

Shri Sarda Education Society (Trust)'s  
Smt. Radhabai Sarda Arts, Commerce & Science College, Anjangaon Surji.  
District- Amravati 444705

## DEPARTMENT OF PHYSICS

### Notice

Date: 16/12/2018

All the faculty members of Physics department are hereby informed to be present for departmental meeting which is scheduled to be held on **18/12/2018 at 12.30 pm in Physics department** for the discussion on following agendas.

#### Meeting Agendas:

- 1) To distribute theory and practical syllabus for Sem II, IV and VI and discuss teaching and evaluation plan.
- 2) To discuss internal assessment activities and schedule for Sem II, IV and VI
- 3) To conduct certificate course for current session.
- 4) To organized programs under MOU with Department of Physics, Shri Shivaji College, Akot.
- 5) To conduct extension activity/field survey for Sem IV.
- 6) To celebrate National Science Day in collaboration with Science Forum.
- 7) To organized guest lecture and study tour for final year students.
- 8) Other points arising at the time of meeting.

*Pm 12/12/18*  
HEAD  
DEPARTMENT OF PHYSICS  
SMT. RADHABAI SARDHA COLLEGE  
ANJANGAON SURJI

*Bem*  
Principal  
Smt. Radhabai Sarda College Of  
Arts, Commerce & Science  
Anjangaon Surji

## DEPARTMENT OF PHYSICS

### Minutes of meeting

Date: 12/7/2018

First departmental meeting was held on 10/7/2018 at 12.30 pm in Physics department for the brief discussion on agendas mentioned in meetings notice. Shri R. B. Mankar (Head), Ku S M More, Ku H K Dhamale, Ku P D Thorat, Ku S S Jambhe and Shri A D Awankar were present for the meeting.

The minutes of meeting are

- 1) Syllabus and Workloads were assigned to faculty members and accordingly departmental time table was prepared.
- 2) Faculty members are informed to prepare and submit their theory and practical teaching plan for sem I, III and V
- 3) Apparatus requirement list for current session was prepared and forwarded towards Principal for further action.
- 4) It was decided to conduct seminars for sem III and V as a part of internal assessment. Moreover, schedule and in charge for conducting internal assessment was decided.
- 5) Faculty members are directed to include Power Point Presentations in their teaching process in order to make teaching learning more effective.
- 6) Methods for finding slow and fast learners were discussed and action plan for slow learners was discussed.

*RM*  
12/7/18  
HEAD

DEPARTMENT OF PHYSICS  
SMT. RADHABAI SARDHA COLLEGE  
ANJANGAON SURJI

*Bem*  
Principal  
Smt. Radhabai Sarda College Of  
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Anjangaon Surji

## DEPARTMENT OF PHYSICS

### Notice

Date: 3/7/2018

All the faculty members of Physics department are hereby informed to be present for departmental meeting which is scheduled to be held on **10/7/2018 at 12.30 pm in Physics department** for the discussion on following agendas.

#### Meeting Agendas:

- 1) To prepare departmental time table and allocate theory and practical syllabus and workload for Sem I, III and V
- 2) To discuss teaching plans (theory and practical) for Sem I, III and V
- 3) To prepared apparatus Requirement list of department.
- 4) To discuss about internal assessment of students.
- 5) To discuss on use of ICT tool for teaching process.
- 6) To discuss on learning levels of students.
- 7) Other points arising at the time of meeting.

*Pm*  
3/7/2018  
HEAD

DEPARTMENT OF PHYSICS  
SMT. RADHABAI SARDHA COLLEGE  
ANJANGAON SURJI

*Bem*  
Principal

mt. Radhabai Sarda College Of  
Arts, Commerce & Science  
Anjangaon Surji

## DEPARTMENT OF PHYSICS

### Minutes of meeting

Date: 20/12/2018

Second departmental meeting for the session 2017-2018 was held on 18/12/2018 at 12.30 pm in Physics department for the brief discussion on agendas mentioned in meetings notice. Shri R. B. Mankar (Head), Ku S M More, Ku H K Dhamale, Ku P D Thorat, Ku S S Jambhe and Shri A D Awankar were present for the meeting.

The minutes of meeting are

- 1) Theory and practical syllabus for Sem II, IV and VI were assigned to faculty members and discussion about teaching and evaluation plan was made. Faculty members are informed to submit their theory and practical teaching plan.
- 2) Schedule and in charge for conducting internal assessment was decided.
- 3) After a brief discussion on different aspects about conducting certificate course, a proposal for conducting certificate course in Gas sensor was forwarded to principal for permission
- 4) Under the conditions of MOU with Department of Physics, Shri Shivaji College, and Akot, competition on demonstration of physics experiments and poster competition were decided to conduct in February 2019
- 5) Extension activity is to be conducted for sem IV students.
- 6) Poster competition is to be organized for student in the celebration of National Science Day.
- 7) Study tour and guest lecture should be organized for sem VI students.

*Pm*  
20/12/18

HEAD

DEPARTMENT OF PHYSICS  
SMT. RADHABAI SARDHA COLLEGE  
ANJANGAON SURJI

*Bem*  
Principal

mt. Radhabai Sarda College Of  
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