) Unit test	05
7) Seminar	05

**Semester II**

**Paper - Food Technology  
(B.A. Part-I)  
Implemented From 2017-2018 Session**

3 Hours For Theory	Theory Marks 50
3 Hours For Practical	Practical Marks 50

- Objectives**
- A) To Understand the Basic Concept of Food Technology.
  - B) Gain Knowledge on Basic Bakery Technology.
  - C) Gain Knowledge on Basic Confectionary Technology

**Unit I**

- 1.1 Internal Faults in Bread
- 1.2 External Faults in Bread
- 1.3 Faults Causes of Bread
- 1.4 Remedies of Bread Faults

**Unit II Confectionary Technology**

- 2.1 Definition, Importance of Sugar Confectionary
- 2.2 Definition, Importance of Flour Confectionary
- 2.3 Major Ingredients—Flour, Sugar, Shortenings and Egg, Baking Fat
- 2.4 Minor Ingredients---Leavening Agent, Moistening Agents, Color and Flour, Fruits and Nuts, Filling Agents

**Unit III Production Preparation**

- 3.1 Essential Ingredients for Cake Making and Their Function
- 3.2 Optional Ingredients for Cake Making and Their Function
- 3.3 Cake Processing Methods  
Weighing, Sieving, Creaming, Beating, Molding, Panning, Baking, Cooling

**Unit IV**

- 4.1 Different Types of Cake Making Methods (Batter)
- 4.2 Fault Causes of Cake
- 4.3 Remedies of Cake
- 4.4 Packaging of Cake

**Unit V**

- 5.1 Types of Cake (High Ratio Cake, Low Ratio Cake, Reach Cake)
- 5.2 Methods of Cake (Sponge Cake, Chocolate Cake, Pineapple Cake)
- 5.3 Baking Technology
  - A) Selection and Preparation of Moulds
  - B) Temperature and Time Required For Different Of Cake
  - C) Change during Packing
  - D) Baking and Cooling Loss

**Practical;**

**Distribution of Marks**

1) Weight and Measures for Cake	
2) Study of Ingredients for Cake (Major and Minor)	
3) Types of Cake	
4) Manufacture of Cake---	10
5) Project (Various Types of Cake)	10
8) Record Book	05
9) Viva	05
Internal assment.	
6) Visit to Confectionary Unit	10
7) Seminar	10

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**Apparel and Textile Designing**  
**B.A. Part I**  
**SEMESTER –I**

Theory: 3 Hours  
Practical : 3 Hours

Full Marks: 100  
Theory: 50  
Practical : 30  
Sessional: 20

**Objectives:**

- i) To understand the importance of Textile
- ii) To develop knowledge of yarn, fabric finishing.
- iii) To acquaint the students with knowledge of design and its variation.

**Unit I – TEXTILE**

- 1.1 Introduction, Definition, Development Process and Classification of Textile.
- 1.2 Technology and History of Textile.
- 1.3 Traditional Textile of India.

**Unit II – FIBERS**

- 2.1 Introduction to fibers, Principles of new developments and their applications.
- 2.2 Fabric Construction - Method of Fabric.
- 2.3 Construction - Felting, Knitting, Braiding, Weaving.

**Unit III - YARNS**

- 3.1 Introduction to yarns, Principles of yarn, manufacture, history, properties.
- 3.2 Yarn Construction - Natural and man made.
- 3.3 Classification of yarn properties.

**Unit IV - FINISHING**

- 4.1 Introduction, processes, classification of finishing.
- 4.2 Chemical and Mechanical process. Fire proof and water proof finish. Embossing and Sanforizing.
- 4.3 Types of Tie and dye.

**Unit V - DESIGN**

- 5.1 Meaning, Types of Design.
- 5.2 Elements of designs - Line, Form, Texture, Colour, Space, Light.
- 5.3 Principles of Design - Harmony, Properties, Balance, Emphasis, Rhythm.

**Practical Marks:**

- |     |              |                               |                 |
|-----|--------------|-------------------------------|-----------------|
| 1.1 | Tie and Dye- |                               | 10 Marks        |
| 1.2 | Class Work - | 1) Scrap book and Record Book | 10 Marks        |
|     |              | 2) Best out of waste          | 05 Marks        |
| 1.3 | Viva         |                               | <u>05 Marks</u> |

**Total 30 Marks**

**Reference Books -**

- 1 Deulkar Durga " Household Textile and Laundry work.
- 2 Katherene Hess " Textile Fabric and their use"
- 3 Savitri Pandit, "Regional Embroidery"
- 4 Womgate Sab, " Fiber to Fabric".
- 5 अढारु वलडल : वसुरशासुर, ड.वल.गुर.नल. डंडळ, नागडूर
- 6 अढारु वलडल : वसुरशासुर, श्रीकानुर डुरकशन, अडरररवती

**Apparel and Textile Designing**  
**B.A. Part I**  
**SEMESTER -II**

Theory: 3 Hours  
Practical : 3 Hours

Full Marks: 100  
Theory: 50  
Practical : 30  
Sessional: 20

**Objectives :**

1. To familiarize students with various applications of Textiles.
2. To develop an understanding of knitting structure .
3. Focus on design elements and principles garment details on reaction of styles and rendering technique using the different media.
4. To develop skill in element construction.

**Unit I - Clothing Construction.**

- 1.1 Different fiber types.
- 1.2 Anthropometric measurement charts for a) Man, b) Woman, c) Boy, & d) Girl.
- 1.3 Theory of dyeing.
  - a) Classification
  - b) Definition
  - c) Component.
  - d) Colour
  - e) Chemical Constituents

**Unit II - Garment and Garment Details**

- |                      |                 |                |
|----------------------|-----------------|----------------|
| a) Necklines         | b) Collars      | c) Sleeves     |
| d) Princess Line     | e) Tucks        | f) Pleats      |
| g) Gathers           | h) Darts        | i) Yokes Cowls |
| j) Shirring smocking | k) Pockets Pack | l) Drawstring  |
| m) Fastening         |                 |                |

**Unit III – Pattern**

- 3.1 Introduction of pattern making
- 3.2 Importance of pattern making
- 3.3 Basic tools used in pattern making.
- 3.4 Pattern Making.
  - a) Drafting and
  - b) Adaptation of basic block.

**Unit IV –**

- 4.1 Basic Block.
  - a) Bodice
  - b) Skirt
  - c) Sleeve
- 4.2 Pattern Making Techniques.
  - a) Flat Pattern Drafting Methods.
  - b) Drafting Methods leading.
- 4.3 Techniques and methods

**Unit V - Traditional Embroideries**

- 5.1 Chikenkari of Lucknow.
- 5.2 Manipuri.
- 5.3 Applique Work.
- 5.4 Quilting of Gujrat
- 5.5 Rajasthan
- 5.6 Bihar
- 5.7 Orrisa

**Practical Marks:**

- |     |                                     |                 |
|-----|-------------------------------------|-----------------|
| 1.1 | Traditional Embroidery              | 10 Marks        |
| 1.2 | Class work                          | 10 Marks        |
|     | a) Scrap Book and Record            |                 |
|     | b) Farned of Traditional Embroidery | 05 Marks        |
| 1.3 | Viva                                | <u>05 Marks</u> |

**Total 30 Marks**

**Reference Books:**

- 1) Katherene Hess : Textile and their use.
- 2) Savitri pandit. : Regional Embroidery
- 3) अढारु वलडल : वसुतुरशरसुतुर, ड.वल.गुर.नल. डंडळ, नरगडूर
- 4) अढारु वलडल : वसुतुरशरसुतुर, शुरीकरनुतुर डुरकरशन, अडरररवती
- 5) हेगडे, कुर.नं : शरसुतुररने शलवरणकलर, डुरकरशन डुरुसेस डुरणे.
- 4) अँकर डीडलुस, एनकोड, डदुरर कोटुस डुरर. ललडीडेड, डंगलुुु

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**Semester-I (B.A.-I)**  
**Subject : Human Rights**  
**(Implemented From 2017-2018 Session)**  
**Introduction of Human Rights**

Marks : Theory – 80  
In.Ass - 20

- Unit-I** i) Origin of Human Rights.  
ii) Meaning and Definition  
iii) Universal Concept of Human Rights.
- Unit-II** i) Justice - Meaning and Importance.  
ii) Liberty – Meaning, Types and Importance.  
iii) Equality – Meaning, Types and Importance.
- Unit-III** Concept of Human Values :  
i) Dignity - Meaning and Importance.  
ii) Unity – Meaning and Importance.  
iii) Secular Attitude – Meaning and Importance.
- Unit-IV** Human Right Education – Concept and Significance.
- Unit-V Human Right**  
i) Nature  
ii) Scope  
iii) Development.

**Distribution of Internal Marks**

i) Seminar	...	10 Marks
ii) News Paper Cutting Collection	...	10 Marks

**Reference Books :**

- 1) ओळख मानवाधिकाराची - डॉ.सुभाष गवई व डॉ.दया पांडे, वेदमुद्रा प्रकाशन, अमरावती.
- 2) महिला शोषण और मानवाधिकार - सुधाराणी श्रीवास्तव व आशा श्रीवास्तव अर्जून पब्लिशींग ह्यूरुस.
- 3) भारतीय समाज में महिला उत्पीडन - डॉ.मंजुलता छिल्लट, अर्जून पब्लिशींग ह्यूरुस.
- 4) Perspectives in Human Rights - Development - Edited by R.S. Sharma & R.K. Sinha, Published by Commonwealth Publishers, Pvt.Ltd.
- 5) Protection of Human Rights - Published by R.C. Paul, Commonwealth Publication.
- 6) Women & the Human Rights - Published by S.K. Khanna, Commonwealth Publication.
- 7) Children and the Human Rights - Published by S.K. Khanna, Commonwealth Publication.
- 8) Introducing Human Rights - South Asia Human Rights Documentation Centre – Oxford University Press.
- 9) मानवाधिकार सिध्दांत एवं व्यवहार - देवेन्द्र तोमर, शक्ती पब्लिकेशन, जयपूर.
- 10) राज्य एवं महिला मानवाधिकार - सुनिल महावर पॉईटर पब्लिकेशन, जयपूर.

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**Semester-II (B.A.-I)**  
**Introduction of Human Rights**

Marks : Theory – 80  
In.Ass - 20

- Unit-I** i) Concept of Natural Law and Natural Rights.  
ii) Concept of Rule of Law..  
iii) Concept of Humanism
- Unit-II** Rights- Meaning, Types and Importance.  
Duties and Responsibility - Meaning, Types and Importance.  
Co-relation of Rights and Duties..
- Unit-III** Universal Declaration of Human Rights. Charter of Human Rights
- Unit-IV** Human Right and Woman – International Woman Commission
- Unit-V** Human Right and Child – UNICEF Charter.

**Distribution of Internal Marks**

i) Seminar	...	10 Marks
ii) News Paper Cutting Collection	...	10 Marks

**Reference Books :**

- 1) ओळख मानवाधिकाराची - डॉ.सुभाष गवई व डॉ.दया पांडे, वेदमुद्रा प्रकाशन, अमरावती.
- 2) महिला शोषण और मानवाधिकार - सुधाराणी श्रीवास्तव व आशा श्रीवास्तव अर्जून पब्लिशींग हृऊस.
- 3) भारतीय समाज में महिला उत्पीडन - डॉ.मंजुलता छिल्लट, अर्जून पब्लिशींग हृऊस.
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- 5) Protection of Human Rights - Published by R.C. Paul, Commonwealth Publication.
- 6) Women & the Human Rights - Published by S.K. Khanna, Commonwealth Publication.
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- 8) Introducing Human Rights - South Asia Human Rights Documentation Centre – Oxford University Press.
- 9) मानवाधिकार सिध्दांत एवं व्यवहार - देवेन्द्र तोमर, शक्ती पब्लिकेशन, जयपूर.
- 10) राज्य एवं महिला मानवाधिकार - सुनिल महावर पॉईटर पब्लिकेशन, जयपूर.

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**Syllabi for B.A. Part-I**  
**Semester-I**  
**Rural Development**  
**(Implemented From 2017-2018 Session)**

Time : Three Hours)

(Theory : 80

(In.Ass. : 20

**Note :** The Examination in Rural Development will comprise One Theory Paper. Theory Paper shall be Three Hours duration and shall carry 80 Marks and 20 Marks for Internal Assessment to be given by the subject Teacher. The Following syllabus is prescribed on the basis of Five Lectures per week.

<b>Unit-I</b>	<b>Rural Community :</b> Concept, Nature, Importance, Characteristics, Types and its Changing Nature.
<b>Unit-II</b>	<b>Rural Development :</b> Concept, Nature, Scope, Objectives, Principle, Importance and Limitations.
<b>Unit-III</b>	<b>Rural Economy :</b> Rural Economy of India, Agriculture and Non Agriculture Sectors, Types of Agriculture Labours and their Problems.
<b>Unit-IV</b>	<b>Social Change :</b> Concept of Social Change, Factors of Social Change, People's Participation and its meaning, Importance, Types and Role in Social Change.
<b>Unit-V</b>	<b>Rural Institutions and Infrastructure :</b> Grampanchayat, Education, Health, Transport and Communication, Drinking Water, Electrification, Non Governmental Organisation (NGO).

**Distribution of Internal Marks (Total Marks – 20)**

1) Assignment	-	10
2) Viva-Voce	-	10

**Books Recommended :**

1) Reddy, Venkata K.	- Agriculture and Rural Development (A Gandhian Perspectives), Himalaya Publishing House, Mumbai.
2) Prasad, B.K.	- Rural Development Concept, Approach & Strategy, Sarup and Sons Publication, New Delhi.
3) Singh Katar	- Rural Development – Principles, Policies and Management, Sage Publication, New Delhi.
4) Maheshwari S.R.	- Rural Development in India, Sage Publication, New Delhi.
5) Madan G.R.	- India's Developing Villages (1983)
6) Day, S.K.	- Community Development
7) Dybes, S.C.	- India's Changing Villages
8) तिजारे बाबा	- सामुदायिक विकास व विस्तार.
९) डॉ.झामरे, जी.एन.	- भारतीय अर्थव्यवस्था विकास व पर्यावरणात्मक अर्थशास्त्र.
१०) प्रा.फाले, कृ.ल.	- सहकारी संस्थांसाठी अर्थसहाय्याच्या विविध योजना.

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**Semester-II (B.A.Part-I)**  
**Rural Development**

Time : Three Hours)

(Theory : 80

(In.Ass. : 20

<b>Unit-I</b>	<b>Indian Rural Society :</b> Characteristics and Problems of Rural Society, Welfare Programmes for Weaker Sections – Special Reference to Scheduled Caste and Women.
<b>Unit-II</b>	<b>Rural Institutional System :</b> Co-operative Sector, - Concepts, Nature, Scope, Role and Significance in Rural Development. Self - Help Group – Need, Importance and Role in Rural Development.

- Unit-III Development of Agriculture :**  
Meaning, Nature, Importance and Role of Agriculture in Indian Economy. Water-Shade Development and Water Management, Concept of Agro-Tourism.
- Unit-IV Research for Rural Development :**  
Concept, Scope and Importance of Research, Role of Agricultural Universities and Krishi Vigyan Kendras, Need and Establishment.
- Unit-V Statistics :**  
Meaning, Scope, Importance and Limitations of Statistics, Methods of Data Collection in Rural Development.

**Distribution of Internal Marks (Total Marks – 20)**

3) Assignment	-	10
4) Viva-Voce	-	10

**Books Recommended :**

- |                   |  |
|-------------------|--|
| 1) Jain I.C.      | - Grass without Roots, Sage Publication, New Delhi.                  |
| 2) Desai Vasant   | - Rural Development in India, Himalaya Publishing House, Mumbai.     |
| 3) Dybes, S.C.    | - India's Changing Villages.   |
| 4) Madan G.R.     | - India's Developing Villages (1983)                                 |
| 5) यादव रामजी     | - भारतमें ग्रामिण विकास, अर्जून पब्लिशींग हाऊस नई दिल्ली.            |
| 6) बोबडे प्रकाश   | - भारतीय समाज रचना, मंगेश प्रकाशन, नागपूर.                           |
| ७) लोटे रा.ज.     | - ग्रामिण व नागरी समाजशास्त्र, पिंपळापूरे प्रकाशन, नागपूर.           |
| ८) बोधनकर सुधीर   | - सामाजिक संशोधन पध्दती, हिमालय प्रकाशन, नागपूर.                     |
| ९) कहाडे बी.एम.   | - ग्रामिण व नागरी समाजशास्त्र, पिंपळापूरे प्रकाशन, नागपूर.           |
| १०) आगलावे प्रदिप | - भारतीय समाज संरचना आणि सामाजिक समस्या, पिंपळापूरे प्रकाशन, नागपूर. |

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**Sant Gadge Baba Amravati University, Amravati**  
SYLLABUS FOR ONE YEAR BLISc WITH SEMESTER PATTERN AND CREDIT SYSTEM

1. **Title of course:** Bachelor of Library and Information Science (B.L.I.Sc.)
2. **Duration of the Course:** One year (Two Semesters with credit system)
3. **Objectives of the Course:** Bachelor of Library and Information Science (B.L.I.Sc.) of one year duration with semester pattern has following objectives:-
  - a) To give the students an understanding of the basic principles and fundamental laws of librarianship.
  - b) To enable the students to understand and appreciate the function and purposes of LICs in the changing social, cultural, technological and economic environment.
  - c) To train the students in organization and the management of LICs including advance computer application to house-keeping activities of the libraries.
  - d) To develop thorough knowledge of various sources of information, their organization and the necessary skills to provide traditional and modern library services.
  - e) To develop the knowledge, skills and attitudes of the students leading to professional qualification for practicing librarianship as a career.
4. **Eligibility:** The course shall be open to graduates of the Sant Gadge Baba Amravati University or any other Indian University recognized by it.
5. **External Students:** This course is not open to external students. **Only full time regular students are eligible for this course.**
6. **Structure of the Course:**

**Semester – I**

Paper No./Code	Title of the Paper	Marks		Total Marks
		External	Internal	
BL-101	Foundation of Library and Information Science	80	20	100
BL-102	Library Organization	80	20	100
BL-103	Library Classification and Library Cataloguing	80	20	100
BL-104	Basic Computer Application in LIC	80	20	100
BL-105	Reference Sources and Services	80	20	100
BL-106	Library Skills and Communication	80	20	100
BL-107	Library Classification: Practical	80	20	100
BL-108	Library Cataloguing: Practical	80	20	100
BL-109	Basic Computer Application in LIC: Practical	80	20	100
BL-110	Reference Services and Information Sources: Viva-Voce			050
BL-111	Term Work			050
<b>Total Marks</b>				<b>1000</b>

**Semester – II**

Paper No./Code	Title of the Paper	Marks		Total Marks
		External	Internal	
BL-201	Librarianship as a Profession	80	20	100
BL-202	Library Management	80	20	100
BL-203	Knowledge Organization and Document Description	80	20	100
BL-204	Advance Computer Application in LIC	80	20	100
BL-205	Information Sources, Products and Services	80	20	100
BL-206	Personality Development and Career Planning	80	20	100
BL-207	Knowledge Organization: Practical	80	20	100
BL-208	Document Description: Practical	80	20	100
BL-209	Advance Computer Application in LIC: Practical	80	20	100
BL-210	Information Services and Products: Practical			50
BL-211	Term Work			50
<b>Total Marks</b>				<b>1000</b>
<b>Grand Total (Sem-I + Sem-II)</b>				<b>1000</b>

- a) **Medium of Instruction:** English (The medium of instruction shall be in English)
  - b) **Medium of questions paper:** English and Marathi only
  - c) **Medium of writing examination:** English, Marathi and Hindi.
7. **University Terms:** For the award of Bachelor of Library and Information Science (B.L.I.Sc.) a candidate should fulfill the following conditions:-
    - i) A student should have attended at least 75% of the total number of lectures and practical in the said course, and shall have secured atleast 40% of marks in Theory, Practical and Term work. A student, who does not thus obtain 40% of marks in the Theory, Practical, and internal, will have to give fresh terms.

**Internship:**

Every candidate for the examination shall be required to undergo a course of practical library work for a period of not less than thirty days during or after the completions of the course in any of the libraries of the institutions recognized by the University, and degree shall be awarded only on submission of certificate of satisfactory completion of the practical library work from the Librarian of the concerned institution.

**Norms prescribed for completion of Internship of BLISc.**

For Internship the college library should have:



- a. A qualified librarian approved by the University
- b. The standing of the college library should be minimum 10 years.
- c. The library should have minimum collection of 25,000 Books.

**8. Examination:**

**A) Total marks and their allocation per paper**

Semester I	Six Theory Papers	600 Marks
	Three Practical papers	300 Marks
	BL-110 Viva-Voce	50 Marks
	BL-111: Term Work	50 Marks
	<b>Total</b>	<b>1000 Marks</b>
Semester II	Six Theory Papers	600 Marks
	Three Practical papers	300 Marks
	BL-210 Viva-Voce	50 Marks
	BL-211: Term Work	50 Marks
	<b>Total</b>	<b>1000 Marks</b>
	<b>Grand Total</b>	<b>2000 Marks</b>

**B) Standard of Passing:**

1. For passing the B.L.I.Sc. Examination a candidate shall have to secure:
  - a) Minimum 40% marks in each theory paper and
  - b) Minimum 40% marks each in practical, Internal and Viva-Voce.

**C) ATKT Rule:**

1. An applicant who has passed Semester-I shall be eligible for admission to Semester-II subject to ATKT rules.
2. Reappearing candidate shall be awarded the actual class based on total marks obtained in the re-examination.

**CERTIFICATE  
DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE**

Name of the Department/College \_\_\_\_\_

This is to certify that this Practical Record is original work done by  
Mr./Ms./Smt. \_\_\_\_\_ Class \_\_\_\_\_ Semester \_\_\_\_\_ during the  
academic Year \_\_\_\_\_.

He/She has submitted /not submitted the Assignment/Report/Seminar/Group Discussion as prescribed by Sant Gadge Baba Amravati University, Amravati.

Signature of the Teacher

Signature of the Head of the Department

Signature of the External Examiner

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**9. Pattern of Question Paper on the unit system:**

**A) Theory:**

The pattern of question paper as per unit system will be broadly based on the following pattern.

1. Syllabus has been divided into FIVE units equal to the number of question to be answered in the paper. On each unit there will be a question either a long answer type, short answer type or multiple choice types.
2. Number of question will be in accordance with the unit prescribed in the syllabi for each paper i.e. there will be one question on each unit.
3. For every question long answer type and short answer type there will be an alternative choice from the same unit. However, there will be no internal choice in a question.
4. Each short answer type question shall contain FOUR short sub questions with no internal choice.
5. There will be no internal choice in Multiple Choice Questions.
6. Division of marks between long answer, short answer and multiple choice type questions will be as-  
There will be Long Questions of 16 Marks each on TWO units (32 Marks), FOUR Short Questions of 04 Marks each on TWO Units (32 Marks), and EIGHT Multiple Choice Questions of 02 Marks each on any ONE Unit (16 Marks).
7. Question paper will be of 80 Marks (32+32+16) and consists of five questions and all the questions shall be compulsory.
8. The duration of the paper will be three hours.

**B) Practical:**

1. Question paper will be of 80 marks and questions will be asked from all the units of the syllabus.
2. The duration of the paper will be of THREE hours.

**C) Internal Assessment:**

1. Internal Assessment Marks shall be allotted on the basis of Assignments, Class Work, Seminars and Observation of Teacher.
2. Appropriate record of assignment, class work and seminars shall be kept in the department/college.

**D) TERM WORK**

- Term work of Semester –I includes Newspaper clipping and Library visit of 25 marks each
- Term Work of Semester II includes Bibliography of 25 marks each.
- Details of marks and norms for marks allocation is given in the syllabus.

**SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2017 - PART TWO -305**

**SCHEME OF TEACHING AND EXAMINATION FOR SEMESTER & CREDITS PATTERN OF BACHELOR OF LIBRARY AND INFORMATION SCIENCE (B.L.I.Sc.)**

<b>SEMESTER-I</b>										
<b>Paper No./Code</b>	<b>Title of the Paper</b>	<b>Teaching Scheme</b>			<b>Examination Scheme</b>					<b>Total Marks</b>
		<b>Theory</b>	<b>Pract. / Internal</b>	<b>Total Credits</b>	<b>Theory</b>			<b>Pract. / Internal</b>		
		<b>Credits</b>	<b>Credits</b>		<b>Dur.</b>	<b>Max. Mar.</b>	<b>Min. Passing Marks</b>	<b>Max. Mar.</b>	<b>Min. Passing Marks</b>	
<b>BL-101</b>	Foundation of Library and Information Science	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-102</b>	Library Organization	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-103</b>	Library Classification and Library Cataloguing	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-104</b>	Basic Computer Application in LIC	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-105</b>	Reference Sources and Services	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-106</b>	Library Skills and Communication	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-107</b>	Library Classification: Practical	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-108</b>	Library Cataloguing: Practical	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-109</b>	Basic Computer Application in LIC: Practical	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-110</b>	Reference Services and Information Sources: Viva-Voce	2	-	2		50	20			50
<b>BL-111</b>	Term Work	2	-	2		50	20			50
<b>Total</b>		<b>31</b>	<b>9</b>	<b>40</b>		<b>820</b>		<b>180</b>		<b>1000</b>
<b>SEMESTER-II</b>										
<b>BL-201</b>	Librarianship as a Profession	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-202</b>	Library Management	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-203</b>	Knowledge Organization and Document Description	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-204</b>	Advance Computer Application in LIC	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-205</b>	Information Sources, Products and Services	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-206</b>	Personality Development and Career Planning	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-207</b>	Knowledge Organization: Practical	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-208</b>	Document Description: Practical	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-209</b>	Advance Computer Application in LIC: Practical	3	1	4	3 Hr.	80	32	20	08	100
<b>BL-210</b>	Information Products and Services: Practical	2	-	2		50	20			50
<b>BL-211</b>	Term Work	2	-	2		50	20			50
<b>Total</b>		<b>31</b>	<b>9</b>	<b>40</b>		<b>820</b>		<b>180</b>		<b>1000</b>
<b>Grand Total</b>		<b>62</b>	<b>18</b>	<b>80</b>		<b>1640</b>		<b>360</b>		<b>2000</b>

**SEMESTER-I**

**BL-101 FOUNDATION OF LIBRARY AND INFORMATION SCIENCE**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Development of Libraries: An Overview</b> Definitions, Evolution and Development of Libraries in the World Writing Materials and Printing development in India Development of Libraries and History of Library Movement in India
<b>Unit – 2</b>	<b>Role of Libraries:</b> Role of libraries in formal and in-formal education Role of Library and Information Centers in Modern Societies Library as a Social Institution Reading, Reading Habits and Role of Libraries in developing Reading Habits Library as an agency of mass communication.
<b>Unit – 3</b>	<b>National and International Level Promoters of Library and Information Services</b> RRRLF UNESCO UGC OCLC World Bank
<b>Unit – 4</b>	<b>Types of Libraries:</b> Academic Libraries (School, College and University Libraries), Special Libraries and Information Centers, Public Libraries, Mobile Library, National Library of India: Concept, Functions and Services
<b>Unit – 5</b>	<b>Normative Principles of Library and Information Science:</b> Five Laws of Library Science Implications of Five Laws in Library and Information Activities

**BL-102 LIBRARY ORGANIZATION**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Document Selection and Collection Development:</b> Definitions, Need and Purpose of Book Selection Principles (Drury, Dewey & Mc-Colvin, Practices- Books on approval etc.) Book selection policies in different libraries Book selection tools: Indian and Foreign (UK & USA), Online, Reviewing Tools, Publishers Catalogue, National Bibliographies
<b>Unit – 2</b>	<b>Technical Services- Acquisition of Books and Serials:</b> Acquisition of Books: Objectives and Functions of acquisition sections, sources of Acquisition, Acquisition and Processing of Books and Non-print Materials Serials Control: Type of Periodicals, Selection Tools, Procurement (Direct and through Agent), Receipt and Recording of Periodicals, Shelving, Routing of Periodicals, Collation of completed volumes Good Office Committee: History and Role in Acquisition Work
<b>Unit – 3</b>	<b>Circulation- Work and Methods:</b> Circulation Work: Definitions, Importance and Activities in Circulation Work (Registration Work, Reservation Work, Renewal, Overdue Reminders etc.) Charging System: History and Development, Pre-requisites of a Good Charging System, Browne and Newark Charging System, Computerized Charging System, Use of Bar Code in Charging System
<b>Unit – 4</b>	<b>Reporting</b> Library Statistics: Purpose, Sources and Kinds Library Rules and Regulations: Need, Purpose and Draft of the Rules Annual Report: Definitions, Purpose, Contents, and its compilation.
<b>Unit – 5</b>	<b>Maintenance</b> Open Vs Closed Access, Protection against Enemies of Books, Binding, Conservation, Preservation and Restoration of Print, Non-Print and Electronic Materials Stock Verification: Purpose and Methods, Loss and Write off (Weeding of Books)

**BL-103 LIBRARY CLASSIFICATION AND LIBRARY CATALOGUING**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Classification:</b> Classification: Definition, Purpose, Natural and Artificial Classification, Classification vs. Division Knowledge Classification: Definition, Purpose, History of Knowledge Classification
<b>Unit – 2</b>	<b>Library Classification:</b> Library Classification: Definition, Need, Purpose and Function Methods of arrangement of books on shelves Knowledge Classification vs. Book Classification
<b>Unit – 3</b>	<b>Classification Schemes:</b> Dewey Decimal Classification (Latest Edition):General Outline, Main Class, Hierarchical Structure, Notation, Mnemonics, Auxiliary Tables, Synthetic Devices, Phoenix Schedules, Index and other features, Current Trends in Classification

<b>Unit – 4</b>	<b>Library Catalogue:</b> Nature, Functions, Need and Purpose Reading a Book Technically Kind of Catalogue: Outer (Physical) Forms of Library Catalogue (Book, Sheaf, Printed, OPAC, MARC etc.) Inner Forms of Library Catalogue (Classified Dictionary, Alphabetical, etc.)
<b>Unit – 5</b>	<b>Catalogue Entries:</b> Entries and their function (AACR): Main, Added, Analytical, Parts of entries including Unit Card System Filing of Entries: Alphabetical, Classified Alphabetization-Letter by letter, Word by word.

**BL-104 BASIC COMPUTER APPLICATION IN LIC**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Introduction to Computer System:</b> Computer: Definitions, Historical Development, Generations of Computer, Characteristics and Functions of Computers, Types of Computers (Mainframe, Super, Hybrid, Micro-mini, Personal-Laptop, Tab).
<b>Unit – 2</b>	<b>Components of Computer System:</b> Hardware: Storage Devices, Input and Output devices, CPU Software: System Software, Application Software Operating Systems: MSDOS, MS Windows, WINDOWS-NT LINUX, UNIX, etc.
<b>Unit – 3</b>	<b>Information Technology (IT)</b> IT: Definition, Need, Scope, Functions and Objectives Components of IT
<b>Unit – 4</b>	<b>Computer Application to LIC:</b> Library Automation: Concept, Need and Importance Areas of Automation- House Keeping Operations Planning, Hardware and Software requirement, Design and implementation of Automation
<b>Unit – 5</b>	<b>Library Software:</b> Criteria for Selection of Library Software, Special features, Modules of Library Software- WINISIS, SOUL, SLIM, LIBSYS etc. Open Source Library Management Software: e-Granthalaya and KOHA

**BL-105 REFERENCE SOURCES AND SERVICES**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Introduction to Reference Sources:</b> Types, Criteria for selection and evaluation of Reference Sources (Authority, Scope, Treatment, Arrangement, Special Features and Utility) Difference between General Books and Reference Books Study of Encyclopedia and Dictionary (Content, Types, Arrangement, Scope and Uses)
<b>Unit – 2</b>	<b>Introduction to Reference Service:</b> Reference Service: Definitions, Need, Scope and Objectives (Origin and development of Reference Service from beginning to Internet era)
<b>Unit – 3</b>	<b>Theories and Functions of Reference Service:</b> Theories: James I. Wyer and Samuel Rothstein Functions of Reference Service: Dr. S. R. Ranganathan and Prof. A. K. Mukherjee
<b>Unit – 4</b>	<b>Types of Reference Service:</b> Orientation Programme, Ready-Short and Long Range Reference Service, Reader Advisory and Guiding Service, Bibliographical and Fact Finding Assistance, Literature Search, Document Delivery Service, Web-Based Services and FAQs. Reference Services in various libraries.
<b>Unit – 5</b>	<b>Organization and Management of Reference Department:</b> Organization of Reference Department Evaluation of Reference Service Qualities of Reference Librarian Referral Service: Concept and Importance

**BL-106 LIBRARY SKILLS AND COMMUNICATION**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Library Skills:</b> Need and Importance of Library Skills Types of Skills: Administrative Skills, Managerial Skills, Conceptual Skills, Technical Skills, Human Relation Skills, Soft Skills, Logical Skills, Decision Making Skill, Analytical Skills.

<b>Unit – 2</b>	<b>Leadership Skill:</b> Leadership: Definitions and Concept Importance of Leadership, Nature of Leadership, Formal and Informal Leaders, Leadership Styles Leadership Role of Library Professionals
<b>Unit – 3</b>	<b>Library Letters and Writing Skills</b> Types of Letters: Informal Letter/Personal Letters, Formal/Official letters. Personal Letters: Application Forms/Format, Joining Letter Official Letters: Book Order, Journal Subscription, Quotation Letters, Note Sheet, Notice, Circulars, Agenda, Minutes, Resolutions, Reminders Reports: Progress Report, Inspection Report, Confidential Report, etc Records Management: Types of filing- Official and personal files, Maintenance of filing
<b>Unit – 4</b>	<b>Communication and User:</b> Principles of effective Communication, Process of Communication, Barriers and Gateway to Communication, Do and Don'ts of Communication with Users, Types of Communication
<b>Unit – 5</b>	<b>Team Building and Team Work</b> Meaning, Aspects of Team Building in Library, Skills Needed for Teamwork in Library, Characteristics of Effective Team, Role of a Librarian as a team Leader, Role of Library Staff as Team Members

**BL-107 LIBRARY CLASSIFICATION: PRACTICAL**

<b>Total Number of Credits = 3</b>
<b>Classification of subjects using latest DDC Edition (60 Marks)</b> <ul style="list-style-type: none"> <li>- Classification of Basic and Compound Subjects</li> <li>- Use of Table-1</li> <li>- Use of Table-2 (Subject + Area)</li> <li>- Use of Table-3 (Use of Literary Forms)</li> <li>- Table-4</li> </ul> <b>Colon Classification (7<sup>th</sup> Edition) (20 Marks)</b> <ul style="list-style-type: none"> <li>- Basic and Compound Subjects in CC</li> </ul>

**BL-108 LIBRARY CATALOGUING: PRACTICAL**

<b>Total Number of Credits = 3</b>
<b>Library Cataloguing (80 Marks)</b> <ul style="list-style-type: none"> <li>- Cataloguing of Document using AACR Latest Edition</li> <li>- Simple, Joint Author, Corporate Author, Composite Books.</li> <li>- Structure of Main Entries, Added Entries and Reference Entries</li> </ul>

**BL-109 BASIC COMPUTER APPLICATION IN LIC: PRACTICAL**

<b>Total Number of Credits = 3</b>
<b>MS-Office Suit (80 Marks)</b> <ul style="list-style-type: none"> <li>- MS-Word: Document Creation, Formatting, Table Creation and Printing etc.</li> <li>- Creation of Resume/BIODATA using word file.</li> <li>- MS-Excel: Database Creation, Charts etc.</li> <li>- MS-Power Point: Slide Preparation and Presentation</li> <li>- Viva-Voce</li> </ul>

**BL-110 REFERENCE SOURCES AND SERVICES: PRACTICAL**

<b>Total Number of Credits = 3</b>
<b>Study of Reference Sources and Evaluation (50 Marks)</b> <ul style="list-style-type: none"> <li>- Study of Various Reference Sources with special reference to India: Dictionaries, Encyclopedias, Year Book and Directories.</li> <li>- Evaluation of selected standard reference sources</li> <li>- Finding information from above standard reference sources</li> <li>- Viva-Voce</li> </ul>

**BL-111 TERM WORK**

<b>Total Number of Credits = 2</b>
<b>Library Project (25 Marks)</b> <ul style="list-style-type: none"> <li>- Compilation of News Paper Clippings</li> </ul> <b>Library Visit (25 Marks)</b> <ul style="list-style-type: none"> <li>- Visit of local College/University Libraries.</li> <li>- Preparation of visit report and submission of it.</li> <li>- After submission of Library Visit report the Head of the Department or Principal allot the Tour Report Marks.</li> </ul>

SEMESTER-II  
BL-201 LIBRARIANSHIP AS A PROFESSION

Unit	Total Number of Credits = 3
Unit – 1	<b>Librarianship as a Profession:</b> Attribution of Profession Librarianship as a Profession Philosophy of Librarianship Professional Ethics: Need and Importance
Unit – 2	<b>Library Legislation:</b> Brief History of Library Legislation in India and with special reference to Maharashtra (MPLA-1967) Brief Outline of Press and Registration Act, Delivery of Books and Newspaper Act, and Copyright Act. Need and Purpose of Library Legislation Principles of Library Legislation
Unit – 3	<b>Professional Associations:</b> National LIS Associations (ILA, IASLIC, IATLIS) International LIS Associations (IFLA, ALA, FID) Role of Professional Association in growth of LIS profession
Unit – 4	<b>Library Publicity:</b> Public Relation and Publicity Publicity and Extension Outreach Activities Promotional and Consultancy Services Library Path Finder (guides)
Unit – 5	<b>Role of Government and Its Agencies</b> Role of State and Central Government Sinha Committee Report Planning Commission(National Institution for Transforming India (NITI) Ayog) Working Group, UGC, RRRLF, National Knowledge Commission

BL-202 LIBRARY MANAGEMENT

Unit	Total Number of Credits = 3
Unit – 1	<b>Management:</b> Management: Definitions, Purpose and Steps , History of Management, Administration: Definitions, and Purpose Principles of Management and its application to library Functions of Management (POSDCORB) Qualities of Good Manager
Unit – 2	<b>Library Planning and Library Committee:</b> Physical Planning: Standards, Equipments, Furniture, Planning and Space Management: Modern Library Building, Sections of Modern Library Library Committees: Need, and Purpose, Composition and Functions Role of Librarian in Library Committee.
Unit – 3	<b>Personnel Management:</b> Definition, Concept, and Function of Personnel Management Manpower Planning: Recruitment and Selection of Personnel: Sources of Recruitment, Steps in Selection Procedures.
Unit – 4	<b>Financial Management:</b> Budget: Concept, Need and Importance Budgeting Techniques and Methods (Line-by-Line, Formula Budgeting, Programme Budgeting, Performance Budgeting, Planning Programming Budgeting Systems (PPBS), Zero Based Budgeting (ZBB) etc.)
Unit – 5	<b>Job Analysis and Performance Appraisal:</b> Job Analysis: Definitions and Need, Job Evaluation, Performance Evaluation and Performance Appraisal, Performance Measurement

BL-203 KNOWLEDGE ORGANIZATION AND DOCUMENT DESCRIPTION

Unit	Total Number of Credits = 3
Unit – 1	<b>Universe of Knowledge:</b> Structures and Attributes Universe of Subjects as mapped in DDC and CC Types of Subjects: Basic, Compound and Complex Modes of Formation of Subjects
Unit – 2	<b>Notational System:</b> Notation: Need and Importance, Types, Qualities of Good Notation, Hospitality of Notation. Call Number: Structure and various parts, Importance, and Function Species of Library Classification Schemes

<b>Unit – 3</b>	<b>Canons of Classification:</b> Canon: Concept and Importance Three planes of Canon: Idea, Verbal, and Notational Postulates of Facet Sequence and Analysis
<b>Unit – 4</b>	<b>Normative Principles and Cannons of Cataloguing:</b> Cannons of Cataloguing International Standard Bibliographic Description: ISBD (M), ISSN(S) and ISBD (NBM) Resource Description and Access (RDA): Concept and Importance
<b>Unit – 5</b>	<b>Catalogue-Utility and Economy</b> Subject Cataloguing: Concept and Principles Subject Heading Lists and their features Selective and Simplified Cataloguing, Cataloguing of Non-book Material, Cooperative and Centralized Cataloguing, Union Catalogue, OPAC and WEBOPAC

**BL-204 ADVANCE COMPUTER APPLICATION IN LIC**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Communication Technology:</b> Fundamentals of Communication Technology: Media, Mode and Components Network Media: Optical Fiber, Ethernet, Network Interface Card, Hub, Routers and Modem, Open System Interconnection (OSI) Reference Model
<b>Unit – 2</b>	<b>Networking Technology:</b> Types of Network-LAN, WAN, MAN Network Topologies-Bus, Star, Ring, Mesh, Tree etc. LAN: Planning, Designing and Implementation Network Software: Network Operating System, Domain Name System, Network Management System
<b>Unit – 3</b>	<b>Internet:</b> Internet: Concept, Components and Importance Connectivity: Dialup, Leased Lines, ISDN Protocols: FTP, HTTP Web Browsers: Internet Explorer, Netscape Navigator
<b>Unit – 4</b>	<b>Internet Services and Search Engines:</b> Internet Services: Need and Importance Search Engines: Concept and Need Types of Search Engines: Google, Altavista, Yahoo, Dogpile, Infoseek etc.
<b>Unit – 5</b>	<b>Library Security System:</b> Library Security: Need and Importance Kinds of Security System: Electromagnetic Systems, 3M Security, RFID Technology, CCTV Internet Security-Firewall and Proxy Servers

**BL-205 INFORMATION SOURCES, PRODUCTS AND SERVICES**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Information Sources:</b> Sources of Information: Documentary- Print and Non-print, Electronics Nature, Characteristics, Utility and Evaluation of different types of Information Sources. Non-Documentary Information Sources: Human, Institutional- Nature, Types, Characteristics and Utility. Categories of Information Sources: Primary, Secondary and Tertiary
<b>Unit – 2</b>	<b>Information Products:</b> Information Products: Nature, Scope and Functions Various Information Products: Abstract, Index, Bibliographies, Catalogue, Contents, Databases (CD-ROM & Web), Repositories etc.
<b>Unit – 3</b>	<b>Information Services:</b> Information Services: Concepts, Definition, Need and Trends Information Alert Services (CAS & SDI) Need, Techniques and Evaluation Bibliographic, Abstract, Referral, Document Delivery and Translation Services
<b>Unit – 4</b>	<b>Assessment of Users' Need and User Education</b> Types of Users Approaches and Needs of Users Information Seeking Behavior User Studies: Methods, Techniques and Purpose User Education: Objectives, Level and Techniques
<b>Unit – 5</b>	<b>Trends in Information Service:</b> Impact of IT on Information Services: Databases, Electronic Reference Sources, Electronic Document Delivery , Internet as a source of Information

**BL-206 PERSONALITY DEVELOPMENT AND CAREER PLANNING**

Unit	Total Number of Credits = 3
<b>Unit – 1</b>	<b>Career Opportunities in LIC:</b> Career opportunities in various libraries: Academic, Public and Special Libraries, National Library, Information Systems, Call Center, Data Base Center, and Corporate Sectors etc.

<b>Unit – 2</b>	<b>Interview Techniques (LIC Oriented)</b> Types of Interview, Preparation of Interview, Facing the Interview panel/board, Group Discussion Questions in Interview: Personal Questions, Questions on opted subjects, Job related Questions, Questions on General Knowledge, Questions on General Awareness, Questions on Extra-curricular Activities, Miscellaneous Questions Resume/Curriculum Vitae: Preparation of Resume/Curriculum Vitae, Different format of Resume/Curriculum Vitae
<b>Unit – 3</b>	<b>Career Planning in Library and Information Sector:</b> Concept and Need of Career Planning, Career Selection, Career Guidance, Career Advancement, Entrepreneurship Development in relation to Library and Information field
<b>Unit – 4</b>	<b>Personality Development:</b> Personality Development of Library Professionals, Inner Traits of Personality, Outer Traits of Personality, Personal Attributes required for Library Professional, Steps of Personality Development for Library Professional
<b>Unit – 5</b>	<b>Personality Development Activities:</b> Training and Development: Need and Importance Types of Training: Induction Training, Job Instruction Training, Vestibule Training, Refresher Training, Apprenticeship Training Methods of Training: On the Job and Off the Job Professional Development Activities: Workshop, Seminar, Conference, Orientation Programme, Refresher Courses, Short Term Course, Continuing Education etc.

**BL-207 KNOWLEDGE ORGANIZATION: PRACTICAL**

<b>Total Number of Credits = 3</b>
<b>Classification of subjects using latest DDC Edition (60 Marks)</b> <ul style="list-style-type: none"> <li>- Classification of Compound and Complex Subjects</li> <li>- Use of Table-2 (Subject + Area + Area)</li> <li>- Add to Instructions using Table-1</li> <li>- Use of Table-3 Detailed Study</li> <li>- Use of Table-5, Table-6 and Table-7</li> <li>- Add to Instructions.</li> </ul> <b>Colon Classification (7<sup>th</sup> Edition) (20 Marks)</b> <ul style="list-style-type: none"> <li>- Use of PMEST Facet:</li> <li>- Use of Common Isolates (ACI)</li> </ul>

**BL-208 DOCUMENT DESCRIPTION: PRACTICAL**

<b>Total Number of Credits = 3</b>
<b>Document Description (80 Marks)</b> <ul style="list-style-type: none"> <li>- Cataloguing of Document using AACR Latest Edition</li> <li>- Pseudonymous, Government Publication, Serial Publication, Collected Work, Series</li> <li>- Non-book Material: Audio, Video Disk, Microforms, Maps, Atlases, Globes.</li> </ul>

**BL-209 ADVANCE COMPUTER APPLICATION IN LIC: PRACTICAL**

<b>Total Number of Credits = 3</b>
<b>Data Base Creation, Search and Retrieval Using WINISIS / SOUL / SLIM / LYBSYS / LIBMAN Software (80 Marks)</b> <ul style="list-style-type: none"> <li>- Creation of Database</li> <li>- Data Entry using any modules</li> <li>- Searching and Retrieval</li> <li>- Report Generation and Printout</li> <li>- Viva-Voce</li> </ul>

**BL-210 INFORMATION SOURCES, PRODUCT AND SERVICES: PRACTICAL**

<b>Total Number of Credits = 2</b>
<b>Study of Reference Sources and Evaluation (50 Marks)</b> <ul style="list-style-type: none"> <li>- Study of Information Sources (Print): Bibliographical Sources, Geographical Sources, Special Reference Sources.</li> <li>- Study of Information Sources (Electronic): Portal, Blog, Databases and Repositories.</li> <li>- Study and Evaluation of Websites of Information Systems: NISCAIR, INFLIBNET, DESIDOC, NASSDOC,</li> <li>- Evaluation of selected standard reference sources</li> <li>- Finding information from above standard reference sources</li> <li>- Viva-Voce</li> </ul>



**BL-211 TERM WORK**

Total Number of Credits = 2
<p><b>Library Project (25 Marks)</b></p> <ul style="list-style-type: none"><li>– Compilation of Bibliography of atleast 100 entries.</li></ul>
<p><b>Tour Report (25 Marks)</b></p> <ul style="list-style-type: none"><li>– Education Tour of National recognized institute of LIS, Information Centers and Libraries.</li><li>– After submission of Study Tour report the Head of the Department or Principal allot the Tour Report Marks.</li></ul>

**Recommended Books:**

**BL-101 and 201**

- Buranhohm, Alka. Various aspects of librarianship and Information Science. New Delhi: Ess Ess,2000.
- Chapman, Elizabeth A and Lyden, Frederick C. Advances in Librarianship. 24th Vol. San Diego: Academic Press, 2000
- IFLA Standards for Library Services, 2nd Ed. Munich: Verlag, 1977
- Khanna, J.K. Library and Society, Kurukshetra: Research Publisher, 1987
- Kumar, P.S.G. Fundamentals of information science. Delhi: S.Chand, 1997
- Kumar, P.S.G. Indian Library Chronology, Ed.2 Bombay: Allied 2000
- McGarry. K.J, changing context of Information, 1993
- Ranganathan, S.R. The Five Laws OF Library Science, Ed.2 Bangalore: Sarada Ranganathan Endowment for Library Science, 1999
- Sahai, Srinath. Library and Community. New Delhi: Today & Tomorrow, 1992
- Sharma, Pandey . S.K. Library and Society. Ed.2 Delhi Ess, 1992
- Surendra Singh and Sonal Singh.Ed. Library, Information and Science and Society. New Delhi: Ess Ess.2002
- Vyas , S.D. Library and society, Jaypur: Panchasheel.1993

**BL-102 & 201**

- Beardwell, Ian and Holden, Len. Ed. Human Resource Management Contemporary Perspective, New Delhi
- Bratton , John and Gold, Jeffery, Human Resource Management : theory and Practice, Basingstoke: Mac Millan, 1984
- Evans , G. Edward, “ History and style of management.” Management Techniques for libraries: London; Academic Press; 1983
- Evans , G. Edward,” Change, creativity and the science, “Management Techniques for libraries; London; Academic Press; 1983
- Narayana. G.J., Development of management science, “Library and Information management; New Delhi; Prentice hall of India; 1991
- Narayana. G.J.,” Theories and philosophy of library science” Library and Information Management; New Delhi; Prentice hall of India 1991
- Seetharama. S, “ Human relationship in librarianship.” Management of libraries in 21<sup>st</sup> century; New Delhi; ESS ESS; 2000
- Siwatch., Ajit Sing. Library Management; Leadership styles Strategies and organizational
- Climate, New Delhi; Shree, 2004
- Paranjape, Vivek. Strategic Human Resource Management. New Delhi: Allied 1997
- 10 Webber. N.A., “ A Library Historians thoughts on management., “ studies in library Management; Vol 1 ; edited by red fern, Brian; London ; Clive Bingley; 1971

**BL-103 and BL-203**

- Anglo American Cataloguing Rules, 2<sup>nd</sup> Edi. Rev. New Delhi, Oxford. 1988
- Barbara, M Westby, Ed. Sears List of Subject Headings. New York. HW. Wilson, 1977
- Berwick Sayers. WC Introduction to Library Classification. London, Andra Dauth. 1950
- Byrne, Deborah. JMARC Manual: Understanding and Using MARC Record. Englewood. Libraries unlimited. 1998
- Chernyi. AI Introduction to Information Retrieval Theory. London. ASLIB. 1973
- Dhyani. Pushpa. Library Classification: theory and practice. New Delhi: Vishwa prakashan. 1998
- Fritz. Deborah. A. cataloguing with AACR2 and US-MARC Record. Chicago ACA. 1998
- Jennifer. E Rowledy. Organizing Knowledge: An Introduction to Information Retrieval. Andershot. Gower. 1987
- Krishna Kumar. Theory of Library Classification , Ed.2 New Delhi. Vikas. 1980
- Maxwell. Robert and Maxwell. Margaret F. Maxwell’s handbook of Aacr2R: Explaining and illustrating the Anglo American Cataloguing Rules and the 1993 amendments. Chicago: ACA.1997
- PSG. Kumar . Knowledge Organisation. Information Processing and Retrieval: Theory. Delhi: BR. 2003
- Ramalingam. MS. Library Cataloguing and Classification Systems. Delhi: Kalpaz. 2000
- Ranganathan. SR. Heading and Canons. Madras. S Vishwanathan. 1955
- Ranganathan. SR. Classified Catloguing Code. Madras. UBSPD.1988
- Ranganathan. SR. Colon Classification. 6<sup>th</sup> ed. Bangalore: Sarada Ranganathan Endowment for Library Science. 1960
- Ranganathan. SR. Library Catalogue: Fundamentals and Procedures. Madras. LA. 1950

- Ranganathan. SR. Prolegomena to Library Classification. Ed2.London. LS 1957 & 1965
- Sengupta. Benoyendra. Cataloguing: Its theory and practice. Edn3. Calcutta. World Press. 1980
- Vishwanathan. C.G. Cataloguing: Theory and Practice. Edn.4 New Delhi. Today and Tomorrow. 1980
- Mahajan. S. G. Granthalauin Talikikaran: Pratyakshik. Vol. 1 CCC Pune. Suvichar Prakashan. 1974: vol.2 Dictionary Catalogue (AACR) Pune. G. Y. Rane Prakashan. 1979

**BL-104 and BL-204**

- Arvind Kumar. Ed. Information Technology for all (2 Vol). New Delhi, Anmol,2006
- Bansal, S.K. Information Technology and Globalisation, New Delhi: A.P.H.publishing Corporation, 2005
- Basandra, S.K.: Computers Today, New Delhi: Golgotia, 2002
- Decson, Eric. Managing with Information Technology, Great Britan, Kogan page.
- Ltd. 2000
- Forrester. W.H. And Rowland's, J.L. The Online searchers companion London, Library Association, 2002
- Gupt, Vikas, Rapidix computer course, New Delhi, Pushtak Hall, 2002
- Hunter &Shelly: Computer and Common sense, New Delhi, Pernitice Hall, 2002
- Kysyap, M.M Database Systems, New Delhi, Vikas, 2003
- Rowley, Jennifer: Information Systems, Ed.2 London, Clive Bingley, 2001
- Satyanarayana, R. Information Technology and its facets, New Delhi, Manak, 2005
- Suders, R: computer Today Ed.2 John Wiley, 2000
- Taxali Ravikant: PC Software made easy, New Delhi, 2006
- Barcode Basics. Htte:/www.makebarecode.com/info/info.html
- Carter. Roger: The Information Technology Hand Book. London and Henemann. 1987
- Jeanne. F. M. A. Librarian's Guide to the Internet: A Guide to searching and evaluating information. Oxford: Chandos publishing.2006
- Kumar. PSG. Information Technology: application (theory and practice) Delhi. B.R. publication. 2004
- Lancaster. F. W. Electronic publishing and their implications for libraries and beyond. London. Civil Bingley. 1990
- Lucy. A. Tedd. An Introduction to computer based library system. Ed. 3 Chinchester. Wiley. 2005

**BL-105 and BL-205**

- Aiheton Pauline (1977) Handbook for Information systems and services, UNISCO, Paris
- Weisman, H.M.(1972) . Information systems, services and Center. John Wiley & Sons Inc. New York.
- Gorman, Jack O (2010). References Sources For Small and Medium Sized Libraries, 7<sup>th</sup> ED. American Library Association, Chicago
- Criddle, Sally and other (2000) The Public Librarian Guild to the Internet. Library Association Publishing, London.
- Gupta. B.M. et.al. (1991). Handbook of Libraries., Archive, Information Center in Indian, New Delhi, Aditya Prakashan, Related Volumes.
- Biddiscombe, Richard. The end user revolution. London: LA, 1996.
- Bose, H. C. Information Science: Principles and practice, 2<sup>nd</sup> Ed. Delhi: Sterling, 1993.
- Chaturvedi, D. Sandarbha Seva ke Vividh Ayam.Mumbai: Himalaya Publishing House, 1993.
- Cheney, F. N. and Williams, W. J. Fundamental reference sources. 3<sup>rd</sup> Ed. Chicago: ALA, 2000.
- Choukhande, V.G. Information needs and Information seeking Behaviour: Library and Information Science Research. Amravati: Shivneri Publisher and Distributors, 2008.
- Crawford, John. Evaluation of Library and Information Services. London: ASLIB, 2000.
- Foskett, D. J. Information Services in Libraries, New Delhi: Anmol Publication, 1994.
- Gates, Jean. Guide to the use of libraries and information sources. 6<sup>th</sup> Ed. New York: McGraw-Hill books, 1988.
- Guha, B. Documentation and Information .2<sup>nd</sup> Ed. Calcutta: World press, 1983.
- Katz, W. A. Introduction to Reference work. Vol- I and Vol- II, 6<sup>th</sup> Ed. New York: McGraw- Hill Book Company, 1992.
- Katz, William A. Introduction to Reference Work: Reference service and reference process. 5<sup>th</sup> Ed. 1987. New York: McGraw-Hill books, 1987.
- Kaula, P. N. Changing dimensions of Library and Information Services in India (A cluster of Essays). Agra: Y. R. Publishers, 2004.
- Kumar, Krishnan. Reference service. 5<sup>th</sup> Ed. New Delhi: Vikas Publishing House, 1996.
- Ranganathan, S. R. Documentation, Genesis and Development. New Delhi: Vikas Publishing House, 1973.
- Ranganathan, S. R. Reference Service. 2<sup>nd</sup> ed. Bangalore: Sarda Ranganathan Endowment for Library Sciences, 1961 (reprint 1992).
- Roychoudhary, Prabir and Mukhopadhyay, Nirmalalendu. Library and Information Services in India. Calcutta: IASLIC, 2000.
- Sengupta, B. And others. Documentation and Information Retrieval. Calcutta: World Press, 1997.
- Tripathi, S. M. Sandarbha aevam suchana Seva keayam (New Dimensions of Reference/ Information Services), Agra: Y. K. Publishers, 1993.
- Walford, A. J. (Ed). Concise Guide to Reference Materials, London; Library Association, 1981.

**BL-106 and BL-206**

- Onkar, R. M. Personality Development and Career Management: A Pragmatic Perspective.2<sup>nd</sup> Rev. Ed. New Delhi: S. Chand and Company Limited, 2009.

- Jain, A. K., Bhatia Pravin, S. R. and Sheikh, A. M. Professional Communication Skills. 5<sup>th</sup> Rev. Ed. New Delhi: S. Chand and Company Limited, 2009.
- Alex, K. Soft Skills: Know yourself and know the world. New Delhi: S. Chand and Company Limited, 2009.
- Hurlock, Elizabeth B. Personality Development. 26<sup>th</sup> Rev. Ed. New Delhi: Tata McGraw-Hill Publication Limited, 2005.
- Paul, D. S. Interview Skills. New Delhi: Vee Kumar Publications Pvt. Ltd., 2005.
- Kundu, C. L. Personality Development. New Delhi: Sterling Publication, 1989.
- Moon, Chris and Bonny, Clive. Business Ethics: Facing to the issues. London (UK): Profile Books Limited, 2002.
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APPENDIX-A

**AD-HOC COMMITTEE OF JOURNALISM AND MASS COMMUNICATION  
RECOMMENDATION, SEMESTER PATTERN (Credit and Grade System)**

**SYLLABUS, SCHEME OF EXAM FOR  
B.A. JOURNALISM AND MASS COMMUNICATION  
W.e.f. 2017 - 18**

1. As per the Gazette of India, dt.5 July 2014, part 3/section 4, p 2987, regarding the specified degrees of the University Grants Commission, the nomenclature of degree BJMC be restructured as B.A. Journalism and Mass Communication.
2. There will be 4 theory periods for each theory and practical paper in a week per batch of 20 students. Total 20 clock hours has teaching per batch in a week.
3. The Examination in B.A. Journalism and Mass Communication for each semester will have 4 theory subjects and 1 practical subject. Each theory paper will have maximum 80 marks and 20 marks for internal assessment. And practical subject will have maximum 50 marks for theory, 20 marks for internal assessment and 30 marks for practical Exam. Minimum passing marks in each paper will be 40% and separate passing for theory, practical and internal.
4. Student will be allotted to appear in the Practical Examination with duly certified and completed practical record book signed by the teacher and Head of the Department.
5. Pattern of Exam. - Semester

**(A) Theory**

There will be 5 papers for each semester. Duration of each paper will be 3 Hours.

Instruction – a) All questions are compulsory.  
b) All questions carry equal marks.

**Notes –**

1. Number of questions to be set in each paper will be 5.
2. First 4 question from all four units and fifth question will be multiple choice question or very short answers question on all units.
3. Two long answer questions and two short answer questions to be set on four units.
4. For every question, long answer type or short answer type, there will be an alternate choice. However, there shall be no internal choice in the question.
5. In each very short answer type question there will be four sub questions with no internal choice.

**Distribution of Marks of Theory**

**a) Non-Practical Subjects :**

- b) 64 Marks for descriptive type questions.
- c) 16 Marks for Multiple choice questions / very short answer questions.

**b) For Practical Subjects :**

- a) 40 Marks for descriptive type questions.
- b) 10 Marks for Multiple choice questions / very short answer question.

**(B) Practical Examination**

1. One practical exam on practical subject in each semester of 30 marks and three hours duration.
2. Practical examination in each semester will be conducted by Internal and External Examiners appointed by University.

**Distribution of Marks for Practical Examination out of 30 Marks .**

a. Practical book and Practical work assigned by Examiner	20
b. Viva Voce	10
<b>Total</b>	<b>30</b>

**(C) Internal Assessment (20)**

- Each subject will have internal assessment of 20 Marks.
- Head of the Department will monitor internal assessment of the student on the basis of Evaluation report from the concerned teacher/ teachers, under the supervision of the Principal of the college and will be done at the end of each semester.
- Distribution of Internal Assessment Marks
  - Class attendance - 05 Marks.
  - Unit Test /Seminar /Assignments / Internship / Study Tour - 15 Marks.

**CERTIFICATE**

**Department of Journalism and Mass Communication**

Name of College -----

-----This is to certify that this practical record is original work done by Mr./Ms./Smt.-----

-----Class-----Semester-----during the academic semester-----

He/She has submitted/not submitted the Assignment/Unit Test/Seminar/Study Tour/ Internship as permitted by S.G.B. Amravati University, Amravati.

Signature of the Teacher  
Department

Signature of the Head of the

Signature of the External Examination

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**Annexure-‘A’**

**Draft Scheme of Teaching & Examinations for Semester & Credit Grade System  
B.A. Journalism and Mass Communication Semester-I  
W.e.f. 2017-18**

S.N.	Subject	Teaching Scheme			Examination Scheme							Total Marks
		Theory Credits	Pra./ Int. Ass. Credits	Total Credits	Duration of Exam	Max. Marks			Min. Marks			
						Th.	Int. Ass.	Pra.	Th.	Int. Ass.	Pra.	
1	<b>Introduction to Communication – I</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
2	<b>Communicative English - I</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
3	<b>Communicative MarathiHindi/Hindi – I</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
4	<b>Fundamentals of Journalism</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
<b>Practical subject</b>												
5	<b>Computer Applications – I</b>	2	2	4	3 hrs.	50	20	30	20	8	12	100
	<b>Total</b>	<b>14</b>	<b>6</b>	<b>20</b>		<b>370</b>	<b>100</b>	<b>30</b>				<b>500</b>

**B.A. Journalism and Mass Communication Semester-II**  
W.e.f. 2017-18

S.N.	Subject	Teaching Scheme			Examination Scheme							Total Marks
					Max. Marks			Min. Marks				
		Theory Credits	Pra./ Int. Ass. Credits	Total Credits	Duration of Exam	Th.	Int. Ass.	Pra.	Th.	Int. Ass.	Pra.	
	<b>Non-Practical Subjects</b>											
1	<b>Introduction to Communication – II</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
2	<b>Communicative English - II</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
3	<b>Communicative MarathiHindi/Hindi – II</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
4	<b>Introduction to Mass Communication</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
<b>Practical subject</b>												
5	<b>Computer Applications – II</b>	2	2	4	3 hrs.	50	20	30	20	8	12	100
	<b>Total</b>	<b>14</b>	<b>6</b>	<b>20</b>		<b>370</b>	<b>100</b>	<b>30</b>				<b>500</b>

**B.A. Journalism and Mass Communication Semester-III**  
W.e.f. 2018-19

S.N.	Subject	Teaching Scheme			Examination Scheme							Total Marks
					Max. Marks			Min. Marks				
		Theory Credits	Pra./ Int. Ass. Credits	Total Credits	Duration of Exam	Th.	Int. Ass.	Pra.	Th.	Int. Ass.	Pra.	
	<b>Non-Practical Subjects</b>											
1	<b>Reporting</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
2	<b>News Writing- I</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
3	<b>Print Media</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
4	<b>Electronic Media</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
<b>Practical subject</b>												
5	<b>Editing</b>	2	2	4	3 hrs.	50	20	30	20	8	12	100
	<b>Total</b>	<b>14</b>	<b>6</b>	<b>20</b>		<b>370</b>	<b>100</b>	<b>30</b>				<b>500</b>

**B.A. Journalism and Mass Communication Semester-IV**  
W.e.f. 2018-19

S.N.	Subject	Teaching Scheme			Examination Scheme							Total Marks
					Max. Marks			Min. Marks				
		Theory Credits	Pra./ Int. Ass. Credits	Total Credits	Duration of Exam	Th.	Int. Ass.	Pra.	Th.	Int. Ass.	Pra.	
	<b>Non-Practical Subjects</b>											
1	<b>Feature Writing</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
2	<b>News Writing – II</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
3	<b>Public Relations</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
4	<b>Print Production</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
<b>Practical subject</b>												
5	<b>Advertising</b>	2	2	4	3 hrs.	50	20	30	20	8	12	100
	<b>Total</b>	<b>14</b>	<b>6</b>	<b>20</b>		<b>370</b>	<b>100</b>	<b>30</b>				<b>500</b>

**B.A. Journalism and Mass Communication Semester-V**  
W.e.f. 2019-20

S.N.	Subject	Teaching Scheme			Examination Scheme							Total Marks
		Theory Credits	Pra./ Int. Ass. Credits	Total Credits	Duration of Exam	Max. Marks			Min. Marks			
						Th.	Int. Ass.	Pra.	Th.	Int. Ass.	Pra.	
	<b>Non-Practical Subjects</b>											
1	<b>Marathi Journalism</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
2	<b>Media Management</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
3	<b>Media Law and Ethics</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
4	<b>Introduction to New Media</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
<b>Practical subject</b>												
5	<b>Photo Journalism</b>	2	2	4	3 hrs.	50	20	30	20	8	12	100
	<b>Total</b>	<b>14</b>	<b>6</b>	<b>20</b>		<b>370</b>	<b>100</b>	<b>30</b>				<b>500</b>

**B.A. Journalism and Mass Communication Semester-VI**  
W.e.f. 2019-20

S.N.	Subject	Teaching Scheme			Examination Scheme							Total Marks
		Theory Credits	Pra./ Int. Ass. Credits	Total Credits	Duration of Exam	Max. Marks			Min. Marks			
						Th.	Int. Ass.	Pra.	Th.	Int. Ass.	Pra.	
	<b>Non-Practical Subjects</b>											
1	<b>Development Communication</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
2	<b>Media and Society</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
3	<b>Indian Political Environment</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
4	<b>National and International Affairs</b>	3	1	4	3 hrs.	80	20	-	32	8	-	100
<b>Practical subject</b>												
5	<b>Communication Research</b>	2	2	4	3 hrs.	50	20	30	20	8	12	100
	<b>Total</b>	<b>14</b>	<b>6</b>	<b>20</b>		<b>370</b>	<b>100</b>	<b>30</b>				<b>500</b>

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**Syllabi of B.A. Journalism and Mass Communication (Semester and Credit Grade System)**  
**Semester-I**  
**Paper-I**

**Introduction to Communication-I**

Marks Theory : 80

Int.Ass. : 20

**Objectives :**

1. Know the basic concepts of communication.
2. Gain understanding the impact of theory on the practical delivery of messages.

**Unit-I**

Introduction to Communication.  
Concept and definition of Communication.  
The process of Communication.  
Elements and functions of Communication.

**Unit-II**

Human Communication.  
Essentiality of Communication in Social Groups.  
Communication and Socialization.  
Communication and Culture.

**Unit-III**

Intrapersonal Communication.  
Interpersonal Communication.  
Oral, Written and Visual Communication.  
Verbal and Non-Verbal Communication.

**Unit-IV**

Group Communication.  
Mass Communication - Introduction, Concept and Definition.  
Elements of Mass Communication.  
Differences between Personal, Group and Mass Communication

**Suggested Readings :**

1. Understanding Mass Communication; (1988); 3rd edition; Houghton Mifflin Co.:De Fleur, Melvin and Dennis, Everett
2. Mass Communication theory and practice; (1994): Uma Narula
3. Communication theories and models : Haran and Andal
4. III Effects; 2nd edition; (1997); Routledge: Ed. Barker and Petley;
5. Issues in Mass Communication; Kanishka Publishers: Ed. J. S. Yadav
6. जनसंवाद आणि जनमाध्यम:सैद्धांतिक संकल्पन- श्रीपाद भालचंद्र जोशी
7. जनसंवाद सिद्धांत – डॉ. वि.ल. धारकर.

**Internal Assessment (20 Marks)**

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**Paper-II  
Communicative English-I**

Marks Theory : 80  
Int.Ass. : 20

**Objectives :**

This course is designed on a predominantly communicative or interactive approach to learning of English this approach is based on the belief that language is not only a body of knowledge to be learnt but a skill to be acquired. Students acquire the ability to use the language Fluently, Correctly, Confidently and Naturally in real situation that is to say they imbibe and internalize the language.

**Unit-I**

Number (singular and plural), Verb (all forms), Articles

**Unit-II**

Tenses (present, past, future), Modal auxiliary (can, could, will, would, must, should, may, might)

**Unit-III**

Parts of speech

**Unit-IV**

Punctuation, Idioms & phrases, one word substitutes

**Suggested Readings :**

1. Abc of common grammatical errors: Nigel D. Turton
2. A Practical English grammar (oxford India 2002)
3. Intermediate English Grammar: Raymond Murphy
4. English Grammar: Jayanti Dakshina Mathur

**Internal Assessment (20 Marks)**

\*\*\*\*\*



**Paper-III**  
**Communicative Marathi / Hindi-I**

Marks Theory : 80  
Int.Ass. : 20

**Objectives :**

At the end of this course, the students will be able to communicate fluently and develop all the four skills in communication namely listening, speaking, reading and writing.

**Unit-I**

भाषेची उत्पत्ती – उत्पत्ती, स्वरूप आणि उपयोग

**Unit-II.**

भाषिक परिवर्तन – ध्वनी आणि ध्वनीपरिवर्तनाचे प्रकार, ध्वनीपरिवर्तनाची कारणे.

अर्थपरिवर्तनाचे प्रकार, अर्थपरिवर्तनाची कारणे

**Unit-III**

प्रणाम भाषा आणि बोलीभाषा – भाषिक स्तरभेद, बोलीभाषेची व्याख्या, प्रमाणभाषेची व्याख्या, बोली भूगोल, महाराष्ट्रातील प्रमुख बोली- वऱ्हाडी, कोकणी, डांगी, अहिराणी, हळवी, नागपुरी.

**Unit-IV**

शुद्धलेखन – शुद्धलेखनाचे महत्व, काही सामान्य लेखनदोष, शुद्धलेखन नियमावली, भाषेचे शुद्धीकरण

**Suggested Readings :**

१. भाषाविज्ञान परिचय – डॉ.स.गं.मालशे, डॉ.द.दि.पुंडे, डॉ.अंजली सोमण
२. भाषाशास्त्र परिचय – डॉ. राजशेखर हिरेमठ
३. सुगम मराठी व्याकरण लेखन - कै.मो.रा. वाळंबे
४. सुबोध मराठी व्याकरण – डॉ.चंद्रहास जोशी
५. हिंदी व्याकरण – कामताप्रसाद गुरु
६. हिंदी भाषा की संरचना – डॉ. भोलानाथ तिवारी
७. प्रयोजनमूलक हिंदी तथा मीडिया लेखन – बापूराव देसाई

**Internal Assessment (20 Marks)**

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**Paper-IV**  
**Fundamentals of Journalism**

Marks Theory : 80  
Int.Ass. : 20

**Objective :**

1. To make students understand the principles and practices of Journalism.
2. Enable students to explore Journalism as a profession.

**Unit-I**

Definition of Journalism: Nature, Scope, Functions. Role of Press in Democracy, Principles of Journalism.

**Unit-II**

Kinds of Journalism- Newspapers, Periodicals and Specialized Magazines. New Journalism, Development Journalism, Community Journalism.

**Unit-III**

Press in India: A brief review of the evolution of Indian Press- with special reference to J.A.Hickey, Raja Ram Mohan Roy, James Silk. Buckingham, M.K.Gandhi, S.Sadanand, and B.G.Horniman.

**Unit-IV**

Review of Newspaper and Periodical Contents.Photo-Journalism.Uses of Cartoons, Comic strips. News Agencies. Professional Press Organizations.

**Suggested Readings :**

1. Mass Media: W.L. Rivers
2. Introduction to Journalism: Fraser Bond
3. Mass Communication and Journalism in India: D.S.Mehta
4. Indian Journalism: Nadig Krishnamurthy
5. Journalism in India: Sarathy R.Partha
6. The Press: M.Chalpathyao
7. The Theory and Practice of Journalism: B.N. Ahuja
- 8 माध्यम- प्रकाश कुलकर्णी
- 9 पत्रकारिता शोध व बोध, विश्वक्रांती- डॉ. सुधीर गव्हाणे

**Internal Assessment (20 Marks)**

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**Paper-V**

**A) Computer Applications-I**

Marks Theory : 50

Practical : 30

Int.Ass. : 20

**Objectives :**

This course focuses on providing students with the basic knowledge of computers and the applications of those software's that we normally use in academic and media worlds.

**Unit-I**

Introduction to Computers - History and Generations of Computers.  
Origin and Growth of Computer.  
Use of Computer in Human Life.

**Unit-II**

Types of Computers.  
Various Parts and Functioning of Computers.  
Computer - Hardware and Software.

**Unit-III**

Introduction to Operating Systems.  
Memory - Real and Virtual; ROM and RAM.  
Working with Text, Important Commands.

**Unit-IV**

MS-Word, MS-Office - Applications.  
MS-Excel.  
MS-PowerPoint.  
Introduction to PageMaker, Quark Express.

**Suggested Readings :**

1. Learning to Use the Internet, Ernest Ackermann, BPB Publications
2. Elements of Computer Science, Satish Ramaswami, Rajesh Ramaswami, Ashish Publishing Homes.
3. Computing System Hardware, M. Wells, Cambridge University.
4. Page Maker, Vishnu Priya Singh, Meenakshi Singh, sian Publishers.
5. Multi Media: An Introduction, John Villamil – Casanova, Louis Molina, MacuillanPublishing.

**B) Practical Examination Max. Marks : 30**

Practical Based on Computer Applications - I

**C) Internal Assessment (20 Marks)**

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**Semester-II**

**Paper-I**

**Introduction to Communication-II**

Marks Theory : 80

Int.Ass. : 20

**Objectives :**

1. Know the types of communication and gain knowledge on the various attributes of media and mass communication.
2. Understand and use effectively the various models of communication and the techniques used in communication.

**Unit-I**

Communication Models: Meaning and Definition.  
Aristotle's Model.  
Laswell's Model.

**Unit-II**

Shannon - Weaver's Model.  
Osgood's Model.  
Wilbur Schramm's Model.  
Importance and Utility of Models.

**Unit-III**

George Gerbner's Model.  
Westley and Maclean's Model.  
Newcomb's Model.

**Unit-IV**

Communication Chain and Dynamics.  
Barriers to Communication.  
Communication - Reach and Access.  
Theories of Communication - Introduction, Types

**Suggested Readings :**

1. Introduction to Mass Communication - By Emery E. Ault P. H., Agree W. K. (Dodd, Mead and Co., Inc. New York)
2. The Process of Communication - By D. K. Berlo (Holt, Rinehart and Winston, New York)
3. The Process and Effect of Mass Communication - By Schramm W. (University of Illinois Press, Urbana)
4. Mass Media and National Development - By Schramm W. (Stanford University Press, Stanford)
5. Mass Communication in India - Keval J. Kumar
6. Mass Communication is Critical Analysis - Keval J. Kumar
7. जनसंवाद आणि जनमाध्यमःसैद्धांतिक संकल्पन - श्रीपाद भालचंद्र जोशी
8. जनसंवाद सिद्धांत - डॉ. वि.ल. धारुलकर.

**Internal Assessment (20 Marks)**

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**Paper-II**  
**Communicative English-II**

Marks Theory : 80  
Int.Ass. : 20

**Objective :**

It has been observed that linguistic competence is essential to understand the basic concepts of various subjects. Therefore, this course is designed with an aim to make learners proficient and efficient in the use of English Language. As sincere effort is being made to expose the learners to the four basic linguistic skills – listening, writing, speaking and reading.

**Unit-I**

Presentation skills, Importance of presentational skills, Capturing data, Voice modulation, Audience awareness, Body language, Visual aids, Presentational plan

**Unit-II**

Interview preparation, Types of interview, Preparing for interview, Attending the interview, Interview process, Employer's expectation, General etiquette, Dressing sense, Body language

**Unit-III**

Group discussion, Definition & importance, Process, Guidelines, Evaluation

**Unit-IV**

Letter & resume writing  
Translation technique and creative writing (fiction & non-fiction)

**Suggested Readings :**

1. Abc of common grammatical errors-Nigel D. Turton
2. A Practical English grammar (Oxford India 2002)
3. Intermediate English Grammar by Raymond Murphy
4. English Grammar by Jayanti Dakshina Mathur

**Internal Assessment (20 Marks)**

\*\*\*\*\*

**Paper-III  
Communicative Marathi/Hindi-II**

Marks Theory : 80

Int.Ass. : 20

**Objectives :**

At the end of this course, the students will be able to communicate fluently and develop all the four skills in communication namely listening, speaking, reading and writing.

**Unit-I**

भाषाशास्त्र – भूमिका व इतर शास्त्राशी संबंध, अभ्यास पद्धती

**Unit-II**

भाषिक व भाषेतर संप्रेषण – भाषेचे उच्चारण व लेखन.

**Unit-III**

कल्पनाविस्तार - कल्पनाविस्तार म्हणजे काय?, कल्पनाविस्ताराचे रचनाकौशल्य,  
कल्पनाविस्ताराचे भाषांतर, सारांश लेखन, संवाद लेखन, परिच्छेद लेखन.

**Unit-IV**

वृत्तपत्रे आणि भाषिक जाणीव – वृत्तपत्रीय भाषा, भाषांतर

**Suggested Readings :**

१. भाषाविज्ञान परिचय – डॉ.स.गं.मालशे, डॉ. द.दि.पुंडे, डॉ.अंजली सोमण
२. भाषाशास्त्र परिचय – डॉ. राजशेखर हिरेमठ
३. सुगम मराठी व्याकरण लेखन - कै.मो.रा. वाळंबे
४. सुबोध मराठी व्याकरण – डॉ.चंद्रहास जोशी
५. हिंदी व्याकरण – कामताप्रसाद गुरु
६. हिंदी भाषा की संरचना – डॉ. भोलानाथ तिवारी
७. प्रयोजनमूलक हिंदी तथा मीडिया लेखन – बापूराव देसाई

**Internal Assessment (20 Marks)**

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**Paper-IV  
Introduction to Mass Communication**

Marks Theory : 80

Int.Ass. : 20

**Objectives :**

1. To acquaint students with the perspectives of Mass Communication as a science of communication study.
2. To familiarize students with the different approaches to and concepts of media studies.
3. To enable students to see mass communication from the inter-disciplinary perspectives.

**Unit-I**

Nature, Definition and Scope of Mass Communication  
Process of Mass Communication  
Characteristic Features of Mass Communication

**Unit-II**

Elements of Mass Communication  
Functions of Mass Communication  
Process of Mass Communication

**Unit-III**

Tools of Mass Communication- newspapers, magazines, Radio, TV, Films, Internet etc.  
Role of Mass Communication  
Traditional/ Folk Media

**Unit-IV**

Mass Media and Society  
Mass Media and Democracy  
Mass Media and Culture  
Major Theories of Mass Communication- Authoritarian, Libertarian, Social  
Responsibility, Democratic participant and Development Media Theory.

**Suggested Readings :**

1. Mass Communication in India, Jaico Books, New Delhi: Keval J Kumar
2. Issues in Mass Communication: The Basic Concepts, Kanishka Publishers, Delhi, 2008 : J.S. Yadava & Pradeep Mathur
3. Media and Mass Communication: An Introduction, Kanishka Publishers, Delhi, 2005: Shymali Bhattacharjee
4. Communication Theories, Origin, Methods, Use – Werner Severin J and James W Tankard Jr., Longman Publications, 1988
5. Communication models for the study of Mass Communication – Denis McQuail and S. Ven Windah, Longman, Singapore Publications, 1981
6. Theories of Mass Communication – Melvin L DeFluer and Sandra J Ball, Longman Publications
7. जनसंवाद आणि जनमाध्यम: सैद्धांतिक संकल्पन - श्रीपाद भालचंद्र जोशी
8. जनसंवाद सिद्धांत – डॉ. वि. ल. धारकर.

**Internal Assessment (20 Marks)**

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**Paper-V**

**Computer Applications-II**

Marks Theory : 50

Practical : 30

Int.Ass. : 20

**Objectives :**

Design in scalar, vector images and text are created using Adobe Photoshop, Adobe Illustrator and Corel Draw to compete the latest technology and designs in an industry standards

**Unit-I**

Page Setup, Formatting Technique  
DTP (Desk Top Publishing)  
Introduction - Word Processing, CorelDraw, Photoshop.  
Basic Elements of Computer Network

**Unit-II**

Introduction - Internet as Medium of Communication.  
Brief History of Internet.  
Features of Internet.  
Internet Protocol, Domain Name.

**Unit-III**

Internet Functions.  
World Wide Web.  
E-Mailing  
Important Internet Sites.

**Unit-IV**

Search Engines on Internet.  
Web-Surfing.  
Social media sites: Facebook, Orkut, Twitter, etc.  
Blogging.

**Suggested Readings:**

1. Learning to Use the Internet, Ernest Ackermann, BPB Publications
2. Elements of Computer Science, Satish Ramaswami, Rajesh Ramaswami, Ashish Publishing Homes.
3. Computing System Hardware, M. Wells, Cambridge University.
4. Page Maker, Vishnu Priya Singh, Meenakshi Singh, sian Publishers.
5. Multi Media: An Introduction, John Villamil – Casanova, Louis Molina, Macuillan Publishing.

**B) Practical Examination Max. Marks : 30**

Practical Based on Computer Applications-II

**C) Internal Assessment (20 Marks)**

Designing & Develop a Lab Journal of minimum 4 pages using Quark Express, PageMaker, In Design and Other Software.

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