

Smt. Radhabai Sarda College of Arts, Commerce & Science, Anjangaon Surji.
District- Amravati 444705

DEPARTMENT OF PHYSICS

Minutes of Meeting

Date: 22/12/2016

Second departmental meeting of session 2016-2017 was held on 19/12/2016 at 12.30 pm in Physics department for the brief discussion on agendas mentioned in meeting circular. Shri R. B. Mankar (Head), Ms. V. B. Hadole, Ms. M. S. Dixit and Ku S. S. Bobade (CHB teacher) were present for the meeting.

The minutes of meeting are

- 1) Theory and practical syllabus for Sem II, IV and VI among faculty members as per directions.
- 2) Faculty members are informed to prepare and submit their theory and practical teaching plan for Sem II, IV and VI reflecting the expected dates for completion of syllabus assigned to them within 3 days.
- 3) Schedule and in charge for conducting internal assessment for Sem II, IV and VI was finalized.

pm
HEAD
DEPARTMENT OF PHYSICS
SMT. RADHABAI SARDA COLLEGE
ANJANGAON SURJI
Dt. - 22/12/16

M. S. Dixit
Principal
Smt. Radhabai Sarda College of
Arts, Commerce & Science
Anjangaon Surji

Smt. Radhabai Sarada College of Arts, Commerce & Science, Anjangaon Surji.
District- Amravati 444705

DEPARTMENT OF PHYSICS

Notice

Date: 29/7/2016

All the faculty members of Physics department are hereby informed to be present for departmental meeting which is scheduled to be held on 1/8/2016 at 1.00 pm in **Physics department** for the discussion on following agendas.

Meeting Agendas:

- 1) To allocate syllabus and workload for Sem I, III and V and finalized departmental time table
- 2) To discuss about preparing teaching plans for Sem I, III and V
- 3) To discuss internal assessment activities and schedule for Sem I, III and V
- 4) To prepared Requirement list of department
- 5) Other points arising at the time of meeting.

Pm
29/7/16
HEAD
DEPARTMENT OF PHYSICS
SMT. RADHABAI SARDA COLLEGE
ANJANGAON SURJI

K. Srin'
Principal
mt. Radhabai Sarada College
Arts, Commerce & Science
Anjangaon Surji

DEPARTMENT OF PHYSICS

Minutes of Meeting

Date: 4/8/2016

First departmental meeting was held on 1/8/2016 at 1.00 pm in Physics department for the brief discussion on agendas mentioned in meetings circular. Shri R. B. Mankar (Head), Ms. V. B. Hadole, Ms. M. S. Dixit and Ku S. S. Bobade (CHB teacher) were present for the meeting.

The minutes of meeting are

- 1) Workloads are allocated to faculty members including CHB teachers and the departmental time table was finalized.
- 2) Faculty members are informed to prepare and submit their theory and practical teaching plan for sem I, III and V reflecting the expected dates for completion of syllabus assigned to them within 3 days.
- 3) Schedule and in charge for conducting internal assessment for Sem I, III and V was finalized.
- 4) List of apparatus to be perches in the session was prepared and forwarded for further action.

pm
HEAD

DEPARTMENT OF PHYSICS
SMT. RADHABAI SARDA COLLEGE
ANJANGAON SURJI

Kain
Principal

mt. Radhabai Sarda College
Arts, Commerce & Science
Anjangaon Surji

Smt. Radhabai Sarda College of Arts, Commerce & Science, Anjangaon Surji.
District- Amravati 444705

DEPARTMENT OF PHYSICS

Notice

Date: 16/12/2016

All the faculty members of Physics department are hereby informed to be present for departmental meeting which is scheduled to be held on **19/12/2016 at 1.00 pm in Physics department** for the discussion on following agendas.

Meeting Agendas:

- 1) To distribute syllabus for Sem II, IV and VI
- 2) To discuss teaching plans for Sem II, IV and VI
- 3) To discuss internal assessment activities and schedule for Sem II, IV and VI
- 4) Other points arising at the time of meeting.

Pm
**HEAD
DEPARTMENT OF PHYSICS
SMT.RADHABAI SARDA COLLEGE
ANJANGAON SURJI**

Dt. - 16/12/16

Asin
**Principal
mt.Radhabai Sarda College Of
Arts.Commerce & Science
Anjangaon Surji**