

DEPARTMENT OF PHYSICS

Minutes of meeting

Date: 20/7/2017

First departmental meeting was held on 17/7/2017 at 2 pm in Physics department for the brief discussion on agendas mentioned in meetings notice. Shri R. B. Mankar (Head), Ms. S. M. More and Ms. V. B. Hadole were present for the meeting.

The minutes of meeting are

- 1) Syllabus and Workloads were assigned to faculty members and accordingly departmental time table was prepared.
- 2) Faculty members are informed to prepare and submit their theory and practical teaching plan for sem I, III and V reflecting the expected dates for completion of syllabus assigned to them within 3 days.
- 3) Apparatus requirement list for current session was prepared and forwarded towards Principal for further action.
- 4) It was decided to conduct Group discussion for sem III and V as a part of internal assessment. Moreover, schedule and in charge for conducting internal assessment was decided.
- 5) Guest lecture on Renewable Energy Sources was planned to be conduct probably in September 2017 and key speaker will be invited accordingly.
- 6) Faculty members are directed to include Power Point Presentations in their teaching process in order to make teaching learning more effective.

pm

HEAD

DEPARTMENT OF PHYSICS
SMT RADHABAI SARDA COLLEGE
ANJANGAON SURJI

Ben

Principal

mt. Radhabai Sarda College Of
Arts, Commerce & Science
Anjangaon Surji

DEPARTMENT OF PHYSICS

Notice

Date: 9/12/2017

All the faculty members of Physics department are hereby informed to be present for departmental meeting which is scheduled to be held on **11/12/2017 at 2 pm in Physics department** for the discussion on following agendas.

Meeting Agendas:

- 1) To distribute theory and practical syllabus for Sem II, IV and VI and discuss teaching and evaluation plan.
- 2) To discuss internal assessment activities and schedule for Sem II, IV and VI
- 3) To sign MOU with Department of Physics, Shri Shivaji College, Akot.
- 4) To celebrate National Science Day in collaboration with Science Forum.
- 5) Other points arising at the time of meeting.

pm 9/12/17
HEAD
DEPARTMENT OF PHYSICS
SMT. RADHABAI SARDA COLLEGE
ANJANGAON SURJI

pm
Principal
Smt. Radhabai Sarda College
Arts, Commerce & Science
Anjangaon Surji

DEPARTMENT OF PHYSICS

Minutes of meeting

Date: 13/12/2017

Second departmental meeting for the session 2017-2018 was held on 11/12/2017 at 2 pm in Physics department for the brief discussion on agendas mentioned in meetings notice. Shri R. B. Mankar (Head), Ms. S. M. More and Ms. V. B. Hadole were present for the meeting.

The minutes of meeting are

- 1) Theory and practical syllabus for Sem II, IV and VI were assigned to faculty members and discussion about teaching and evaluation plan was made. Faculty members are informed to submit their theory and practical teaching plan.
- 2) Schedule and in charge for conducting internal assessment was decided.
- 3) It was decided to sign MOU with Department of Physics, Shri Shivaji College, Akot and collaboratively organized a program for students.
- 4) Scientific Video Clips presentation competition was finalized to be organized for student in the celebration of National Science Day.

Pm
13/12/2017
HEAD
DEPARTMENT OF PHYSICS
SMT. RADHABAI SARDA COLLEGE
ANJANGAON SURJI

Pm
Principal
Smt. Radhabai Sarda College Of
Arts, Commerce & Science
Anjangaon Surji

Shri Sarda Education Society (Trust)'s
Smt. Radhabai Sarda Arts, Commerce & Science College, Anjangaon Surji.
District- Amravati 444705

DEPARTMENT OF PHYSICS

Notice

Date: 15/7/2017

All the faculty members of Physics department are hereby informed to be present for departmental meeting which is scheduled to be held on **17/7/2017 at 2 pm in Physics department** for the discussion on following agendas.

Meeting Agendas:

- 1) To prepare departmental time table and allocate theory and practical syllabus for Sem I, III and V
- 2) To discuss teaching plans (theory and practical) for Sem I, III and V
- 3) To prepared apparatus Requirement list of department.
- 4) To discuss about internal assessment of students.
- 5) To arrange guest lecture for students.
- 6) To discuss on use of ICT tool for teaching process.
- 7) Other points arising at the time of meeting.

pm
15/7/17
HEAD
DEPARTMENT OF PHYSICS
SMT. RADHABAI SARDA COLLEGE
ANJANGAON SURJI

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Principal
Smt. Radhabai Sarda College
Arts, Commerce & Science
Anjangaon Surji